

Personnel Committee Agenda
August 11, 2023
10:30 A.M.

- APPROVAL OF JULY 6, 2023, COMMITTEE MEETINGS MINUTES

- FINANCIAL
 - Benefits & Workers' Compensation Reports
 - Monthly Departmental Budget Tracking

- OLD BUSINESS
 - None

- NEW BUSINESS
 - Personnel 2024 Budget Presentation
 - Worker's Compensation 2024 Budget Presentation

- PERSONNEL
 - Head Count & Monthly Exam Reports

- RESOLUTIONS
 - Establish New Budget Line and Transfer Funds (Personnel)
 - Create and Fill Positions (Mental Hygiene)
 - Reclassify and Fill Vacant Position (Public Health)
 - Reclassify and Fill Vacant Position (DSS)
 - HEAP 2023 (DSS)
 - Ratify Collective Bargaining Agreement (TCCA)

- PROCLAMATIONS - None

- ADJOURNMENT

2022 HDHP - CSEA & Management/Confidential										2022 HDHP CSEA NON-UNION COSTS					YTD	
										JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
Participants										246						
# of people Hit Deductible Each Month										10						53
TC HDHP Insurance Cost										435,432.42						3,090,865.62
Lifetime Benefit Solutions Administrative Cost										1,424.30						9,706.15
Monthly Paid Deductibles										44,210.99						659,808.66
Maximum Annual Deductible Exp (Based on Jan contract counts 72 x 2600 + 178 x 5200)										1,053,000.00						
2023 All County Emps & Retirees																
Monthly Cost of HDHP (Health Insurance Cost + EBS Adm Cost +Monthly Deductible)										481,067.71	0.00	0.00	0.00	0.00	0.00	3,760,380.43
Cost Per Participant										1,955.56	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Monthly Cost of CO/Law employees in PPO										139,258.66						1,034,847.53
CO/Law Participants										61						
Cost Per Participant for CO/Law										2,282.93	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Monthly Cost of Non-Medicare Eligible Retirees										101,366.99						696,675.85
Non-Medicare Participants										53						
Cost Per Non-Medicare Eligible Retirees										1,912.58	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Monthly Cost of Medicare Eligible Retirees										76,960.00						537,420.00
Medicare Participants										298						
										260.00	260.00	260.00	260.00	260.00	260.00	
Tioga County's Total Health Insurance Cost										798,653.36	0.00	0.00	0.00	0.00	0.00	6,029,323.81
For Comparison Purposes:																
2022 Tioga County Health Insurance Cost										799,373.61	780,036.45	767,475.60	760,146.79	760,923.85	723,537.45	4,591,493.75



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A1430 Personnel							
A1430 412600 Personnel Fees	-4,080	0	-4,080	-1,515.00	.00	-2,565.00	37.1%*
A1430 427702 Other Unclassified	-5	0	-5	.00	.00	-5.00	.0%*
A1430 510010 Full Time	300,678	0	300,678	147,613.20	.00	153,064.80	49.1%
A1430 520070 Chairs	250	0	250	.00	.00	250.00	.0%
A1430 520090 Computer	0	936	936	935.99	.00	.01	100.0%
A1430 540010 Advertising	2,100	0	2,100	2,018.86	.00	81.14	96.1%
A1430 540140 Contracting Serv	69,050	-1,336	67,714	13,370.45	12,506.55	41,837.00	38.2%
A1430 540180 Dues	330	0	330	330.00	.00	.00	100.0%
A1430 540220 Automobile Fuel	100	0	100	.00	.00	100.00	.0%
A1430 540320 Leased/Service Equ	2,197	0	2,197	1,235.52	175.12	786.36	64.2%
A1430 540340 Literature	600	0	600	536.99	.00	63.01	89.5%
A1430 540420 Office Supplies	400	400	800	500.90	.00	299.10	62.6%
A1430 540450 Payment To State	2,575	0	2,575	.00	.00	2,575.00	.0%
A1430 540470 Physicals	6,125	0	6,125	1,327.00	.00	4,798.00	21.7%
A1430 540480 Postage	1,350	0	1,350	899.37	.00	450.63	66.6%
A1430 540620 Software Expense	5,790	0	5,790	5,790.00	.00	.00	100.0%
A1430 540732 Training/County Re	7,000	0	7,000	922.79	.00	6,077.21	13.2%
A1430 540733 Training/All Other	3,500	0	3,500	50.00	.00	3,450.00	1.4%
A1430 581088 State Retirement F	32,714	0	32,714	16,575.75	.00	16,137.95	50.7%
A1430 583088 Social Security Fr	19,933	0	19,933	11,514.81	.00	8,418.49	57.8%
A1430 584088 Workers Compensati	6,060	0	6,060	3,787.90	.00	2,272.58	62.5%
A1430 585588 Disability Insuran	336	0	336	201.84	.00	134.06	60.1%
A1430 586088 Health Insurance F	127,209	0	127,209	39,181.98	.00	88,026.99	30.8%
A1430 588988 Eap Fringe	72	0	72	47.14	.00	24.93	65.4%
TOTAL Personnel	584,284	0	584,284	245,325.49	12,681.67	326,277.26	44.2%
TOTAL General Fund	584,284	0	584,284	245,325.49	12,681.67	326,277.26	44.2%
TOTAL REVENUES	-4,085	0	-4,085	-1,515.00	.00	-2,570.00	
TOTAL EXPENSES	588,369	0	588,369	246,840.49	12,681.67	328,847.26	

