

TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES

Shawn L. Yetter, Commissioner



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HEALTH & HUMAN SERVICES LEGISLATIVE COMMITTEE MEETING TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES - AGENDA

August 6, 2024
8:30 AM

- **APPROVAL OF MINUTES** – July 2, 2024

- **FINANCIAL**
 - July 2024 Budget Report
 - 2025 Budget

- **OLD BUSINESS**
 - None

- **NEW BUSINESS**
 - Caseloads
 - Tioga Career Center Report

- **PERSONNEL**
 - Stephen Williams, Social Welfare Examiner, removed effective 7/5/24
 - Nancy Leonard, PT Community Services Worker, resigned effective 7/13/24
 - Megan Gilbert, SS Employment Specialist to SWE effective 7/15/24
 - Brittany Gates, Support Investigator, hired effective 7/15/24
 - Denise Liske promoted to Sr. Social Welfare Examiner effective 7/29/24
 - Alycia Anthony promoted to SS Employment Specialist effective 7/29/24

- **RESOLUTIONS**
 - Recognize Katherine E. Garrison for 32 Years of Dedicated Service to DSS
 - Recognize Karen L. Northup for 11 Years of Dedicated Service to DSS
 - Create & Fill Seasonal Social Welfare Examiner Position and Seasonal Office Specialist I Positions for the HEAP Program
 - Appointment of Part Time Mail Clerk
 - Appointment of Part Time Caseworker

- **PROCLAMATIONS**
 - None

- **ADJOURNMENT**



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 07

ACCOUNTS FOR:
A General Fund

ORIGINAL TRANFRS/ REVISED YTD ACTUAL ENCUMBRANCES AVAILABLE PCT
APPROP ADJSTMTS BUDGET BUDGET BUDGET USE/COL

A6010 Social Services Administration

A6010 418110	Repayments of SNAP	-1,000	0	-1,000	-482.26	.00	-517.74	48.2%*
A6010 436100	State Aid-Social S	-1,950,000	-129,850	-2,079,850	-257,905.00	.00	-1,821,945.00	12.4%*
A6010 446100	Federal Aid-Social	-2,000,000	-198,937	-2,198,937	-1,495,155.00	.00	-703,782.00	68.0%*
A6010 446110	Federal Aid - SNAP	-675,000	0	-675,000	-323,572.00	.00	-351,428.00	47.9%*
A6010 446150	Federal Aid-Flexib	-1,900,000	0	-1,900,000	-1,469,988.00	.00	-430,012.00	77.4%*
A6010 446890	Federal Aid-Other	0	-12,757	-12,757	0.00	.00	-12,757.00	.0%*
A6010 510010	FULL Time	4,530,667	0	4,530,667	2,165,130.12	.00	2,365,536.79	47.8%
A6010 510020	Part Time/Temporar	1,730,557	0	1,730,557	59,132.60	.00	119,224.40	33.2%
