



Legislative Support Minutes

June 6, 2024

1:00 p.m.

ATTENDANCE

Legislators: Legislators Ciotoli, Brown, Flesher, Monell, Sauerbrey, and Standinger were present with Legislators Mullen and Roberts being absent.

Staff: Legislative Clerk Haskell, Deputy Legislative Clerk Eiklor, County Attorney DeWind, and Personnel Officer Parke.

Guests: None

APPROVAL OF MINUTES

Legislator Brown made the motion, seconded by Legislator Flesher to approve the May 9, 2024 Legislative Support minutes, as written. Motion carried.

FINANCIAL

2024 YTD Budget Report: The 2024 Legislative Office YTD Budget Report is included in today's committee agenda packet and was mailed to all Legislators and posted on the County website prior to this meeting. Legislative Clerk Haskell reported 45.7% utilization. Of note, I requested the Budget Officer to transfer the Government Services Expo dedicated funds from the County Administrator budget to the Legislative budget for payment of event expenses. The funds have been added to budget line 540733 – Training/All Other that was not currently being used and these funds are specifically dedicated to this event.

Additionally, Ms. Haskell reported the Budget Officer transferred funds from the Contingency Account, per last month's resolution, for the purchase of the Legislator Service Wall Plaque. These funds were transferred to a newly established Capital account for the Legislative Office for this specific purchase.

County Auditor Accounts Payable Report: Ms. Haskell reported the following accounts payable report for the month of May 2024 and noted this report is included in today's committee agenda packet.

Table with 5 columns: Month, AP Invoices, AP Total, P-Card Transactions, P-Card Total. Row 1: May, 764, \$1,490,697.33, 169, \$28,086.22

OLD BUSINESS

Legislator Service Plaque Wall Display: Ms. Haskell reported she spoke with the vendor, and the order for the service plaque that is identical to our existing one is in progress. Once the plaque arrives, the vendor will work with Buildings & Grounds on installation.

# Office of the Legislative Clerk

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827



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**Cathy Haskell** Legislative Clerk **Amy Eiklor** Deputy Legislative Clerk

## **May 2024 Meetings:**

Minutes were taken, typed, copied, indexed, and recorded for the Legislature and Journal of Proceedings for the following Legislature meetings in May 2024:

- Fifth Regular Legislature Meeting – May 14, 2024

The Legislative Clerk attended the following meetings/events in May 2024:

- Legislative Standing Committees – May 7 and 9, 2024
- Legislative Worksession – May 9, 2024
- Finance, Legal & Safety Committee – May 14, 2024
- Fifth Regular Legislature Meeting – May 14, 2024
- Leaders Meeting – May 29, 2024

## **NEW BUSINESS**

**Public Hearing: CDBG Public Facilities Grant Application** – Ms. Haskell reported ED&P submitted a resolution for Legislature consideration to set a public hearing for Thursday, June 20, 2024 at 10:00 a.m. in the Legislative Conference Room for the CDBG Public Facilities Grant Application to support the purchase and use of a mobile food truck for grant recipient Catholic Charities Tompkins/Tioga to establish a skills café, community kitchen, and food rescue programs. A quorum is required to conduct this public hearing.

**DATE CHANGE: July Legislative Committee Meetings & First Monthly Worksession** – Ms. Haskell reminded the Legislators that due to the holiday, the Legislative Standing Committees and 1<sup>st</sup> Legislative Worksession will be held on Tuesday, July 2<sup>nd</sup>, and Wednesday, July 3<sup>rd</sup>.

**SAVE THE DATE: 2024 NYSAC Fall Conference:** Ms. Haskell reported the NYSAC Fall Conference will be held September 9 -11<sup>th</sup> at World Resorts Casino, Monticello, NY. Ms. Haskell asked Legislators to keep this date in mind and if interested in attending to let her know, as once the registration and hotel accommodations open, the hotel generally fills quickly.

## **June 2024 Legislative Meeting:**

- **Prayer, Pledge, Voting:** Legislator Monell will lead us in the prayer, pledge and voting process for the June 11, 2024 Legislature meeting.
- **Recognition Resolutions:** We have one recognition resolution for the June Legislative meeting:
  - ✓ **Recognition Resolution Recognizing Peter L. Ward Posthumously**  
Chair Sauerbrey spoke with the family of Mr. Ward and extended an invitation to attend the June 11, 2024 Legislative Meeting. Legislator Standinger has offered to read and present this resolution if the family is able to attend. Otherwise, the resolution will be mailed to the family of Mr. Ward following the Legislature meeting.

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- **Proclamations:** We have one (1) proclamation for the June 11, 2024 Legislature meeting:
  - ✓ **Elder Abuse Awareness Month** – This proclamation has been read and presented in previous years, therefore, will be noted for the Legislative meeting minutes of June 11, 2024.
- **Resolutions:** All resolutions presented by the Departments at their respective Legislative Standing Committees were reviewed for Legislature consideration at the June 11, 2024 Legislature meeting.
- **Late-File Resolutions:** Ms. Haskell reported she is unaware of any late-file resolutions at this time.

## PERSONNEL

- **Legislative Clerk – Appointed to NYS Association of Clerks of County Legislative Boards Executive Committee** – Ms. Haskell reported she was recently asked if she would consider being nominated to the Executive Committee of the NYS Association of Clerks of County Legislative Boards and just prior to today's meeting was notified that the nomination was accepted and approved for a three-year term.

## RESOLUTIONS

- **F09** – Resolution Calling on Members of the NYS Senate and Assembly to Reform the State's Competency Restoration Process and Support the Passage of S.1874 (Brouk)/A.5063 (Gunther) in the 2024 Legislative Session.
- **F12** – Standard Work Day and Reporting Resolution
- **F13** – Recognition Resolution Recognizing Peter L. Ward Posthumously
- **F14** – Advocating Against OSHA Reforms in New York State for Firefighters

## OTHER

None

## EXECUTIVE SESSION

None

## ADJOURNMENT

Meeting adjourned at 1:36 p.m.

Respectfully submitted,

*Cathy Haskell*

Legislative Clerk