Budget Notes

Org	Obj	2023 Budget	2024 Budget	Difference	Notes
A1430 - Personnel	412600 - Personnel Fees	(\$4,080.00)	(\$4,080.00)	\$0.00	
	412601 - Personnel Training Fees	\$0.00		\$0.00	
	427010 - Refunds Of Prior Years Expense	\$0.00		\$0.00	
	427701 - Oher Unclassified Revenue	\$0.00		\$0.00	
	427702 - Other Unclassified Revenue	(\$5.00)	(\$5.00)	\$0.00	
	510010 - Fulltime	\$300,678.00	\$301,765.00	\$1,087.00	
	510020 - Part Time/Temporary	\$0.00		\$0.00	
	510050 - All Other-On Call,Cloth,Stipe,	\$0.00		\$0.00	
	520070 - Chairs	\$250.00	\$250.00	\$0.00	
	520090 - Computer	\$0.00		\$0.00	
	540010 - Advertising	\$2,100.00	\$2,600.00	\$500.00	Increased line item but offset by other line items that were reduced.
	540140 - Contracting Services	\$69,050.00	\$64,050.00	(\$5,000.00)	Reduced this line item by \$5000.00.
	540180 - Dues	\$330.00	\$580.00	\$250.00	Increase in dues fees. Will be using savings from the contracting line to offset the increase.
	540220 - Automobile Fuel	\$100.00	\$100.00	\$0.00	
	540320 - Leased/Service Equipment	\$2,197.00	\$2,200.00	\$3.00	Increase in price, will use savings from other line items that were reduced to offset the increase.
	540330 - Legal Fees	\$0.00		\$0.00	
	540340 - Literature	\$600.00	\$600.00	\$0.00	
	540420 - Office Supplies	\$400.00	\$600.00	\$200.00	Increased but reduced other line items to offset increase to this line item.
	540450 - Payment To State	\$2,575.00	\$2,575.00	\$0.00	
	540470 - Physicals	\$6,125.00	\$6,000.00	(\$125.00)	Reduced by \$125.00, moved the savings to other line items that were increased.
	540480 - Postage	\$1,350.00	\$1,350.00	\$0.00	

Org	Obj	2023 Budget	2024 Budget	Difference	Notes
A1430 - Personnel	540485 - Printing/Paper	\$0.00		\$0.00	
	540500 - Printer Supplies	\$0.00		\$0.00	
	540620 - Software Expense	\$5,790.00	\$6,000.00	\$210.00	Increase in pricing, reducing another line item to offset the difference.
	540660 - Telephone	\$0.00		\$0.00	
	540732 - Training/County Required	\$7,000.00	\$11,000.00	\$4,000.00	Increased due to the training expense for I4A, which is offset by other line item savings
	540733 - Training/All Other	\$3,500.00	\$3,500.00	\$0.00	
	581088 - State Retirement Fringe	\$32,713.70	\$26,721.00	(\$5,992.70)	
	583088 - Social Security Fringe	\$19,933.30	\$18,169.00	(\$1,764.30)	
	584088 - Workers Compensation Fringe	\$6,060.48	\$6,301.00	\$240.52	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$335.90	\$336.00	\$0.10	
	586088 - Health Insurance Fringe	\$127,208.97	\$62,526.00	(\$64,682.97)	
	588988 - EAP Fringe	\$72.07	\$79.00	\$6.93	
	Org Total:	\$584,284.42	\$513,217.00	(\$71,067.42)	
	Grand total for all Orgs:	\$584,284.42	\$513,217.00	(\$71,067.42)	

