

PUBLIC SAFETY MEETING

March 7, 2023

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, March 7, 2023 at 2:30 PM.

Present:

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| Keith Flesher | Chair, Public Safety |
| Barb Roberts | Legislator |
| Marte Sauerbrey | Chair, Legislator (in at 2:35) |
| William Standinger | Legislator |
| Dale Weston | Legislator |
| Brian Cain | Director, Probation |
| Sheriff Gary Howard | Sheriff's Office |
| Mike Simmons | Director, Emergency Services |
| Corrine Cornelius | Deputy Director, Emergency Services |
| Bob Williams | Assistant Fire Coordinator |

Guest:

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|------------------|-------------------------------------------|
| Ronald Lanouette | 4 th Assistant County Attorney |
| Cathy Haskell | Clerk of the Legislature |

Absent:

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|-------------|-----------------|
| Pete DeWind | County Attorney |
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APPROVAL OF MINUTES:

Approval of February 7, 2023 minutes:

Legislator Barb Roberts made the motion, seconded by Legislator Weston, to approve the February 7, 2023 Public Safety minutes, as written. Motion carried.

Legislator Flesher complimented Mike Simmons for all of his diligent work on making the radio project come to fruition.

PROBATION – Brian Cain:

FINANCIAL:

Budget is on track. Expenditures are at 70.3%

OLD BUSINESS:

- Training – in-house training is being provided to Sydney Blinn who was hired as a Probation Officer.
- Job Readiness Employment Class – was facilitated by staff from the Employment Center in February.
- Interactive Journaling – we are looking at the possibility of purchasing the electronic version of interactive journaling booklets. A meeting was held with DSS to discuss the possibility of splitting the cost with them as it could be beneficial to their PINS clients.
- Ipads for Officers – met with IT Director, Jeremy Loveland, to discuss the options available. It appears the Surface Pro tablets may be best suited for Probation's needs. IT will get quotes together with their recommendations.

NEW BUSINESS:

- Decision Points – Met with the Waverly School district to provide this service, which is a 4-6 week course. Legislator Weston asked if parental permission was required. Probation Director Cain responded that it is required.
- Warrant Policy – their program plan was submitted to DCJS and our warrant policy was required to be attached. It was suggested that we should revise it to include juvenile warrants.
- Pre-Trial Release Enhancement – Probation staff will be present in the courts to provide risk assessment effective April 1st.
- Supervisor Summit – will be bringing together supervisors from Chemung, Tompkins, Broome, and Tioga counties to share ideas.
- Juvenile Delinquency Services – no intakes for February.
- ATI Programs - Electronic Monitoring – one individual is being monitored via the vCheck24 phone app; one is being monitored with the traditional ankle bracelet.

PERSONNEL:

- Sydney Blinn was hired provisionally on 2/27/23.
- Joy Bennett – will resign 3/14/23. She is leaving to replace the Town of Owego Justice.
- One vacant Probation Officer I position exists.
- One Probation Officer 1 position remains unfunded.

RESOLUTIONS:

- None

OFFICE of EMERGENCY SERVICES – Mike Simmons:

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

- Radio Project - received notification that we will be receiving the \$6 million grant.
 - Receive almost daily deliveries of equipment which is being stored at the Weitsman building that we rent.
 - Sites to be leased – Attornies are working on this aspect. We are trying to get with the surveyors and Motorola to see what is needed in regards to elevation, etc.
 - Motorola wants to start installing equipment in our existing shelters as delivery time for shelters is 50 weeks. Radio companies are now looking for refurbished/pre-built towers that have been built but not shipped. Towers under 200 feet do not require lights; ours should be 190 feet so lights should not be necessary.
 - Legislator Roberts asked if we could track deliveries so we know what equipment we have and if any is missing and if equipment is being checked for any damage.
 - Chairwoman Sauerbrey asked if the shelters have to go out for bid? Director Simmons responded they do as well as the towers need to be bid.
 - Discussed how different funding has different rules, such as Federal monies.
 - CAD project – is close to completion. New modems, GPS, antennas were installed in cars. NYSP use statewide IT department and need to work out some technicalities.
 - Received parts from various counties in PA. Legislator Weston asked if the parts will work together and Director Simmons did not foresee any problems.
 - Completion date for this project is by summer 2024.
- New EMS Coordinator, Curtis Hammond, will start on March 15th.

NEW BUSINESS:

- Study on sustainability in EMS - Curtis Hammond was on the committee that helped put it together.
- Hazardous Mitigation Grant - Emergency Management, in conjunction with Elaine Jardine and Wendy Walsh are working on updating this plan.
- Busy month for fire – car/pedestrian; fatal fire, drowning.
- 10% Exemption Property Tax - Real Property is working on the numbers; Chairwoman Sauerbrey said Director Simmons should take the lead once he has the information from Real Property and bring forth the proclamation.
 - It would be up to the town/municipalities to decide if they want to proceed with this. The biggest concern is the school systems going thru the process.

PERSONNEL:

- Curtis Hammond will be hired as the P/T Assistant Fire Coordinator

RESOLUTIONS:

- Authorize Backfill Part-Time Assistant Fire Coordinator
A resolution was presented requesting authorization to appoint Curtis Hammond to fill the vacant PT Assistant Fire Coordinator position effective March 15, 2023.
- Appropriation of Funds Authorize the Acceptance of the FY2022 Domestic Terrorism Prevention Grant
A resolution was presented requesting authorization to accept this award and appropriate the funds.
- Modify 2023 Budget and Appropriation of Funds
A resolution was presented requesting authorization to modify the 2023 budget and appropriate funds.
- Award Contract Hazard Mitigation Plan
A resolution was presented requesting authorization to accept and award Barton & Loguidice, DPC to prepare the Multi-Jurisdictional Multi-Hazard Mitigation Plan.

***Committee agreed to move these resolutions forward ***

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are at \$56,326 which is 10% of the budget. Inmate boarders for January are \$44,057.
- Expenditures are at \$1,254,183 which is 23% of the budget.

OLD BUSINESS:

- Microsoft 365 Migration is complete.
- Cradlepoint terminals have been installed in the patrol vehicles.
- CID Recording System replacement is working well.

NEW BUSINESS:

- Jail Camera Project is ongoing.
- Average daily inmate population for February is 54; it has increased to 61 as of this date.

- New Deputy is being hired at the 3 yr level salary rate due to experience. The union is in agreement with this.
- Accreditation – Road Patrol will be meeting with the State to go over their accreditation renewal this Friday.
- TCLEA (Jail union) voted down the proposed contract last week.

PERSONNEL:

- Update on Vacancies:
 - Civil – one part-time Civil Deputy
 - Corrections – 6 vacant Corrections Officer positions; 2 vacant part-time Cook positions
 - Road Patrol – one Deputy is on light duty
 - 1 Deputy is completing field training prior to his graduation from the academy on 3/31.
 - There are currently 1 vacant Deputy position and 2 unfunded Deputy positions.
 - Records – all positions are filled.
 - Administration – all positions are filled.
 - 911 Center - one full-time position

RESOLUTIONS:

- Approve Salary Above Hiring Base Deputy Sheriff Position
A resolution was presented requesting authorization to backfill the vacant, full-time Deputy Sheriff position at an annual salary of \$61,290 effective April 10, 2023.

***Committee agreed to move this resolution forward ***

ADJOURNMENT: Meeting was adjourned at 3:10 PM

Respectfully Submitted,

Diane Rockwell

Diane Rockwell
Secretary to the Sheriff
3/7/23