A6010 510030	Overtime Pay Only	100,000	0	100,000	62,389.54	.00	37,610.46	62.4%
A6010 510050	All Other(On Call,	37,600	0	37,600	18,032.39	.00	19,567.61	48.0%
A6010 520070	Chairs	1,200	0	1,200	1,169.20	.00	30.80	97.4%
A6010 520090	Computer	38,000	0	38,000	19,608.88	.00	18,391.12	51.6%
A6010 520200	Office Equipment	1,000	3,350	4,350	1,294.86	.00	3,055.14	29.8%
A6010 520220	Printer	1,500	0	1,500	48,531.96	.00	1,500.00	52.2%
A6010 530100	Data Processing	92,921	0	92,921	7,924.00	.00	44,389.04	57.4%
A6010 530300	Legal	13,812	0	13,812	84,588.00	.00	5,888.00	50.7%
A6010 530551	Maintenance in Lie	166,733	0	166,733	12,000.00	.00	6,000.00	66.7%
A6010 530582	Security Services	18,000	0	18,000	7,403.00	.00	1,147.00	86.6%
A6010 540010	Advertising	1,700	6,850	8,550	2,048.72	.00	1,651.28	55.4%
A6010 540040	Books	3,700	0	3,700	4,877.22	.00	2,122.78	69.7%
A6010 540070	Car Maintenance	7,000	0	7,000	4,877.22	.00	1,651.28	69.7%
A6010 540140	Contracting servic	1,005,000	0	1,005,000	433,688.82	.00	694,914.22	40.8%
A6010 540180	Dues	6,100	169,641	175,741	5,678.00	.00	422.00	93.1%
A6010 540201	Food Stamps/Client	4,000	0	4,000	7,792.25	.00	3,207.75	19.8%
A6010 540210	Garbage Disposal	6,100	0	6,100	3,051.93	.00	3,048.07	50.0%
A6010 540220	Automobile Fuel	20,000	0	20,000	7,887.97	.00	12,112.03	39.4%
A6010 540270	Insurance-Liabilit	40,481	13,044	53,525	53,524.57	.00	.00	100.0%
A6010 540320	Leased/Service Equ	19,300	0	19,300	4,441.26	.00	14,359.48	25.6%
A6010 540330	Legal Fees	3,000	0	3,000	1,692.62	.00	1,307.38	56.4%
A6010 540360	Meals/Food	300	0	300	59.45	.00	240.55	19.8%
A6010 540370	Medical Expense	100	0	100	42.37	.00	50.00	42.4%
A6010 540390	Mtleage Expense	50	0	50	.00	.00	50.00	.0%
A6010 540420	Office Supplies	22,000	-3,903	18,097	13,046.34	.00	5,050.23	72.1%
A6010 540441	Paternity Testing	2,000	0	2,000	-698.40	.00	-698.40	-34.9%
A6010 540480	Postage	30,000	0	30,000	11,088.18	.00	11,444.82	61.9%
A6010 540485	Printing/Paper	4,000	0	4,000	2,876.59	.00	1,123.41	71.9%
A6010 540487	Program Expense	15,500	179,143	194,643	32,927.81	.00	161,669.38	16.9%
A6010 540581	Security Systems &	70,000	0	70,000	36,785.21	.00	29,738.37	57.5%
A6010 540620	Software Expense	94,443	0	94,443	94,011.80	.00	425.20	99.5%
A6010 540640	Supplies (Not Offi	2,400	6,861	9,261	8,180.87	.00	1,080.29	88.3%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 07