Budget Notes

Org	Obj	2023 Budget	2024 Budget	Difference	Notes
S1710 - Workers Compensation	422220 - Assessments	(\$951,882.42)	(\$931,848.80)	\$20,033.62	Adjusted to reflect change in expenditures
	424010 - Interest And Earnings	\$0.00		\$0.00	
	424016 - Interest & Earnings/Cont Reser	\$0.00		\$0.00	
	427010 - Refunds Of Prior Years Expense	(\$42,373.00)	(\$43,575.90)	(\$1,202.90)	Adjusted to reflect expected VF/VAW-10 Adjustments and 50% of expected 15-8 reimbursements (50% because some may not be remitted to us during 2024 fiscal year. If the remaining 50% does come in during 2024, it will be credited to S1720 540380)
	510010 - Fulltime	\$66,995.00	\$117,332.00	\$50,337.00	Please change to \$63598.70 to reflect retirements of Amy Poff and Bethany O'Rourke
	510050 - All Other-On Call,Cloth,Stiipe,	\$0.00		\$0.00	
	540140 - Contracting Services	\$38,221.00	\$35,000.00	(\$3,221.00)	Total lowered, funding transferred to investigations and S1720 legal
	540180 - Dues	\$55.00	\$55.00	\$0.00	
	540220 - Automobile Fuel	\$200.00	\$200.00	\$0.00	
	540270 - Insurance-Liability	\$12,000.00	\$12,000.00	\$0.00	
	540280 - Investigations	\$350.00	\$600.00	\$250.00	Funds moved here from contracting services. Single investigation ran over 2023 allotment of \$350.
	540320 - Leased/Service Equipment	\$0.00		\$0.00	
	540340 - Literature	\$0.00		\$0.00	
	540420 - Office Supplies	\$100.00	\$100.00	\$0.00	
	540450 - Payment To State	\$80,000.00	\$80,000.00	\$0.00	
	540480 - Postage	\$50.00	\$50.00	\$0.00	
	540660 - Telephone	\$0.00		\$0.00	
	540733 - Training/All Other	\$1,000.00	\$1,000.00	\$0.00	

Org	Obj	2023 Budget	2024 Budget	Difference	Notes
S1710 - Workers Compensation	581088 - State Retirement Fringe	\$7,966.68	\$11,796.00	\$3,829.32	
	583088 - Social Security Fringe	\$4,939.10	\$13,417.10	\$8,478.00	
	584088 - Workers Compensation Fringe	\$1,285.56	\$2,610.00	\$1,324.44	
	585588 - Disability Insurance Fringe	\$71.26	\$140.00	\$68.74	
	586088 - Health Insurance Fringe	\$27,006.53	\$38,817.00	\$11,810.47	
	588988 - EAP Fringe	\$15.29	\$33.00	\$17.71	
	Org Total:	(\$754,000.00)	(\$662,274.60)	\$91,725.40	
S1720 - Benefits And Awards	540101 - Compensation Awards	\$360,000.00	\$360,000.00	\$0.00	
	540330 - Legal Fees	\$2,000.00	\$4,971.00	\$2,971.00	Increase in funding transferred over from S1710 Contracted Services
	540370 - Medical Expense	\$180,000.00	\$180,000.00	\$0.00	
	540380 - Medical Awards	\$30,000.00	\$30,000.00	\$0.00	
	540390 - Mileage Expense	\$2,000.00	\$2,000.00	\$0.00	
	Org Total:	\$574,000.00	\$576,971.00	\$2,971.00	
S1722 - Excess Insurance	540270 - Insurance-Liability	\$180,000.00	\$205,850.00	\$25,850.00	Estimating 15% increase over 2023 cost of approx. \$179000. Increase is based on increase in payrolls for entities covered under Tioga County Self Insurance Fund
	Org Total:	\$180,000.00	\$205,850.00	\$25,850.00	
	Grand total for all Orgs:	\$0.00	\$120,546.40	\$120,546.40	

