

ADMINISTRATIVE SERVICES COMMITTEE AGENDA
(County Clerk, Historian, Real Property, Veterans and Elections)

Real Property Agenda

Date: April 2, 2024

Time: 10:30 AM

APPROVAL OF MINUTES:

- Motion to approve 3/5/2024 minutes.

FINANCIAL:

- YTD Budget Report.
- March Revenue & Expense Breakdown.
- Real Property administrative service fees.

OLD BUSINESS:

- Exemption briefing for Towns and School Districts continues.
- AG District reconciliation continues.
- Exemptions
 - Senior exemption income scale analysis.
 - Firefighter list verification.

NEW BUSINESS:

- Tentative assessment rolls to be released 1 May.

PERSONNEL:

- N/A

RESOLUTIONS:

- N/A

PROCLAMATIONS:

- N/A

ADJOURNMENT:

Steven Palinosky, CCD
Real Property Director

ADMINISTRATIVE SERVICES COMMITTEE MINUTES

TIOGA COUNTY OFFICE OF REAL PROPERTY TAX SERVICES

March 5th, 2024

ATTENDANCE:

LEGISLATORS: Committee Chair Mullen, Legislator Brown, Legislator Ciotoli,
Legislator Standinger

EX-OFFICIO: Legislative Chair Sauerbrey

STAFF: Legislative Clerk Haskell, County Attorney DeWind

GUESTS: N/A

APPROVAL OF MINUTES: Motion to approve February 6, 2024, committee meeting minutes. Motion made by Legislator Ciotoli, seconded by Legislator Standinger; motion carries unanimously.

FINANCIAL: Reviewed Real Property budget YTD and February revenue/expense.

OLD BUSINESS:

- Provided an update on exemption briefing for Towns and School Districts. 8 Towns and three School Districts have been briefed.

NEW BUSINESS:

- Noted that March 1st was taxable status date, which is cutoff date for all parcel changes and exemption applications.
- Reported on the Town of Owego / U-E School District residents meeting on 28 February.
- Discussed next steps for Ag Districts, including resolving improper parcel merges.
- Discussed next steps for exemptions, including data analysis for possible Senior Exemption income scale increases.
- Reported on subjects covered at County Directors' winter conference.

PERSONNEL:

RESOLUTIONS/PROCLAMATIONS: N/A

EXECUTIVE SESSION: N/A

ADJOURNMENT: 10:47 AM

Steven B Palinosky, CCD, Director, Tioga County Real Property Tax Services



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 03

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJ STMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
1355 Assessments							
A1355 412900 Tax Maps & Assessm	-24,000	0	-24,000	-1,167.00	.00	-22,833.00	4.9%
A1355 510010 Full Time	111,294	0	111,294	21,239.50	.00	90,054.50	19.1%
A1355 540180 Dues	300	0	111,300	300.00	.00	100.00	100.0%
A1355 540320 Leased/Service Equ	2,500	0	2,500	481.28	84.01	1,934.71	22.6%
A1355 540420 Office Supplies	1,400	0	1,400	.00	.00	1,400.00	.0%
A1355 540450 Payment To State	10,650	0	10,650	.00	.00	10,650.00	.0%
A1355 540480 Postage	200	0	200	.00	.00	200.00	.0%
A1355 540650 Taxes	3,000	0	3,000	100.00	.00	3,000.00	.0%
A1355 540731 Training/State Req	1,400	0	1,400	28.02	.00	1,471.98	25.0%
A1355 540733 Training/All Other	1,500	0	1,500	3,266.58	.00	5,664.84	36.6%
A1355 581088 State Retirement F	8,234	697	8,931	1,862.84	.00	4,685.87	28.4%
A1355 583088 Social Security Fr	0	6,549	6,549	551.52	.00	1,544.25	26.3%
A1355 584088 Worker's Compensat	0	2,096	2,096	31.32	.00	79.72	28.2%
A1355 585588 Disability Insuran	0	111	111	6,593.16	.00	14,147.22	31.8%
A1355 586088 Health Insurance F	3,952	16,788	20,740	7.32	.00	20.24	26.6%
A1355 586988 Eap Fringe	0	28	28				
TOTAL Assessments	119,430	26,269	145,699	33,294.54	84.01	112,320.33	22.9%
TOTAL General Fund	119,430	26,269	145,699	33,294.54	84.01	112,320.33	22.9%
TOTAL REVENUES	-24,000	0	-24,000	-1,167.00	.00	-22,833.00	
TOTAL EXPENSES	143,430	26,269	169,699	34,461.54	84.01	135,153.33	

Real Property Revenue and Expense Breakdown March 2024

Account	Amount	Description
320		
Leased Service Equipment	\$178.99	Xerox Copier
Total Expenses	\$178.99	
Income Sources		
Tax Bill Printing	\$284.70	Village of Newark Valley
RPS Files - Village Taxes	\$450.00	Corelogic
	\$75.00	Wells Fargo
Total Revenue	\$809.70	