

PUBLIC SAFETY COMMITTEE AGENDA

SHERIFF'S OFFICE

November 7, 2023

2:30 PM

- **APPROVAL OF MINUTES — October 3, 2023**
- **FINANCIAL**
 - October YTD Report
- **OLD BUSINESS**
 - Pistol permit database changeover
- **NEW BUSINESS**
 - Jail camera project
 - Vesta Next Gen 911 planning
 - PSAP Grant
- **PERSONNEL**
 - Update on Vacancies
- **RESOLUTIONS**
 - Authorize Acceptance of 2024 PTS Grant, Appropriate Funds and Modify Budget
 - Authorize Acceptance of 2023 NYS PSAP Operations Grant, Appropriate Funds and Modify Budget
 - Amend Resolution 390-23 Authorize 2023-2024 Contracts with SADD School Associates - STOP DWI
 - Reclassify and Fill Unfunded Vacant Positions and Abolish Positions – Sheriff's Office
- **ADJOURNMENT**

PUBLIC SAFETY MEETING

October 3, 2023

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, October 3, 2023, which started at 2:29 PM and ended at 3:15 PM.

Present:

Keith Flesher	Chair, Public Safety
William Standing III	Legislator {Committee Member} (Arrived at 2:39PM)
Barb Roberts	Legislator {Committee Member}
Dale Weston	Legislator {Committee Member}
Marte Sauerbrey	Chair of the Legislator (Arrived at 2:34 PM)
Gary Howard	Sheriff, Sheriff's Office
Brian Cain	Director, Probation
Mike Simmons	Director, Office of Emergency Services
Corinne Cornelius	Deputy Director, Office of Emergency Services

GUESTS: Peter DeWind, County Attorney
Cathy Haskell, Legislative Clerk

ABSENT: Bob Williams, Asst. Coordinator, Office of Emergency Services
Stew Bennett, Administrative Coroner

APPROVAL OF MINUTES:

The September 5, 2023, minutes was accepted with no corrections or changes

Motion by: Barb Roberts to accept the September 5, 2023 Minutes.

Second: Dale Weston

All in Favor - Carried

OFFICE OF EMERGENCY SERVICES – Mike Simmons:

FINANCIAL:

- September YTD Report – Budget within. Sixty percent through the fiscal year.

OLD BUSINESS:

- Communications Project –

- CAD Project – County IT and State IT are attempting to solve the issues in the network connectivity. Bryan Goodrich of the County IT has begun mapping fire district zones for use with response plans that will eventually be entered into the CAD for use by dispatchers and fire departments. Candor EMS is the first EMS agency to add mobile data terminals for the CAD system in their ambulances.
- EMS – Meetings are now conduct quarterly by Curtis Hammond. Discussions regarding the future EMS in the county. Agencies expressed a multitude of concerns regarding the future.
- Emergency Management – Assistant Bob Williams continues to conduct meetings of the Local Emergency Preparedness Committee. Stephanie J. Chapin is the new Regional Director of State Emergency Management as Tom McCartney has retired. Plans are being made to hold another Citizens Preparedness Class. This will be held in Owego. Deputy Director Corinne Cornelius attend a Grant Workshop in Syracuse, NY on September 28th.
- Threat Assessment Management Program – preparing RFP for Emergency Preparedness App for Smartphones that will provide information to the public about identifying and reporting perceived activities that could be a precursor to violent acts by others. Plan on conducting training for participants with a consulting group who have worked with several other counties.
- Fire – County Chiefs meeting was conducted at the Nichols Fire Department. Discussion was held about when NYS DOT shuts down the state highway. Personnel from Lockheed-Martin met to discuss emergency response calls received from their employees calling 911 on cellphones from their facility. Lockheed-Martin recognized as a fire brigade.

RESOLUTIONS:

- Authorize the Submission of Statewide Interoperable Communications Targeted Grant Application (SICG 23)
- Award 2023 Emergency Management Planning Grant (EMP23)
- Appropriation of Funds 2023 Homeland Security Grant Modify 2023 Budget Office of Emergency Services Sheriff's Office

***Committee agreed to move these resolutions forward*

PROBATION – Brian Cain:

FINANCIAL:

- Budget on track for 2023. Seventy-five percent through the fiscal year.