August 2023 HEADCOUNT REPORT

DEPARTMENT/OFFICE	2023 AUTH FT	ACTUAL	UNFUNDED	DIFF	2023 AUTH PT	ACTUAL	UNFUNDED	DIFF	2023 TEMPS
Board of Elections	4	4		0	10	10		0	0
Coroners	0	0		0	4	4		0	0
County Clerk	15	14	1	0	1	0		-1	0
District Attorney	5	5		0	2	1		-1	1
Eco Devel & Planning	9	8	1	0	1	1		0	0
Emergency Services	2	2		0	12	11		-1	0
Historian	0	0		0	1	1		0	0
Info. Technology	10	8	1	-1	0	0		0	0
Law / Co Attorney	8	8		0	2	2		0	0
Legislature	3	3		0	9	9		0	0
Mental Hygiene	36	31		-5	3	2		-1	0
Personnel	7	6	1	0	0	0		0	0
Probation	17	15	1	-1	1	0		-1	0
Public Defender	6	6		0	4	3		-1	0
Public Health	32	22	3	-7	6	3	1	-2	2
Public Works	40	36		-4	1	1		0	3
Real Property	2	2		0	1	0	1	0	0
Sheriff	108	100	2	-6	6	2	1	-3	0
Social Services	88	75		-13	10	5		-5	0
Treasurer	7	7		0	2	2		0	1
Veterans	3	3		0	1	1		0	0
TOTAL	402	355	10	-37	77	58	3	-16	7

FUNDED VACANCIES

2023 Staff Reductions
 LEGIS 417-22
 PD 40-23
 ITCS 190-23

2023 Staff Increases
 EMS 369-22
 DPW 416-22
 LAW 44-23
 DSS 250-23
 MH 251-23
 MH 252-23

DSS
 Dist Attorney
 Emerg Svcs
 IT
 MH
 PH
 PW
 PROBATION
 SHERIFF

FT: AA II, AA III, SWE, OSI, Caseworker, Principal SWE, Sr. Caseworker, Comm Svc Wkr
PT: Contract Spec, YB Dir, Mail Clk, Comm Svc Wkr
PT: Confidential Assistant
PT: Skills Instructor
FT: OSII
FT: Cert A&D Counsl, CSW, Sr. CSW/ PT: ACT
FT: EISC, CH Prog. Spvr, PH Nurse, Spv PHN, Local Coord. / **PT:** Dentist, Speech Pathologist
FT: Engineering Technician, Heavy Equipment Mechanic I, MM III
FT: Probation Officer I
FT: CO PT: Cook (2)

VACANCIES FILLED - SALARY DIFFERENCE

DEPARTMENT	TITLE	DATE OPEN	FILLED BY	DOH	\$ RATE	\$ PREVIOUS	ANNUAL DIFFERENCE
TCSO	CORRECTIONS OFFICER (J. MOSS)	02/27/23	J. MORRIS	07/18/23	\$41,428.00	\$48,428.00	(\$7,000.00)
TCSO	PSDT (E. MCSWEENEY)	04/12/23	P. WARD	07/29/23	\$40,219.00	\$45,573.00	(\$5,354.00)
TCSO	CAPTAIN - OPERATIONS (S. NALEPA)	06/09/23	T. YAEGER	07/15/23	\$102,000.00	\$90,638.00	\$11,362.00
TCSO	SERGEANT (D. SHOONOVER)	06/25/23	G. MADISON	07/15/23	\$79,564.00	\$67,555.00	\$12,009.00
TCSO	LIEUTENANT (T. YAEGER)	07/15/23	J. DELMAGE	07/29/23	\$88,626.00	\$88,826.00	(\$200.00)
TCSO	SERGEANT (J. DELMAGE)	07/29/23	B. KEMP-YAEG	07/29/23	\$81,564.00	\$81,664.00	(\$100.00)
DSS	SR. CASEWORKER (B. WARD)	06/02/23	D. COOPER	07/31/23	\$49,441.00	\$49,946.00	(\$505.00)
DSS	CASEWORKER (M. NORTON)	02/13/23	P. WOLFE	07/31/23	\$47,516.00	\$47,516.00	\$0.00
DSS	SR. CASEWORKER (J. YOEST)	03/03/23	S. HERBERT	07/31/23	\$49,441.00	\$49,956.00	(\$515.00)

TOTAL MONTHLY IMPACT: \$9,697.00

YEAR TO DATE TOTAL: (\$25,862.00)

YEAR TO DATE TOTAL:

MONTH REPORTED	AMOUNT
January	-\$5,200.00
February	\$3,412.00
March	-\$10,179.00
April	-\$7,898.00
May	\$4,407.00
June	-\$16,207.00
July	-\$3,894.00
August	\$9,697.00
September	
October	
November	
December	

