



FINANCE, LEGAL & SAFETY COMMITTEE

July 9, 2024

10:30 a.m.

- APPROVAL OF MINUTES: June 11, 2024
  
- FINANCIAL
  - Safety
  - Law
  
- OLD BUSINESS
  - Litigation
  - In Rem
  - Ethics Board
  
- NEW BUSINESS
  - Budget
  - Services Expo
  - Compliance Programs
  - Contracts
  
- PERSONNEL
  - 2<sup>nd</sup> Assistant County Attorney
  - Secretary to the 1<sup>st</sup> Assistant County Attorney
  
- RESOLUTIONS
  - APPOINT SECRETARY TO THE 1ST ASSISTANT COUNTY ATTORNEY LAW DEPARTMENT
  - AUTHORIZE ACCEPTANCE OF YEAR SEVEN FUNDING FROM THE NYS OFFICE OF INDIGENT LEGAL SERVICES AND ACCEPT YEAR SEVEN FUNDING FOR HURRELL-HARRING GRANT AND AMEND 2024 BUDGET
  - REQUEST AND TRANSFER OF CONTINGENCY FUNDS & MODIFY 2024 BUDGET ASSIGNED COUNSEL
  - TRANSFER OF FUNDS BUDGET MODIFICATION DISTRICT ATTORNEY
  - AUTHORIZE ACCEPTANCE OF A GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES, ESTABLISH NEW BUDGET LINE AND AMEND 2024 BUDGET

- AUTHORIZE ACCEPTANCE OF A GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES, ESTABLISH NEW BUDGET LINE AND AMEND 2024 BUDGET
- ADJUST SALARY RANGE FOR 2ND ASSISTANT COUNTY ATTORNEY LAW DEPARTMENT

- PROCLAMATIONS

- None

- EXECUTIVE SESSION

- ADJOURNMENT

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FINANCE, LEGAL & SAFETY COMMITTEE

June 11, 2024

10:30 a.m.

ATTENDANCE:

Legislators: Chair Sauerbrey, Ciotoli, Monell, Flesher, Roberts, and Brown, Standinger

Staff: Legislative Clerk Haskell, County Attorney DeWind, Treasurer McFadden, Safety Officer Holbrook, Personnel Officer Parke, Chief Accountant Douglas, Accountant Schurter, District Attorney Martin, Public Defender Cline, Clerk Fahey

• APPROVAL OF MINUTES:

- Legislator Ciotoli asked for a motion to approve the May 14, 2024, minutes. Legislator Monell made the motion seconded by Legislator Flesher and was unanimously carried.

• FINANCIAL:

- Legal and Safety's budgets are tracking well. Ms. Holbrook is working cooperatively with Public Health to pursue grants for the acquisition of sunscreen for employees, alleviating the need to use County funds for these purchases.

• OLD BUSINESS:

- Litigation: There have been no new claims. Current litigation is continuing but none of the major cases have had motion. However, there has been a substantial increase in surrogate cases.
- In Rem: This process is continuing. Mr. Humes has taken on the additional mailing per the new requirements.
- Assigned Counsel Space: The space is still in the planning stages with work anticipated to start once the Year 5 Budget is finalized.
- Ethics Board: There will be a meeting later this month to review delinquent annual policy review attestations and financial disclosures for board members and Schedule A employees.
- Delinquent contracts: Legal will be reaching out to departments to ensure contracts are entered into MUNIS with a report of delinquent contracts to Legislators next month.

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- NEW BUSINESS:

- District Attorney's Report: Mr. Martin spoke about the three homicide cases his office is currently prosecuting. One of the cases has garnered nationwide attention after being published in the NY Times in May. The NY Times case is massive with thirteen arrests, numerous pleas and cooperation agreements with several trials anticipated. Mr. Martin is hoping to stay on budget however he might need to increase his budget due to the massive discovery needs of this case. Previously there was only one homicide case every three or four years, now there are multiple homicide cases yearly. Mr. Martin is exploring the need for professional services for outside legal counsel to address an increase in appeal work.
- Public Defender's Report: Mr. Cline discussed the additional work needed on homicide cases and how funding would need to be increased for the investigative cost initially. However, grant funding will reimburse the County, but a cap was placed on investigational work due to budget constraints. The NY Times case's biggest expense is investigational work. The Public Defender's Office does not do appeals as they come out of Albany so there is no increase of work from appeals. By the end of the year the Public Defender's Office expects to have nine hundred (900) cases. New York State just allocated ninety-two million dollars to assigned counsel to offset fifty percent (50%) of cost increases to County's. Mr. Cline is collaborating with Information Technology and Communication Services to handle the large amounts of body camera footage from law enforcement and how to store it. This footage must be downloaded resulting in a lack of adequate computer storage. Digital files must follow the state's retention guidelines and cannot be destroyed at the end of a case.
- Safety Officer's Report: Legislators were provided with a written copy of the Safety Officer's report in the agenda packet and did not have any questions.
- Safety Vehicle: Public Works (PW) is covering the expenses for this vehicle for 2024. This was a vehicle that was kept out of auction and is a zero cost to the Safety Officer's budget.