NEW BUSINESS:

- Probation Department – The entry doors at Probation have been upgraded with new card entry devices. There is one door that never had card entry and

discussions are being had with IT to determine if that door can be converted to card entry as well. Jeremy Loveland (Info Tech) will be get a quote for the door which Probation needs to find in the budget.

- Buddi, NY LLC Contract - Probation received a proposed contract provide comprehensive monitoring services. The proposed contract has been forwarded to the County Attorney's Office for review. Upon its approval by the County Attorney, Probation will bring forth a resolution to enter into said contract. Entering into the contract will not increase the current Probation budget. Resolution will be presented at the November 2023 meeting.
- Community engagement – Probation staff attended the Family Day at the Nichols Reserve Center which was organized due to the reservists being deployed in the near future. Probation also volunteered at the Veteran's Grocery Giveaway.
- Quality Assurance Program - Probation has initiated the creation of a Quality Assurance Program within the Department in line with the best practices being recommended by the Department of Criminal Justice Services. Discussions with Jeremy Loveland, Info Tech Director, can help with randomly picking cases out for this audit on a monthly basis. Awaiting word from IT as to when this may be accomplished.
- Staff – Teri Rosenberger retired from her position of Probation Supervisor effective September 29, 2023. Fred Kiechle was promoted to that position effective October 2, 2023. This now means there is one open Sr. Probation Officer position and one open Probation Officer position. Two candidates have been interviewed for the open Probation Officer position. If one is chosen, they will be hired provisionally pending the next Probation Officer Civil Service Exam.
- Training – Probation received confirmation that the two Probation Officers who need to complete five weeks of Basic Course for Peace Officer (BCPO) training will be able to attend the class offered in Binghamton in December and January.
- Juvenile Delinquency Services - There were two Juvenile Delinquency Appearance Ticket (JDAT) received for the month of September. The JDATs alleged the respondents committed acts which if committed by an adult would constitute the crime of Burglary in the Third Degree.
- ATI Programs - Electronic Monitoring – one (1) individual being monitored via the VCheck24 phone app GPS electronic monitoring system and one defendant with the traditional ankle monitor. Community Service – Weekend Work Program continues with crews scheduled every weekend. Pre-Trial Release (PTR) – there are 11 people being supervised via PTR. Court Ordered Investigations - 36 active investigations. Supervision - 190 cases – Violation of Probation – 17 defendants/respondents have violation petitions against them.

PERSONNEL:

- One Vacant Probation Officer position
- One Vacant Sr. Probation Officer position
- One Vacant Part Time Probation Supervisor position

- One unfunded Probation Officer position

RESOLUTION:

- Approve STSJP Contract for SFY 2023-2024 Probation as Lead Agency for Application for Funding via STSJP

***Committee agreed to move these resolutions forward*

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are \$458,878 which is 84% of the budget. Expenditures are at \$9,263,194 which is 81% of the budget. Inmate boarders are at \$228,196 which is 152% of the Budget.

OLD BUSINESS:

- Update on Labor Issues – NCEU (Jail Union) and TCLEA (Law Enforcement Union) Negotiations are being finalized.
- Update on litigation issues – still on going.
- 2023 Budget – This recent arrest of 11 people or more is costing money to the Sheriff's Budget. So far \$21,000 Personnel; \$33,000 medical bills plus a lot of overtime; boarding out \$2,500. Overbudgeted - Road Patrol Personnel in the red \$167,000; Overtime in the red \$90,000. Jail Personnel budget okay. Discussion needs to be had.

NEW BUSINESS:

- Pistol Permit database, data conversion almost complete.
- Jail camera replacement project progressing.
- Body worn camera project – fully deployed and in use.
- RFP for jail medical contract out for bids.
- Average daily inmate population for the month of September 2023 was 51. There was an average of 6 Federal inmates (180 days) and 7 board-in (211 days).

PERSONNEL:

- Update of Vacancies:
 - Civil – One Vacant part-time Civil Deputy position.
 - Corrections – Four Vacant Corrections Officer positions; Two Vacant Part-Time Cook positions.
 - None on Light Duty.
 - Two Corrections Officers still on Military Deployment.

