



**TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA
April 7, 2022
9:00 am**

- MINUTES APPROVAL for March 10, 2022
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - Wage Rates for Highway Department Employees
- NEW BUSINESS
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
- PERSONNEL
 - None
- RESOLUTIONS
 - Create and Fill Temporary Position Public Works
- PROCLAMATIONS
 - None
- ADJOURNMENT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, March 10, 2022
9:00 am

• ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- Dale Weston, Public Works Committee Chairman
- Ron Ciotoli, Public Works Committee
- Barbara Roberts, Public Works Committee
- William Standing, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Richard Perkins, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Peter Dewind, County Attorney

• APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for February 10, 2022 was made by Mr. Ciotoli, 2nd by Mrs. Roberts. All in favor. Motion Carried.

• FINANCIAL

- YTD Budget Summary was shared with the committee. The department is currently well under budget. Mr. Perkins stated that we are unable to place orders for new trucks due to supply shortages. Mr. Ciotoli inquired if fuel costs would become problematic down the road. Mr. Hammond replied that we would make every effort to stay within budget. Mrs. Roberts asked if we had a plan to cut costs if things get out of control. Mr. Perkins indicated that we attempt to cut costs wherever we can.

• OLD BUSINESS

- Mr. Hammond stated that based on data collected, and the new laws regarding CDL licensing, in an effort to remain competitive and retain CDL drivers, a 2 pay grade increase is suggested. Mr. Hammond stated that he is currently working with BOCES to encourage them to offer a CDL training course similar to what is being done in other counties. A BOCES course would be more cost effective than a private school for trainees. The committee approved continued investigation into this item.

Department of Public Works

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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- **NEW BUSINESS**

- Mr. Hammond reported on Buildings and Grounds.
 - Snow was hauled out of the Court Annex and Temple Street parking lots.
 - The drain line in C-Pod at the Public Safety Building has been fixed.
 - Some leaking copper elbows were replaced on the Support & Collection baseboard heat.
 - O-rings were replaced at the HHS building to repair some leaking heat lines.
 - Leaking steam lines were repaired in 56 Main Street basement.
 - A roof leak over the Treasurer's office at 56 Main Street was repaired
 - A roof leak at the HHS building was repaired.
 - The rubber floor at Probation has been completed.
 - Renovations of the old CCE space at 56 Main Street have been delayed due to materials acquisition issues. The immediate space needs for Social Services and Board of Elections have been addressed.
 - County cars in county parking lots should be moved by the departments after snow fall so that the parking areas can be plowed.
- Mr. Hammond reported on the Highway Department.
 - Snow removal and hauling sand operations are ongoing.
 - Cold patching operations are ongoing.
 - Some pipes and ditches were cleaned out.
 - Tree trimming operations were done on Ellis Creek and East River Drive.
 - Snow was hauled out of the 56 Main Street parking lot.
- Mr. Perkins gave an update on the Capital Projects
 - Bridge Preventative Maintenance Phase VIII will be going out to be out to bid within the next two weeks.
 - Harnick Road Bridge is under preliminary design.
 - The Culvert Program is under preliminary design in our office.
 - HVAC Controls at the HHS Building and the Chiller at the Public Safety Building are under preliminary design phase. We hope to have these out to bid as soon as possible.
 - We hired an engineer for Michigan Hollow Road Culvert. Preliminary design should start soon.
 - Mr. Standinger inquired about Park Settlement Road bridge repairs. Mr. Perkins stated that this project has been stalled because of DEC regulations. We recently received approval for our project from DEC and have applied for a permit. We anticipate that this project will be out to bid soon.

Department of Public Works



- Talcott Street pier repairs was re-bid. The bids came in higher than what was budgeted last year. A resolution is included to transfer available funds from another line in our budget to this project.
- Wash Bay Facility project is currently on hold. Estimates came in at over \$2,000,000.00 which is considerably higher than anticipated. This is based on increases in labor and material costs. Mrs. Sauerbrey stated that we have to have a truck wash. Additional funding is possibly available to fund this project.