# DRAFT

- Flagger Training Program: Ms. Holbrook attended Train the Trainer Flagger and is now able to train and certify PW employees. This will result in substantial flagger training expense savings.
- Tioga Tobacco Asset Securitization Meeting (TTASC): The TTASC recently had a meeting. Legislator Standinger and Deputy Treasurer Katie Chandler were appointed to the two open positions on the TTASC.
- The County Attorney's Association of the State of New York (CAASNY) Spring Meeting: Mr. DeWind attended CAASNY's spring meeting which was held on May 21 through May 22. Topics discussed included In Rem and Even Year Elections.
- Fair Housing Program: Legal Aid NY has reached out asking to partner with the County's Fair Housing Program to assist with the program and to investigate claims. Mr. DeWind has been asked to speak at Fair Housing training for Tioga County that is tentatively scheduled for later this year.
- Juvenile Delinquency Cases: Juvenile cases remain steady with Assistant County Attorney Lanouette handling these cases on behalf of the County Attorney's Office.
- Department of Social Services Firearm and Expungement Cases: Firearm and expungement cases have increased substantially. Mr. DeWind has been assisting the Social Services Legal Department due to their being short an attorney. Mr. Lanouette has taken over the expungement cases to allow the other office to focus on the increasing number of petitions, orders, and appearances on behalf of Social Services.
- Elected Official Terms: Mr. DeWind and Ms. Haskell have been working on whether any changes are required by NYS legislation requiring most local elections to occur only in even years. Currently New York State has not provided any official direction. There are lawsuits against the New York State for overreaching concerning this matter which could invalidate the new rules. Mr. DeWind and Ms. Haskell presented a proposal: As of right now Legislators are divided into two term groups: Group 1 and Group 2 as set by local law No. 1 of 2021. The proposal would see Group 1 run for their usual three year term in 2025 (Jan 2026 - Dec 2028) with the 2028 election being changed to a four year term (Jan 2029 – Dec 2032). Group 2 would run their usual election this year

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for three years (Jan 2025 – Dec 2027) but the 2027 election would be for a reduced three-year term (Jan 2028 - December 2030). From then on Legislators would be on an even year election cycle with each the terms staggered every two-years. This will necessitate the need to change the existing local law to modify the terms set in 2001 and put the two groups on track for permanent and overlapping four-year terms. The Tioga Treasurer's position will be run as a three-year term in 2025 to move that position onto an even year cycle.

- Town of Owego: A new solar pilot was received this morning that was approved by the Town of Owego, but the school district was not included. The County is listed as a taxing district, but Economic Development and Planning (EDP) was not notified. A lot of groundwork needs to be done with this pilot to determine who should be handling this. Legislators stated the pilot agreement should be given to EDP for review and to determine if this project was approved by the Planning Board.

- PERSONNEL:

- 2<sup>nd</sup> Assistant County Attorney Position: The vacant DSS Attorney position remains open. There has not been much interest in the position as advertised. Our well experienced but previously retired Part-Time Assistant County Attorney has picked up a large majority of the work but has expressed concern over the number of hours they are currently working. Discussion on the cost to move cases to outside counsel with a cost of around fifty thousand dollars (\$50,000 USD) a month to cover the open position at market rate. Mr. DeWind has made inquiries into who might be able to do this as outside counsel but there are extensive conflicts with the people already doing family court work in Tioga. At the recent County Attorney Association meeting the difficulty in hiring upstate was frequently a point of discussion. Tioga's salary range for this position is significantly lower than surrounding Counties some of which are further increasing their Attorney salaries (e.g. Broome County just added eighteen to Twenty-Five thousand dollars (\$18,000-\$20,000 USD) to each Attorney position. Legislator Ciotoli discussed the need to address and adjust the salary for this position now as it cannot

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wait until the 2025 budget. Ms. Parke stated they can change the salary range for this position.