- Road Patrol –
 - Two Open Deputy Positions.
 - One Deputy currently on Light Duty.
 - One Deputy in the field training phase of the police academy
 - Two Deputy Positions remain unfunded- request being made to fund/fill.
- E911 – Two Open Dispatcher positions.
- Records – all positions are filled.
- Administration – all positions are filled.

RESOLUTIONS:

- Authorize the Submission of the 2023-2024 NYS STOP DWI High Visibility Engagement Campaign Application STOP DWI
- Authorize 2023-2024 Contracts with SADD School Associates STOP DWI
- Approve 2024 STOP DWI Plan

***Committee agreed to move these resolutions forward*

CORONER – Stew Bennett (not present):

Cathy Haskell, Legislative Clerk, presented the Resolution on behalf of Stew Bennett, Administrative Coroner.

RESOLUTION:

- Amend 2023 Budget Contingency Transfer Request Medical Examiners and Coroners

***Committee agreed to move these resolutions forward*

Respectfully submitted,

Kristen Kallin
Secretary to the Director of Probation—October 5, 2023



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A3020 Public Safety Communication E							
A3020 411400	-185,000	0	-185,000	-99,309.00	.00	-85,691.00	53.7%*
A3020 433310	0	0	0	.00	.00	.00	.0%
A3020 510010	658,947	0	658,947	430,575.01	.00	228,371.99	65.3%
A3020 510020	6,800	-700	6,100	418.22	.00	5,681.78	6.9%
A3020 510030	44,084	0	44,084	45,243.33	.00	-1,159.81	102.6%*
A3020 510050	21,812	700	22,512	12,655.55	.00	9,856.65	56.2%
A3020 520090	500	-500	0	.00	.00	.00	.0%
A3020 520130	450	500	950	898.00	.00	52.00	94.5%
A3020 540000	0	0	0	.00	.00	.00	.0%
A3020 540350	300	0	300	.00	.00	300.00	.0%
A3020 540510	0	0	0	.00	.00	.00	.0%
A3020 540620	5,300	0	5,300	.00	.00	5,300.00	.0%
A3020 540660	33,821	0	33,821	23,472.41	8,645.68	1,702.91	95.0%
A3020 581088	54,738	0	54,738	56,846.48	.00	-2,108.42	103.9%*
A3020 583088	32,335	0	32,335	37,386.84	.00	-5,051.94	115.6%*
A3020 584088	12,243	0	12,243	12,732.20	.00	-488.80	104.0%*
A3020 584588	0	0	0	.00	.00	.00	.0%
A3020 585088	0	0	0	.00	.00	.00	.0%
A3020 585588	679	0	679	665.55	.00	13.05	98.1%
A3020 586088	152,703	0	152,703	134,988.98	.00	17,713.70	88.4%
A3020 588988	146	0	146	158.60	.00	-13.00	108.9%*
A3110 Sheriff							
A3110 412703	-30,000	0	-30,000	-20,250.00	.00	-9,750.00	67.5%*
A3110 415100	-80,000	0	-80,000	-52,692.85	.00	-27,307.15	65.9%*
A3110 425450	-35,000	0	-35,000	-14,817.00	.00	-20,183.00	42.3%*
A3110 425950	-2,500	0	-2,500	.00	.00	-2,500.00	.0%*
A3110 426250	0	-32	-32	-31.65	.00	.00	100.0%
A3110 426260	0	-228	-228	-227.88	.00	.00	100.0%
A3110 427010	0	0	0	-538.00	.00	538.00	100.0%
A3110 427050	0	0	0	.00	.00	.00	.0%
A3110 427700	0	0	0	-9.25	.00	9.25	100.0%
A3110 433190	0	0	0	-869.48	.00	869.48	100.0%
A3110 433470	0	0	0	.00	.00	.00	.0%
A3110 433480	0	0	0	.00	.00	.00	.0%
A3110 433890	0	0	0	.00	.00	.00	.0%
A3110 433890	0	-50,000	-50,000	-50,000.00	.00	.00	100.0%
A3110 433900	0	0	0	-1,059.68	.00	1,059.68	100.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR: A	General Fund	ORIGINAL APPROP	TRANSFRS/ ADJ STMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3110 433950	State Aid-Buckle U	0	0	0	.00	.00	.00	.0%
A3110 433952	NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
A3110 433960	St Aid- Child Pass	0	0	0	.00	.00	.00	.0%