- PERSONNEL

- None

- RESOLUTIONS

- Amend Budget and Transfer Funds Talcott Street Bridge Repairs
 - Mr. Weston (aye), Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye). Carried
- Award Talcott Street Bridge Construction
 - Mr. Weston (aye), Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye). Carried
- Create and Fill Two (2) Highway Worker (Seasonal) Positions Public Works
 - Mr. Weston (aye), Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye). Carried

- PROCLAMATIONS

- None

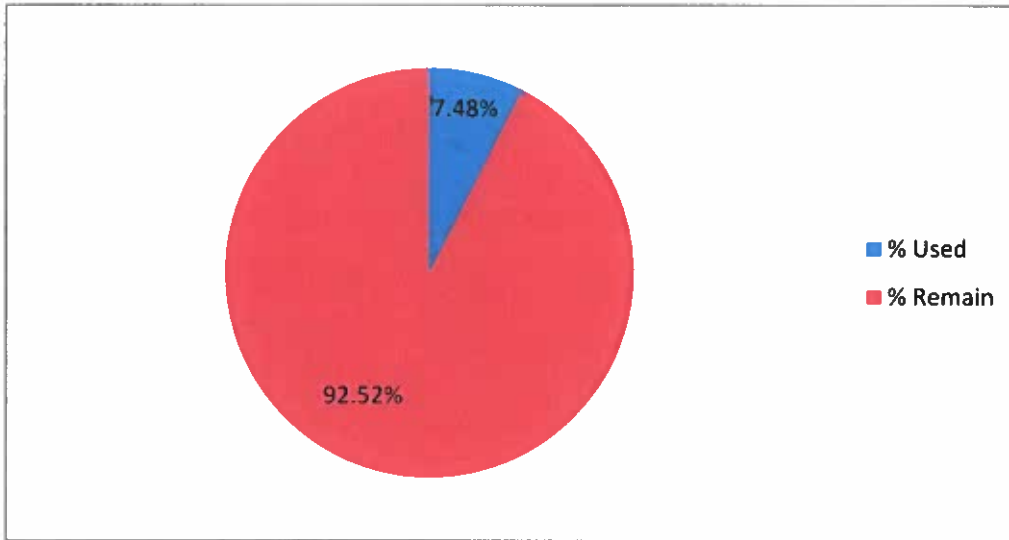
- ADJOURNMENT

- Mr. Weston adjourned the meeting at 10:20 am

Respectfully submitted,

Gary Hammond, P.E.
Commissioner of Public Works

April 1 2022 Budget Summary



		% Used	% Remain
A1490	PW Admin	25.28%	74.72%
A1620	Building & Grounds	20.39%	79.61%
A1621	Buildings HHS	21.78%	78.22%
D5110	Maint. Roads & Bridges	23.43%	76.57%
DM5130	Road Machinery	27.89%	72.11%
H1620	Capital B&G	0.55%	99.45%
H1621	Capital HHS Building	11.20%	88.80%
H5110	Capital Roads & Bridges	0.93%	99.07%
H5130	Capital Equipment	13.22%	86.78%
	Overall	7.48%	92.52%

REFERRED TO: PUBLIC WORKS COMMITTEE
PERSONNEL COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -22 CREATE AND FILL TEMPORARY POSITION
(PUBLIC WORKS)

WHEREAS: The Public Works Department is in need of additional auto mechanic assistance due to an unexpected leave of absence; and

WHEREAS: It is anticipated the additional help will be needed through July 29, 2022; therefore be it

RESOLVED: That one temporary full-time position of Automotive Mechanic II be created with authorization to fill effective April 25, 2022 – July 29, 2022; and be it further

RESOLVED: That the wage for this temporary position shall be \$16.28/hour.