- Secretary to the 1<sup>st</sup> Assistant County Attorney Position: Several strong applications have been received with the hope of having a resolution next month for an appointment to this position.

- RESOLUTIONS:

- AMEND RESOLUTION NO. 158-24; AUTHORIZATION TO RENEW CONTRACT WITH THOMSON REUTERS (WESTLAW) FOR A ONE YEAR SUBSCRIPTION TO WEST PROFLEX was moved into full Legislative Session without further questions.

- PROCLAMATIONS

- N/A

- EXECUTIVE SESSION

- N/A

- ADJOURNMENT:

- Legislator Ciotoli adjourned the Legal & Safety Committee at 11:38 A.M.

Respectfully submitted,

*Christine Freyvogel*

Secretary to the County Attorney



# TIOGA COUNTY, NEW YORK

## Tioga County 2024 SAFETY BUDGET REPORT

FOR 2024 12

	ORIGINAL APPROP	TRANFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>CI Liability Insurance Fund</b>							
<b>CI8042 504 Coordinator/Safety</b>							
CI8042 424010 Interest And Earn	0	0	0	-1,162.15	.00	1,162.15	100.0%
CI8042 510010 Fulltime	58,520	0	58,520	26,803.20	.00	31,716.80	45.8%
CI8042 540140 Contracting Servi	164,500	-160,000	4,500	2,166.50	633.50	1,700.00	62.2%
CI8042 540140 M7674 Contracting	0	170,855	170,855	61,577.85	98,422.15	10,854.88	93.6%
CI8042 540340 Literature	250	0	250	.00	.00	250.00	.0%
CI8042 540410 Nursing Supplies	2,000	0	2,000	588.33	.00	1,411.67	29.4%
CI8042 540420 Office Supplies	400	0	400	143.24	.00	256.76	35.8%
CI8042 540480 Postage	75	0	75	.64	.00	74.36	.9%
CI8042 540640 Supplies (Not Off	600	0	600	348.53	.00	251.47	58.1%
CI8042 540733 Training/All Othe	3,500	0	3,500	1,114.23	.00	2,385.77	31.8%
CI8042 581088 State Retirement	0	4,687	4,687	3,556.54	.00	1,130.65	75.9%
CI8042 583088 Social Security F	0	2,747	2,747	2,052.05	.00	695.05	74.7%
CI8042 584088 Workers Compensat	0	878	878	597.48	.00	281.01	68.0%
CI8042 585588 Disability Insura	0	46	46	33.93	.00	12.54	73.0%
CI8042 586088 Health Insurance	0	18,369	18,369	14,066.65	.00	4,302.02	76.6%
CI8042 588988 Eap Fringe	0	12	12	7.93	.00	3.62	68.7%
<b>TOTAL 504 Coordinator/Safety</b>	<b>229,845</b>	<b>37,594</b>	<b>267,439</b>	<b>111,894.95</b>	<b>99,055.65</b>	<b>56,488.75</b>	<b>78.9%</b>
<b>TOTAL Liability Insurance Fund</b>	<b>229,845</b>	<b>37,594</b>	<b>267,439</b>	<b>111,894.95</b>	<b>99,055.65</b>	<b>56,488.75</b>	<b>78.9%</b>
TOTAL REVENUES	0	0	0	-1,162.15	.00	1,162.15	
TOTAL EXPENSES	229,845	37,594	267,439	113,057.10	99,055.65	55,326.60	
<b>GRAND TOTAL</b>	<b>229,845</b>	<b>37,594</b>	<b>267,439</b>	<b>111,894.95</b>	<b>99,055.65</b>	<b>56,488.75</b>	<b>78.9%</b>