A3110 443190	Fed Aid Bullet Pro	0	0	0	.00	.00	.00	.0%
A3110 445890	Federal Aid-Other	0	0	0	.00	.00	.00	.0%
A3110 510010	Full Time	2,873,666	-10,530	2,873,666	2,552,044.49	.00	-10,530.00	88.8%
A3110 510020	Part Time/Temporar	60,000	0	60,000	17,179.43	.00	42,870.57	28.5%
A3110 510030	Overtime Pay Only	150,095	10,530	160,625	279,645.33	.00	-119,020.33	174.1%
A3110 510040	Workers Compensati	0	0	0	.00	.00	.00	.0%
A3110 510050	All Other(On Call,	74,950	0	74,950	55,739.01	.00	19,210.99	74.4%
A3110 520130	Equipment (Not Car	10,000	971	10,971	4,681.99	382.57	5,906.68	46.2%
A3110 520130	BWC22 Equipment (No	5,000	50,000	50,000	34,936.71	.00	15,043.29	69.9%
A3110 520191	Emergency Equipmen	0	215	5,215	3,159.98	181.45	1,873.57	64.1%
A3110 530100	Data Processing	0	0	0	.00	.00	.00	.0%
A3110 530300	Legal	0	0	0	.00	.00	.00	.0%
A3110 530330	Shared Services	0	0	0	.00	.00	.00	.0%
A3110 540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3110 540020	Amunition	14,000	2,000	16,000	12,899.80	.00	1,141.53	92.9%
A3110 540070	Car Maintenance	49,540	0	49,540	21,869.66	1,958.67	25,529.84	48.5%
A3110 540090	Clothing	28,000	1,750	29,750	22,327.57	2,267.16	5,154.94	82.7%
A3110 540093	Building Maint & R	14,500	0	14,500	4,522.59	8,068.92	1,908.49	86.8%
A3110 540220	Automobile Fuel	120,000	-2,000	118,000	75,174.44	15,095.67	27,729.89	76.5%
A3110 540280	Investigations	10,500	0	10,500	7,036.28	949.49	2,514.23	76.1%
A3110 540330	Legal Fees	7,500	0	7,500	180.00	.00	7,320.00	2.4%
A3110 540335	Asset Forfeiture E	0	1,429	1,429	1,397.50	.00	31.65	97.8%
A3110 540336	Asset Forf. EXO-Re	0	8,850	8,850	8,622.00	.00	227.88	97.4%
A3110 540350	Office Equip Maint	1,000	500	1,500	1,146.25	156.05	197.70	86.8%
A3110 540420	Office Supplies	16,000	-486	15,514	8,870.34	580.78	6,063.18	80.9%
A3110 540444	Permits, Fees, Ins	26,000	0	26,000	22,991.71	.00	3,008.29	88.4%
A3110 540470	Physicals	12,000	0	12,000	7,730.00	1,365.00	2,905.00	75.8%
A3110 540480	Postage	10,000	0	10,000	8,676.89	.00	1,026.93	89.7%
A3110 540485	Printing/Paper	9,000	0	9,000	4,599.04	2,748.07	1,652.89	81.6%
A3110 540510	Radio Repairs	0	0	0	.00	.00	.00	.0%
A3110 540560	Repairs	2,000	0	2,000	720.79	883.00	396.21	80.2%
A3110 540620	Software Expense	17,700	0	17,700	12,900.49	4,305.00	494.51	97.2%
A3110 540640	Supplies (Not Offi	3,000	0	3,000	284.00	.00	2,716.00	9.5%
A3110 540660	PLS01 Supplies -PLS	1,250	0	1,250	.00	.00	1,250.00	.0%
A3110 540680	Telephone	12,500	0	12,500	6,923.33	3,540.56	2,036.11	83.7%
A3110 540731	Tires	11,924	0	11,924	11,278.00	1,581.00	65.00	99.5%
A3110 540731	Training/State Req	5,000	0	5,000	950.00	1,800.00	2,250.00	55.0%
A3110 540733	Training/All Other	15,000	0	15,000	9,034.17	424.10	5,541.73	63.1%
A3110 581088	State Retirement F	545,603	0	545,603	524,213.20	.00	21,389.78	96.1%
A3110 583088	Social Security Fr	212,822	0	212,822	222,038.03	.00	-9,236.13	104.3%
A3110 584088	Workers Compensati	47,749	0	47,749	45,003.43	.00	2,745.83	94.2%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3110 584588 Life Insurance Fri	920	0	920	746.26	173.74	.00	100.0%
A3110 585088 Unemployment Insuran	0	0	0	.00	.00	.00	0%
A3110 585588 Disability Insuran	543	0	543	511.56	.00	31.32	94.2%
A3110 586088 Health Insurance F	808,575	0	808,575	725,025.78	.00	83,549.08	89.7%
A3110 588988 Eap Fringe	568	0	568	560.59	.00	7.25	98.7%
