



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, June 9, 2022
9:00 am

- ATTENDANCE
 - Legislators
 - Marté Sauerbrey, Legislative Chair
 - Dale Weston, Public Works Committee Chairman
 - Ron Ciotoli, Public Works Committee
 - Barbara Roberts, Public Works Committee
 - William Standinger, Public Works Committee
 - Staff
 - Gary Hammond, Commissioner
 - Richard Perkins, Deputy Commissioner
 - Barbara Cushman, Secretary to the Commissioner
 - Guests
 - Cathy Haskell, Legislative Clerk
 - Peter DeWind, Tioga County Attorney
 - Elaine Jardine, County Planning Director
 - Ellen Pratt, Sustainability Manager
- MISCELLANEOUS
 - Elaine Jardine and Ellen Pratt presented a potential plan to develop a Government Operations Climate Action Plan per NYS guidelines to the committee. A decision to apply for a grant would need to be made by Friday, June 24th so that a resolution could be submitted at the July meeting. Further discussion is needed before a decision is made.
- APPROVAL OF MINUTES
 - A motion to approve the minutes as submitted for May 5, 2022 was made by Mr. Standinger, 2nd by Mr. Ciotoli. All in favor. Motion Carried.
- FINANCIAL
 - YTD Budget Summary was shared with the committee. The department is currently well under budget.
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Mr. Hammond reported on Buildings and Grounds.
 - A sewer line at Public Safety Building was unclogged.

Department of Public Works

477 State Route 96 Owego, NY 13827



☎ 607 687 0302 📠 607 687 4453 🌐 www.TiogaCountyNY.com

Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- Mowing operations are ongoing at all county office buildings. There was a request from the treasurer's office that Public Works mow a number of properties in the village that have been foreclosed on. After much discussion the committee decided that mowing of the foreclosed properties should be contracted out and paid by the treasurer's office. Public Works administration will request bids.
 - The dental van was transported from Candor to Spencer.
 - A floor in a rest room at 56 Main Street was replaced.
 - Ceiling tiles were installed in the basement of 56 Main Street so that CCE can utilize the kitchen area.
 - Light bulbs were replaced with LED bulbs on the 3rd floor of the Court Annex per the court's request.
 - A work station was moved to a new room on the 3rd floor of the Court Annex per the court's request.
 - An empty room on the 3rd floor of the Court Annex was painted per the court's request.
 - Weeding and mulching was done at various county buildings.
 - Mr. Hammond requested permission to research an existing Town of Owego building that could be retrofitted for a truck wash facility for considerably less than the cost of a new building. The committee gave their approval to gather information on this option.
- Mr. Hammond reported on the Highway Department.
- Crossover and driveway pipes were changed on Day Hollow Road.
 - Ditching operations are ongoing.
 - Patching operations are ongoing.
- Mr. Perkins gave an update on the Capital Projects
- Bridge Preventative Maintenance Phase VIII construction will begin this summer.
 - Harnick Road Bridge is under preliminary design phase.
 - Culvert Program is under preliminary design phase in our office.
 - HVAC Controls at HHS Building has been bid. Resolutions are included to amend the Public Works budget and to award construction.
 - 56 Main Street HVAC parts have been ordered, but have a 10-12 week delivery time. Project completion is expected the middle of October.
 - Chiller at Public Safety Building bids were opened last week and came in considerably higher than expected. After further review, and meeting with other engineers and contractors, there may be a cheaper way to complete this project. This project is on hold while other options are reviewed.
 - Michigan Hollow Road Culvert is under preliminary design phase. It is anticipated to cost \$800,000.00
 - Talcott Street Pier Repairs construction is expected to begin next month.

Department of Public Works

477 State Route 96 Owego, NY 13827



☎ 607 687 0302 📠 607 687 4453 🌐 www.TiogaCountyNY.com

Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- Park Settlement Road Bridge was bid. Resolutions are included to amend the Public Works budget and to award construction.
 - Public Safety Building Parking Lot is currently out to bid.
 - Glen Road and East Berkshire Road Pavement Overlay projects are currently out to bid.
 - Corporate Drive reconstruction is expected to be out to bid next week.
- PERSONNEL
 - None
 - RESOLUTIONS
 - Recognizing Alan Ervay's 20 Years of Dedicated Service to Tioga County
 - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye). Carried
 - Authorize the Implementation and Funding 9754.94 Culvert Program
 - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye). Carried
 - Amend Budget and Transfer Funds HVAC Controls HHS Building
 - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye). Carried
 - Amend Budget and Transfer Funds Park Settlement Road Pier Repairs
 - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye). Carried
 - Award Contract for Park Settlement Road Pier Repairs
 - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye). Carried
 - Award Contract for HVAC Controls at HHS Building
 - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye). Carried
 - PROCLAMATIONS
 - None
 - ADJOURNMENT
 - Mr. Weston adjourned the meeting at 10:25 am

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond".

Gary Hammond, P.E.
Commissioner of Public Works