\*\* END OF REPORT - Generated by Freyvogel, Christine \*\*





# TIOGA COUNTY, NEW YORK

## Tioga County 2024 LEGAL BUDGET REPORT

FOR 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A General Fund</b>							
<b>A1420 Law</b>							
A1420 412706 Shared Services-At	-50,079	0	-50,079	-9,746.52	.00	-40,332.48	19.5%*
A1420 510010 Full Time	223,698	0	223,698	102,457.25	.00	121,240.75	45.8%
A1420 510020 Part Time/Temporar	40,233	0	40,233	18,427.32	.00	21,805.68	45.8%
A1420 520200 Office Equipment	450	0	450	.00	.00	450.00	.0%
A1420 540010 Advertising	635	0	635	.00	.00	635.00	.0%
A1420 540040 Books	1,500	0	1,500	26.50	.00	1,473.50	1.8%
A1420 540180 Dues	2,400	0	2,400	862.00	.00	1,538.00	35.9%
A1420 540330 Legal Fees	65,000	0	65,000	32,221.60	20,700.00	12,078.40	81.4%
A1420 540331 Legal Fees-Adolesc	2,000	0	2,000	.00	.00	2,000.00	.0%
A1420 540390 Mileage Expense	300	0	300	.00	.00	300.00	.0%
A1420 540420 Office supplies	825	0	825	161.63	.00	663.37	19.6%
A1420 540480 Postage	150	0	150	28.17	.00	121.83	18.8%
A1420 540485 Printing/Paper	400	0	400	.00	.00	400.00	.0%
A1420 540731 Training/State Req	1,000	0	1,000	425.00	.00	575.00	42.5%
A1420 581088 State Retirement F	13,971	3,815	17,786	13,602.94	.00	4,182.98	76.5%
A1420 583088 Social Security Fr	0	15,479	15,479	9,222.54	.00	6,256.18	59.6%
A1420 584088 Workers Compensati	0	4,385	4,385	2,389.92	.00	1,995.22	54.5%
A1420 585588 Disability Insuran	0	178	178	101.79	.00	76.40	57.1%
A1420 586088 Health Insurance F	76,972	409	77,381	47,436.22	.00	29,944.99	61.3%
A1420 588988 Eap Fringe	0	58	58	31.72	.00	25.95	55.0%
<b>TOTAL Law</b>	<b>379,455</b>	<b>24,323</b>	<b>403,779</b>	<b>217,648.08</b>	<b>20,700.00</b>	<b>165,430.77</b>	<b>59.0%</b>
<b>TOTAL General Fund</b>	<b>379,455</b>	<b>24,323</b>	<b>403,779</b>	<b>217,648.08</b>	<b>20,700.00</b>	<b>165,430.77</b>	<b>59.0%</b>
<b>TOTAL REVENUES</b>	<b>-50,079</b>	<b>0</b>	<b>-50,079</b>	<b>-9,746.52</b>	<b>.00</b>	<b>-40,332.48</b>	
<b>TOTAL EXPENSES</b>	<b>429,534</b>	<b>24,323</b>	<b>453,858</b>	<b>227,394.60</b>	<b>20,700.00</b>	<b>205,763.25</b>	
<b>GRAND TOTAL</b>	<b>379,455</b>	<b>24,323</b>	<b>403,779</b>	<b>217,648.08</b>	<b>20,700.00</b>	<b>165,430.77</b>	<b>59.0%</b>
** END OF REPORT - Generated by Freyvogel, Christine **							

REFERRED TO:

FINANCE, LEGAL AND SAFETY COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -24

APPOINT SECRETARY TO THE  
1<sup>ST</sup> ASSISTANT COUNTY ATTORNEY  
LAW DEPARTMENT

WHEREAS: Legislative approval is required for any appointments made to a Management/Confidential position; and

WHEREAS: Since May 16, 2024, the position of Secretary to the 1<sup>st</sup> Assistant County Attorney has been vacant; and

WHEREAS: The 1<sup>st</sup> Assistant County Attorney has recruited for a replacement and after interviewing a satisfactory candidate has been identified; therefore be it

RESOLVED: That the County Attorney is hereby authorized to provisionally appoint Sandra Short to the title of Secretary to the 1<sup>st</sup> Assistant County Attorney, with a start date of July 15, 2024, pending successful completion of the of civil service requirements at an annual Management/Confidential salary of \$41,528.