CHANGE IN CLASSIFICATION and
TEMPORARY APPOINTMENTS

CHANGE IN CLASSIFICATION

RESO #	DEPT	TYPE	NAME	PREV TITLE	PREV SALARY	NEW TITLE	NEW SALARY	EFFECTIVE DATE	ANNUAL DIFFERENCE
90-23	Mental Hygiene	RC	Vacant	Sr. CASAC	\$51,943.00	CASAC	\$47,516.00	2/14/2023	(\$4,427.00)
171-23	Mental Hygiene	DA	A. Joyce	Records Management Clerk	\$33,790.00	Records Management Technician	\$39,041.00	11/14/2022	\$5,251.00
206-23	Public Works	DA	J. Vandemark	Maintenance Mech II	19.95	Maintenance Mech III	20.71	4/25/2023	\$1,581.00
207-23	Public Works	DA	K. French	Maintenance Mech II	20.16	Maintenance Mech III	20.92	4/25/2023	\$1,581.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00

Type Codes: DA = Desk Audit of current employee RC = Review of Classification of vacant position - base salaries represented

TEMPORARY APPOINTMENTS

PH									
Mastro, S		PH Educator			246-20; 113-22; 115-23	9/13/21 - 12/31/23			
VACANT		PH Educator			246-20	9/13/21 - 3/31/24			
PW									
VACANT		Highway Worker			133-23	05/22/23 -10/06/23			
L. Stevens		Highway Worker			133-23	05/22/23 -10/06/23			
VACANT		Highway Worker			168-23	04/10/23 -10/06/24			
DA									
Perry, William		Paralegal PT			36-23	1/1/23-8/31/23			
Treasurer									
E. McFarland		Clerk (Seasonal)			175-23	6/07/23 - 9/30/23			

REFERRED TO:

PERSONNEL COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -23

ESTABLISH NEW BUDGET LINE, MODIFY PERSONNEL
2023 BUDGET AND TRANSFER FUNDS FOR THE
PURCHASE OF A VIDEO CONFERENCE CAMERA

WHEREAS: The Personnel Officer has a need for a video conference camera;
and

WHEREAS: The Personnel Office Budget does not have an established Audio-
Visual Equipment expense line for the purchase of this video conference
camera; and

WHEREAS: Amending the Personnel Office Budget with the addition of an Audio-
Visual Equipment expense line, A1430 520020 and transfer of funds requires
Legislative approval; therefore be it

RESOLVED: That the Personnel Officer be authorized to purchase the video
conference camera and the following funds be transferred for this purchase:

From: A1430 540140 Contracted Services \$379.00

To: A1430 520020 Audio Visual Equipment \$379.00

REFERRED TO: HEALTH AND HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -23 CREATE AND FILL PERMANENT,
(3) FULL-TIME SENIOR CLINICAL SOCIAL
WORKER POSITIONS AND (1) FULL-TIME
CLINICAL SOCIAL WORKER POSITION
MENTAL HYGIENE

WHEREAS: Legislative approval is required for the creation of any new positions within Tioga County; and

WHEREAS: The Mental Hygiene Department has received notice that our current contract with Helio Health will not be renewed and will end 12/31/2023; and

WHEREAS: The Director of Community Services can provide the level of services provided by that contract by creating three (3) permanent, full-time Senior Clinical Social Worker positions and one (1) permanent, full-time Clinical Social Worker position; and

WHEREAS: Funding for the positions will be transferred from the current contract budgeted amount and State Aid therefore no increase to current budget; therefore be it

RESOLVED: That the Director of Community Services is hereby authorized to create three (3) permanent, full-time positions of Senior Clinical Social Worker at an annual rate of \$64,931 (CSEA SG XVII) and one (1) permanent, full-time Clinical Social Worker position at the annual rate of \$62,105 (CSEA XVI) and be allowed to fill said positions on 9/1/2023; and be it further

RESOLVED: That if an appropriate eligible list is not available, a provisional appointment may be made; and be it further

RESOLVED: That the 2023 Budget be modified and funding be transferred as follows:

From: A4310 540130	Contracts	\$133,416.47
To: A4310 510010	Full Time Salary	\$ 85,632.60
A4310 581088	State Retirement Fringe	\$ 8,508.18
A4310 583088	Social Security Fringe	\$ 6,595.78
A4310 584088	Workers Compensation Fringe	\$ 1,697.63
A4310 585588	Disability Insurance Fringe	\$ 90.48
A4310 586088	Health Insurance Fringe	\$ 30,872.39
A4310 588988	Eap Fringe	\$ 19.41

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. - 23 RECLASSIFY VACANT POSITION AND FILL
PUBLIC HEALTH

WHEREAS: Legislative approval is required for all position reclassifications;
and