A3150 Jail							
A3150 422640 Jail - For Other G	-150,000	0	-150,000	-275,932.34	.00	125,932.34	184.0%
A3150 422650 Jail - Inmate Forf	-1,000	0	-1,000	-754.08	.00	-245.92	75.4%*
A3150 427010 Refunds Of Prior Y	0	0	0	.00	.00	.00	0%
A3150 427220 Misc Jail Revenue	-5,000	0	-5,000	-1,400.00	.00	-3,600.00	28.0%*
A3150 433920 State Aid-Jail/Br	0	0	0	.00	.00	.00	0%
A3150 443920 Federal Aid-Jail/B	0	0	0	.00	.00	.00	0%
A3150 510010 Full Time/Temporar	2,734,951	-255,915	2,479,036	2,010,978.97	.00	468,057.27	81.1%
A3150 510020 Part Time/Temporar	18,000	0	18,000	.00	.00	18,000.00	0%
A3150 510030 Overtime Pay Only	140,000	250,000	390,000	409,877.45	.00	-19,877.45	105.1%*
A3150 510040 Workers Compensati	0	5,915	5,915	1,038.53	.00	4,876.23	17.6%
A3150 510050 All Other(On Call,	20,000	0	20,000	15,636.21	.00	4,363.79	78.2%
A3150 520191 Emergency Equipmen	500	0	500	.00	.00	500.00	0%
A3150 540000 Contract Expense	0	0	0	.00	.00	.00	0%
A3150 540040 Books	0	0	0	.00	.00	.00	0%
A3150 540090 Clothing	8,000	-100	7,900	3,910.47	905.32	3,084.21	61.0%
A3150 540091 Bedding	1,000	100	1,100	917.61	99.04	83.35	92.4%
A3150 540093 Building Maint & R	21,000	5,000	26,000	20,017.62	4,452.27	1,530.11	94.1%
A3150 540140 Contracting Servic	1,100	500	1,600	1,034.90	201.57	363.53	77.3%
A3150 540140 HPCC Contracting Se	0	2,300	2,300	2,300.00	.00	.00	100.0%
A3150 540210 Garbage Disposal	5,500	0	5,500	3,908.34	1,391.66	200.00	96.4%
A3150 540350 Office Equip Maint	0	0	0	.00	.00	.00	0%
A3150 540360 Meals/Food	185,470	-7,800	177,670	123,398.13	46,651.87	7,620.00	95.7%
A3150 540370 Medical Expense	886,024	0	886,024	604,026.97	278,265.55	3,731.68	99.6%
A3150 540620 Software Expense	63,500	0	63,500	60,439.60	2,994.00	66.40	99.9%
A3150 540640 Supplies (Not Offi	26,000	0	26,000	16,987.98	445.86	8,566.16	67.1%
A3150 540640 COVID19 Supplies (Not	0	0	0	.00	.00	.00	0%
A3150 581088 State Retirement F	325,539	0	325,539	311,856.60	.00	13,682.55	95.8%
A3150 583088 Social Security Fr	170,741	0	170,741	183,874.44	.00	-13,133.77	107.7%*
A3150 584088 Workers Compensati	52,285	0	52,285	47,293.28	.00	4,992.06	90.5%
A3150 584588 Life Insurance Fri	2,100	0	2,100	1,347.44	377.56	375.00	82.1%
A3150 585088 Unemployment Insur	0	0	0	.00	.00	.00	0%
A3150 585588 Disability Insuran	0	0	0	.00	.00	.00	0%
A3150 586088 Health Insurance F	776,144	0	776,144	673,475.77	.00	102,668.40	86.8%
A3150 586089 Health Insurance C	0	0	0	.00	.00	.00	0%
A3150 588988 Eap Fringe	603	0	603	589.07	.00	14.15	97.7%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3151 Jail - Alternatives Program							
A3151 510010 Full Time	38,579	0	38,579	32,326.05	.00	6,252.95	83.8%
A3151 510030 Overtime Pay Only	0	0	0	.00	.00	.00	.0%
A3151 510050 All Other(On Call,	0	0	0	.00	.00	.00	.0%
A3151 581088 State Retirement F	6,817	0	6,817	4,280.24	.00	2,536.49	62.8%
A3151 583088 Social Security Fr	2,637	0	2,637	2,451.31	.00	186.02	92.9%
A3151 584088 Workers Compensati	735	0	735	501.44	.00	233.16	68.3%
A3151 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3151 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3151 585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3151 586088 Health Insurance F	16,789	0	16,789	11,453.89	.00	5,335.14	68.2%
A3151 588988 Eap Fringe	9	0	9	6.29	.00	2.45	72.0%



TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
Capital Fund							
H3110 Sheriff							
H3110 433952 NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
H3110 520130 Equipment (Not Car	0	0	0	.00	.00	.00	.0%
H3110 520620 Software Expense	0	0	0	.00	.00	.00	.0%
H3110 521060 Car/Truck	161,000	0	161,000	159,840.68	.00	1,159.32	99.3%
H3150 Jail							
H3150 520130 Equipment (Not Car	0	0	0	.00	.00	.00	.0%
H3150 520255 Security Equipment	50,000	0	50,000	.00	.00	50,000.00	.0%
H3150 520620 Software Expense	0	0	0	.00	.00	.00	.0%
H3150 521000 Not Assigned	0	0	0	.00	.00	.00	.0%
H3150 521060 Car/Truck	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

**Tioga County
YEAR-TO-DATE BUDGET REPORT**

FOR 2023 12

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	11,428,285	12,970	11,441,255	9,657,529.88	392,328.29	1,391,396.40	87.8%

** END OF REPORT - Generated by Rockwell, Diane **

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -23 AUTHORIZE ACCEPTANCE OF
2024 NYS PTS GRANT
(PTS-2023-TIOGA CO SO-00118-054)
APPROPRIATION OF FUNDS &
MODIFY 2023 BUDGET
SHERIFF'S OFFICE

WHEREAS: The Sheriff's Office applied for and was awarded a NYS
PTS (Police Traffic Services) grant (PTS-2023-Tioga Co-SO-00118-054)
in the amount of \$12,540; and

WHEREAS: Appropriation of funds and budget modification requires
Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorize the acceptance
of this award; and be it further

RESOLVED: That the 2023 budget be modified and funds be appropriated
to the following accounts:

FROM: A3110.445890 Federal Aid – Other Transportation	\$12,540
TO: A3110.510030 Sheriff Overtime	\$12,540

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -23 AUTHORIZE ACCEPTANCE OF THE
NYS 2023 PSAP OPERATIONS GRANT AND
MODIFY 2023 BUDGET

WHEREAS: The Sheriff's Office applied for and was awarded a NYS Office of Interoperable and Emergency Communications PSAP Operations grant in the amount of \$109,805; and

WHEREAS: This funding will reimburse the E911 budget for Dispatcher personnel service costs incurred in 2023; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the acceptance of this award; and be it further

RESOLVED: That the 2023 budget be modified to reflect this state aid and that this funding be receipted with the following revenue account.