REFERRED TO: FINANCE/LEGAL COMMITTEE  
LEGISLATIVE WORKSESSION

RESOLUTION NO. -24 AUTHORIZE ACCEPTANCE OF YEAR SEVEN  
FUNDING FROM THE NYS OFFICE OF INDIGENT  
LEGAL SERVICES AND ACCEPT YEAR SEVEN  
FUNDING FOR HURRELL-HARRING GRANT AND  
AMEND 2024 BUDGET

WHEREAS: By Resolution No. 432-23 adopted on November 14, 2023, Tioga County entered into a three-year agreement with the New York State Office of Indigent Legal Services for distribution of funds to provide representation to persons legally entitled to counsel but unable to hire an attorney; and

WHEREAS: The allocated amount to Tioga County from NYS Office of Indigent Legal Services for the fiscal year April 2024 – March 2025 is \$771,014.42; and

WHEREAS: It is necessary for Tioga County to adopt the seventh-year funding budget for said distribution in said amount of \$771,014.42; and

WHEREAS: Said funding in the amount of \$771,014.42 needs to be appropriated and the 2024 budget be amended; therefore be it

RESOLVED: That the Tioga County Legislature hereby approves the seventh-year budget of said distribution in the amount of \$771,014.42; and be it further

RESOLVED: That upon execution of the seventh-year contract amendment, the ILS HH Grant of \$771,014.42 subtracting out the \$30,000.00 of Investigation expenses that Tioga County has already appropriated to the 2024 Budget be amended as follows:

Revenue Account: A1174 430260 State Aid Indigent	\$ 771,014.42
Expense Account: A 1174 510010 Full Time Salary	\$ 165,830.00
A 1174 510020 Part Time Salary	\$ 214,970.90
A 1174 520200 Office Equipment	\$ 2,750.00
A 1174 520250 Remodeling	\$ 46,100.00
A 1174 520210 Other Furniture	\$ 3,250.00
A 1174 540030 Assigned Counsel	\$ 10,000.00
A 1174 540040 Books	\$ 3,500.00
A 1174 540140 Contracted Services	\$ 46,000.00

A 1174 540180 Dues	\$	1,500.00
A 1174 540280 Investigations	\$	45,529.42
A 1174 540320 Leased Services	\$	2,000.00
A 1174 540390 Mileage	\$	5,000.00
A 1174 540420 Supplies	\$	1,500.00
A 1174 540550 Rent	\$	18,000.00
A 1174 540620 Software Expenses	\$	9,500.00
A 1174 540640 Other Supplies not office	\$	250.00
A 1174 540733 Training/CLE	\$	4,500.00
A 1174 581088 Retirement	\$	29,281.91
A 1174 583088 Social Security	\$	26,830.58
A 1174 585588 Disability	\$	179.35
A 1174 584088 Workers Comp	\$	10,515.65
A 1174 586088 Health Ins/HRA	\$	93,887.04
A 1174 588988 EAP	\$	139.57

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. - 24 REQUEST AND TRANSFER OF  
CONTINGENCY FUNDS & MODIFY 2024 BUDGET  
ASSIGNED COUNSEL

WHEREAS: The Assigned Counsel program has experienced a significant increase in the caseload of court matters including the High-Profile Criminal Cases in 2024 along with the effects of the NYS Assigned Counsel Rate Increase; and

WHEREAS: Contingency Funds will need to be transferred from the Contingency Account to the Assigned Counsel Account, & Modify Assigned Counsel 2024 Budget to accommodate the increase in court caseload for 2024; therefore be it

RESOLVED: That the Tioga County Legislature authorizes a transfer from the Contingency Account as follows:

From: A1990.540715	Contingency Transfer	\$ 300,000
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To: A1172.540030	Assigned Counsel	\$ 300,000
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REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. G20-24 TRANSFER OF FUNDS  
BUDGET MODIFICATION  
DISTRICT ATTORNEY

WHEREAS: The District Attorney's Office has a need for a ProBook 450 G9 Business Laptop, a portable computer, for Confidential Secretary to the District Attorney to work remotely; and

WHEREAS: Amending of Budget and Transfer of Funds requires Legislative approval; therefore be it

RESOLVED: That the District Attorney's budget be modified and the following sums be transferred from within the District Attorney's budget to cover the costs of said office furnishings.