WHEREAS: One Office Specialist II (CSEA Salary Grade IV) has been
vacant since April 12, 2019; and

WHEREAS: The Public Health Director has reviewed the staffing needs
within Public Health and has determined that said vacancy would be
better utilized in the operations of the department if the position was
classified as an Office Specialist III (CSEA Salary Grade VII); and

WHEREAS: Funding for the increase in the position is available in 2023 from
position vacancies, and funding 2024 and beyond will be covered within
the Public Health budget, including some NYS Aid reimbursement; and

WHEREAS: There is need to fill the vacancy as an Office Specialist III
(Grade VII); therefore be it

RESOLVED: That if a mandated eligible list is not available, a provisional
appointment may be made; and be it further

RESOLVED: That the Legislature hereby authorizes the reclassification and
filling of one vacant, full-time Office Specialist II (CSEA Salary Grade IV) to
a full-time Office Specialist III (CSEA Salary Grade VII) effective August 16,
2023.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. – 23 RECLASSIFY AND FILL VACANT POSITION
SOCIAL SERVICES

WHEREAS: Legislative approval is required for all position reclassifications; and

WHEREAS: One Accounting Associate II (CSEA Salary Grade V) has been vacant since June 22, 2023; and

WHEREAS: The Commissioner of Social Services has reviewed the staffing needs within the Accounting Unit and has determined that said vacancy would be better utilized in the operations of the department if the position was classified as an Accounting Associate III (CSEA Salary Grade VII); and

WHEREAS: Funding for the increase in the position is available in 2023 from position vacancies, and funding 2024 and beyond will be covered within the Social Services budget, including State and Federal reimbursement; therefore be it

RESOLVED: That if a mandated eligible list is not available, a provisional appointment may be made; and be it further

RESOLVED: That the Legislature hereby authorizes the reclassification and filling of one vacant, full-time Accounting Associate II (CSEA Salary Grade V) to a full-time Accounting Associate III (CSEA Salary Grade VII) effective August 16, 2023.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -23 CREATE AND FILL SEASONAL SOCIAL WELFARE
EXAMINER POSITIONS AND SEASONAL OFFICE
SPECIALIST I POSITIONS FOR THE HEAP PROGRAM
DEPARTMENT OF SOCIAL SERVICES

WHEREAS: Legislative approval is required for the creation of any new positions within Tioga County; and

WHEREAS: The Home Energy Assistance Program (HEAP) will tentatively begin outreach in mid-August and be in full season on October 2, 2023; and

WHEREAS: The Social Services budget allows for the hiring of the following staff for the HEAP Program:

Two, full-time, seasonal Social Welfare Examiners for the period September 25, 2023 through February 23, 2024 at the starting salary of \$16.41 per hour, and

One, full-time seasonal Office Specialist I for the period September 25, 2023 through March 8, 2024, at the starting salary of \$14.20 per hour, and

One, full-time, seasonal Office Specialist I for the period October 10, 2023, through February 23, 2024, at the starting salary of \$14.20 per hour, and

One, full-time, seasonal Office Specialist I for the period October 11, 2023, through January 26, 2024, at the starting salary of \$14.20 per hour; and

WHEREAS: The NYS Minimum Wage is scheduled to increase on December 31, 2023 to a rate to be published by the Commissioner of Labor on or before October 1, 2023, and Tioga County intends to pay at least minimum wage so the hourly rates for Office Specialist I positions will be adjusted accordingly as of December 31, 2023; therefore be it

RESOLVED: That the Department of Social Services be authorized to create and fill the seasonal HEAP positions listed above and where required, appoint from the appropriate eligible list.

REFERRED TO:

PERSONNEL COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -23

RATIFY COLLECTIVE BARGAINING
AGREEMENT (TCCA/NCEU)

WHEREAS: Tioga County and the Tioga County Corrections Association/National Corrections Employees Union have been negotiating a successor agreement to the 2020-2022 collective bargaining agreement; and

WHEREAS: The parties reached agreement on a contract for the period January 1, 2023 - December 31, 2025; and

WHEREAS: The TCCA/NCEU members ratified the agreement at a vote on July 27, 2023; therefore be it

RESOLVED: That the County Legislature hereby ratifies the 2023-2025 collective bargaining agreement; and be it further

RESOLVED: That the Chair of the Legislature, along with the Sheriff, is authorized to sign the Agreement as a joint employer; and be it further

RESOLVED: That the County Legislature does hereby agree to implement the funds necessary to carry out the terms and provisions of said contract.