Revenue Account:	A3020 433310	\$129,044
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REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -23

AMEND RESOLUTION NO. 390-23
AUTHORIZE 2023-2024 CONTRACTS WITH
SADD SCHOOL ASSOCIATES
STOP DWI

WHEREAS: Resolution No. 390-23 authorized contracts for the SADD School Associates for the 2023-2024 school year; and

WHEREAS: This resolution had erroneously listed Erika Brown as the SADD School Associate for the Spencer Van Etten School District; and

WHEREAS: Michelle Varner is the designated SADD School Associate for Spencer Van Etten School District and should receive the compensation in the amount of \$100 each month for the ten months of the school year, not to exceed \$1,000 for the year; therefore be it

RESOLVED: That Resolution No. 390-23 be amended to reflect Michelle Varner as the SADD School Associate for Spencer Van Etten School District.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -23

RECLASSIFY AND FILL UNFUNDED
VACANT POSITIONS AND
ABOLISH POSITIONS
SHERIFF'S OFFICE

WHEREAS: Legislative approval is required for all position reclassifications and funding of positions; and

WHEREAS: One full-time Deputy Sheriff and one full-time Road Patrol Sergeant position have been unfunded and vacant since December 5, 2009 and August 1, 2010 respectively; and

WHEREAS: The Sheriff has reviewed staffing needs and has determined that two Deputy Sheriff positions are needed to meet the demands of the Road Patrol Division; and

WHEREAS: To meet this need, the Sheriff would like to fund the Deputy Sheriff position and reclassify and fund the Road Patrol Sergeant position to a Deputy Sheriff; and

WHEREAS: The Sheriff would like to abolish one part-time Cook and one part-time Deputy Sheriff position effective January 1, 2024 with funding from these positions being used to offset the partial cost of two full-time Deputy positions; therefore be it

RESOLVED: That the Legislature hereby authorizes the reclassification of one unfunded Road Patrol Sergeant to a funded full-time Deputy Sheriff; fund the vacant full-time Deputy Sheriff; abolish one part-time Deputy Sheriff and abolish one part-time Cook effective January 1, 2024.

Tioga County Sheriff's Office



DATE: November 3, 2023
TO: Sheriff Howard
RE: November 7, 2023 Public Safety - Reference Notes

Personnel Issues:

1. **Civil Office**
 - a) There is currently (1) open part-time Civil Deputy position.
2. **Corrections Division**
 - a) There are currently (5) open Corrections Officer positions.
 - b) There are currently (2) open part-time Cook positions.
 - c) There are no Corrections Officers on light duty.
 - d) There are (2) Corrections Officers on military deployment.
 - e) There were (2) Corrections Officer resignations.
3. **Road Patrol**
 - a) There are (2) open Deputy positions.
 - b) There is one Deputy on light duty.
 - c) There is (1) Deputy who graduated from the police academy.
 - d) There are (2) unfunded Deputy positions – request being made to fund / fill.
4. **E911 Emergency Communications Center**
 - a) There are (2) open E911 Dispatcher positions.
5. **Records**
 - a) All positions are filled.
6. **Administration**
 - a) All positions are filled.

Labor Issues:

1. T.C.L.E.A. negotiations are being finalized.
2. N.C.E.U. negotiations are being finalized.

Litigation Issues:

1. Litigation with a former employee ongoing.

Budget:

1. Revenues are \$495,342 which is 90% of the budget. Expenditures are at \$10,176,409 which is 88% of the budget. Inmate Boarders are at \$254,139 which is 169% of the budget.

Current Projects:

1. Pistol Permit database conversion is now complete.
2. Jail camera replacement project ongoing.
3. In the planning phase for the VESTA Next Gen 911 system.
4. RFP for jail medical contract bids have been received.
5. PSAP Grant awarded.

Miscellaneous:

1. Average daily inmate population for the month of October 2023 was 47. There was an average of 6 Federal inmates (185 days) and 5 board-ins (140 days) for the month.

Resolutions:

1. Authorize Acceptance of 2024 PTS Grant, Appropriate Funds and Modify Budget
2. Authorize Acceptance of 2023 NYS PSAP Operations Grant, Appropriate Funds and Modify Budget
3. Amend Resolution 390-23 Authorize 2023-2024 Contracts with SADD School Associates - STOP DWI
4. Reclassify and Fill Unfunded Vacant Positions and Abolish Positions – Sheriff's Office