From: A1165.540480	Postage	\$800.00
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To: A1165.520090	Computer	\$800.00
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REFERRED TO: FINANCE/LEGAL COMMITTEE  
LEGISLATIVE WORKSESSION

RESOLUTION NO. -24 AUTHORIZE ACCEPTANCE OF A GRANT  
FROM THE NEW YORK STATE DIVISION OF CRIMINAL  
JUSTICE SERVICES, ESTABLISH NEW BUDGET LINE  
AND AMEND 2024 BUDGET

WHEREAS: Tioga County has been notified by NYS Division of Criminal Justice Services of a grant award notice for \$63,049.00 for Aid to Defense for Discovery Reform for the time period of April 1, 2023 – March 31, 2025; and

WHEREAS: It is necessary for Tioga County to accept the grant funding for the distribution in said amount of \$63,049.00; and

WHEREAS: Said funding in the amount of \$63,049.00 needs to be appropriated and the 2024 budget be amended; and

WHEREAS: Acceptance of grant funding and appropriation of funds require Legislature approval; therefore be it

RESOLVED: That the Tioga County Legislature hereby accepts the NYS Division of Criminal Justice Services Grant of said distribution in the amount of \$63,049.00; and be it further

RESOLVED: That the following budget lines be established with project codes: Legal Fees (A1172.540330.DOCJS) and Contracted Services (A1170.540140.DOCJS) in the 2024 Budget; and be it further

RESOLVED: That upon receipt of the funds through the Division of Criminal Justice Services Grant of \$63,049.00, the 2024 Budget be amended as follows:

Revenue Accounts: A1170.430250 – State Aid DOCJS	\$	31,524.50
A1172.430250 - State Aid DOCJS	\$	31,524.50
Expense Accounts: A1172.540330.DOCJS – Legal Fees	\$	31,524.50
A1170.540140.DOCJS – Contracted Services	\$	31,524.50

And be it further

RESOLVED: That available funds on 12/31/24 of the original grant award of \$63,049.00 allocated in each of these budget lines be carried forward into the New Year 2025.

REFERRED TO: FINANCE/LEGAL COMMITTEE  
LEGISLATIVE WORKSESSION

RESOLUTION NO. -24 AUTHORIZE ACCEPTANCE OF A GRANT  
FROM THE NEW YORK STATE DIVISION OF CRIMINAL  
JUSTICE SERVICES, ESTABLISH NEW BUDGET LINE  
AND AMEND 2024 BUDGET

WHEREAS: Tioga County has been notified by NYS Division of Criminal Justice Services of a grant award notice for \$63,049.00 for Aid to Defense for Supplemental Reform for the time period of April 1, 2023 – March 31, 2025; and

WHEREAS: It is necessary for Tioga County to accept the grant funding for the distribution in said amount of \$63,049.00; and

WHEREAS: Said funding in the amount of \$63,049.00 needs to be appropriated and the 2024 budget be amended; and

WHEREAS: Acceptance of grant funding and appropriation of funds require Legislature approval; therefore be it

RESOLVED: That the Tioga County Legislature hereby accepts the NYS Division of Criminal Justice Services Grant of said distribution in the amount of \$63,049.00; and be it further

RESOLVED: That the following budget lines be established with project codes: Investigations (A1170.540280.DOCJS) and Office Equipment (A1170.520200.DOCJS) in the 2024 Budget; and be it further

RESOLVED: That upon receipt of the funds through the Division of Criminal Justice Services Grant of \$63,049.00, the 2024 Budget be amended as follows:

Revenue Accounts: A1170.430250.DOCJS – State Aid DOCJS	\$	31,524.50
A1172.430250.DOCJS – State Aid DOCJS	\$	31,524.50
Expense Accounts: A1172.540330.DOCJS – Legal Fees	\$	31,524.50
A1170.540280.DOCJS – Investigations	\$	25,024.50
A1170.520200.DOCJS – Office Equipment	\$	6,500.00

And be it further



RESOLVED: That available funds on 12/31/24 of the original grant award of \$63,049.00 allocated in each of these budget lines be carried forward into the New Year 2025.

REFERRED TO: FINANCE, LEGAL AND SAFETY COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -24 ADJUST SALARY RANGE FOR  
2<sup>ND</sup> ASSISTANT COUNTY ATTORNEY  
LAW DEPARTMENT

WHEREAS: Legislative approval is required for any salary range adjustments for Management/Confidential positions; and

WHEREAS: Due to a retirement and promotion the position of the 2<sup>nd</sup> Assistant County Attorney has remained vacant since May 20, 2024; and

WHEREAS: The County Attorney has been unable to complete a successful search for a qualified candidate to fill the position; and

WHEREAS: The County Attorney, in consultation with the Personnel Officer, has identified a need to increase the salary range of this position; therefore be it

RESOLVED: That the salary range for the 2<sup>nd</sup> Assistant County Attorney position be increased from \$67,407-\$77,407 (2024 M/C) to \$77,518-\$87,518 (2024 M/C) effective July 9, 2024.