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE		PCT USE/COL
						BUDGET	BUDGET	
A6010 540660 Telephone	25,000	0	25,000	13,538.79	.00	11,461.21	54.2%	
A6010 540733 Training/All Other	30,000	82	30,082	18,417.13	290.00	11,374.75	62.2%	
A6010 540810 Nyschg-Cseu	0	0	0	-4,138.63	.00	4,138.63	100.0%	
A6010 540820 Nyschg-Ebtcs	40,000	0	40,000	20,385.00	.00	19,615.00	51.0%	
A6010 540840 Nyschg-Legal	20,000	0	20,000	.00	.00	20,000.00	.0%	
A6010 540850 Nyschg-Training	5,200	0	5,200	.00	.00	5,200.00	.0%	
A6010 581088 State Retirement F	192,553	0	192,553	331,967.21	.00	45,276.30	88.0%	
A6010 583088 Social Security Fr	34,173	214,137	248,310	176,933.10	.00	72,277.11	70.9%	
A6010 584088 Workers Compensati	8,950	78,507	87,457	59,995.86	.00	27,460.73	68.6%	
A6010 585088 Unemployment Insur	0	4,327	4,327	4,327.40	.00	.00	100.0%	
A6010 585588 Disability Insuran	333	4,120	4,453	3,226.98	.00	1,225.95	72.5%	
A6010 586088 Health Insurance F	454,368	791,946	1,246,314	914,823.40	.00	331,490.66	73.4%	
A6010 588988 Eap Fringe	67	1,086	1,153	781.65	.00	371.69	67.8%	
TOTAL Social Services Administration	821,608	1,312,338	2,133,946	1,195,469.76	57,816.84	880,658.92	58.7%	
A6050 Public Facility For Children	-100,000	-306,383	-406,383	-81,692.66	.00	-324,689.92	20.1%*	
A6050 436100 State-Child Advoca	56,636	0	56,636	29,831.18	.00	26,804.82	52.7%	
A6050 510010 Overtime Pay Only	0	0	0	115.80	.00	-115.80	100.0%*	
A6050 520090 Computer	0	6,744	6,744	.00	.00	6,744.00	.0%	
A6050 520190 Nursing/Medical Eq	0	14,366	14,366	.00	.00	14,366.37	.0%	
A6050 520210 Other Furniture	0	10,930	10,930	.00	.00	10,930.00	.0%	
A6050 540140 Contracting Servic	0	244,235	244,235	62,098.23	.00	182,136.34	25.4%	
A6050 540180 Dues	350	62	412	412.00	.00	0.00	100.0%	
A6050 540191 Electric utility	1,800	0	1,800	1,040.82	.00	759.18	57.8%	
A6050 540390 Mileage Expense	200	0	200	.00	.00	200.00	.0%	
A6050 540420 Office Supplies	500	1,214	1,714	.00	.00	1,714.16	.0%	
A6050 540487 Program Expense	5,000	39,038	44,038	2,105.21	.00	39,130.68	11.1%	
A6050 540540 Rent/Lease	10,200	0	10,200	5,950.00	.00	4,250.00	58.3%	
A6050 540640 Supplies (Not Offi	10,200	3,000	13,200	48.99	.00	3,151.01	1.5%	
A6050 540660 Telephone	200	0	200	738.67	.00	1,061.33	41.0%	
A6050 540733 Training/All Other	1,800	0	1,800	5,236.54	.00	11,443.46	31.5%	
A6050 581088 State Retirement F	2,200	-1,451	3,494	3,714.65	.00	-220.80	106.3%*	
A6050 583088 Social Security Fr	4,945	3,066	3,066	2,380.91	.00	685.45	77.6%	
A6050 584088 Workers Compensati	0	861	861	662.74	.00	198.42	77.0%	
A6050 585588 Disability Insuran	0	46	46	37.64	.00	7.93	82.6%	
A6050 586088 Health Insurance F	1,976	8,786	10,762	6,696.74	.00	4,065.42	62.2%	
A6050 588988 Eap Fringe	0	11	11	8.80	.00	2.52	77.7%	
TOTAL Public Facility For Children	-14,193	39,026	24,833	39,406.26	2,801.79	-17,375.43	170.0%	
A6055 Day Care								



TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2024 07

Table with columns: ACCOUNTS FOR: General Fund, ORIGINAL APPROP, TRANSFERS/ADJUSTMENTS, REVISED BUDGET, YTD ACTUAL, ENCUMBRANCES, AVAILABLE BUDGET, PCT USE/COL. Rows include categories like Repayments of Day Care, Medical Assistance, and Family Assistance.



TIOGA COUNTY, NEW YORK

Tioga County

YEAR-TO-DATE BUDGET REPORT

FOR 2024 07

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6109 436090 State Aid-Family A	0	0	0	-174.00	.00	174.00	100.0%
A6109 446090 Federal Aid-Child Ca	-1,200,000	0	-1,200,000	-433,598.00	.00	-766,402.00	36.1%
A6109 540487 Family Assiste Prog	1,700,000	0	1,700,000	781,853.09	.00	918,146.91	46.0%
TOTAL Family Assistance	190,000	0	190,000	207,071.44	.00	-17,071.44	109.0%
A6119 Child Care							
A6119 418190 Repayments of Chil	-271,000	0	-271,000	-212,078.34	.00	-58,921.66	78.3%
A6119 436190 State Aid-Child Ca	-1,259,733	0	-1,259,733	-784,272.00	.00	-475,461.00	62.3%
A6119 446190 Federal Aid-Child	-503,500	0	-503,500	-284,207.00	.00	-219,293.00	56.4%
A6119 540487 Foster Care Progra	2,300,000	0	2,300,000	1,397,014.81	.00	902,985.19	60.7%
TOTAL Child Care	265,767	0	265,767	116,457.47	.00	149,309.53	43.8%
A6123 Juvenile Delinquent Care							
A6123 418230 Repayments Of Juve	-5,000	0	-5,000	.00	.00	-5,000.00	.0%
A6123 436230 State Aid-Juvenile	-151,438	0	-151,438	.00	.00	-151,438.00	.0%
A6123 436230 RTA State Aid-Juven	-700,000	0	-700,000	.00	.00	-700,000.00	.0%
A6123 540487 JD Program Expense	841,000	0	841,000	262,670.47	.00	578,329.53	31.2%
A6123 540487 RTA JD Program -RTA	700,000	0	700,000	.00	.00	700,000.00	.0%
TOTAL Juvenile Delinquent Care	684,562	0	684,562	262,670.47	.00	421,891.53	38.4%
A6129 State Training Schools							
A6129 540487 OCFS Local Program	203,925	0	203,925	159,365.00	.00	44,560.00	78.1%
TOTAL State Training Schools	203,925	0	203,925	159,365.00	.00	44,560.00	78.1%
A6140 Safety Net							
A6140 418400 Repayments Of Safe	-130,000	0	-130,000	-52,732.76	.00	-77,267.24	40.6%
A6140 427010 Refunds Of Prior Y	0	0	0	-2,168.00	.00	2,168.00	100.0%
A6140 436400 state Aid-Safety N	-191,400	0	-191,400	-110,179.00	.00	-81,221.00	57.6%



TIOGA COUNTY, NEW YORK

Tioga County

YEAR-TO-DATE BUDGET REPORT

FOR 2024 07

ACCOUNTS FOR:		ORIGINAL	TRANSFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
General Fund		APPROP	ADJUSTMTS	BUDGET			BUDGET	USE/COI
A6140	446400 Federal Aid-Safety	-20,000	0	-20,000	-1,297.00	.00	-18,703.00	6.5%*
A6140	540487 Safety Net Program	900,000	0	900,000	474,538.23	.00	425,461.77	52.7%
	TOTAL Safety Net	558,600	0	558,600	308,161.47	.00	250,438.53	55.2%
A6141 Energy Crisis Assistance Progr								
A6141	418410 Repayments Of Home	-100,000	0	-100,000	-79,888.27	.00	-20,111.73	79.9%*
A6141	446410 Federal Aid-Home E	80,000	0	80,000	66,122.00	.00	13,878.00	82.7%
A6141	540487 HEAP Program Expen	20,000	0	20,000	8,240.86	.00	11,759.14	41.2%
	TOTAL Energy Crisis Assistance Progr	0	0	0	-5,525.41	.00	5,525.41	100.0%
A6142 Emergency Assistance To Adults								
A6142	436420 State Aid-Emergenc	-15,000	0	-15,000	-2,182.00	.00	-12,818.00	14.5%*
A6142	540487 EAA Program Expens	30,000	0	30,000	4,484.75	.00	25,515.25	14.9%
	TOTAL Emergency Assistance To Adults	15,000	0	15,000	2,302.75	.00	12,697.25	15.4%
	TOTAL General Fund	11,050,711	1,351,363	12,402,074	6,979,707.97	60,618.63	5,361,747.54	56.8%
	TOTAL REVENUES	-13,373,775	-647,927	-14,021,702	-6,813,369.04	.00	-7,208,332.54	
	TOTAL EXPENSES	24,424,486	1,999,290	26,423,776	13,793,077.01	60,618.63	12,570,080.08	



TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2024 07

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	11,050,711	1,351,363	12,402,074	6,979,707.97	60,618.63	5,361,747.54	56.8%

** END OF REPORT - Generated by Andrews, Michelle **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 07

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A7310 Youth Programs							
A7310 438200 State Aid-Youth Pr	0	-101,064	-101,064	-38.00	.00	-101,026.00	.00%
A7310 540180 Dues	0	100	100	100.00	.00	0.00	100.00%
A7310 541540 Reimbursements	0	100,964	100,964	55,833.20	7,000.00	38,130.80	62.2%
TOTAL Youth Programs	0	0	0	55,895.20	7,000.00	-62,895.20	100.00%
TOTAL General Fund	0	0	0	55,895.20	7,000.00	-62,895.20	100.00%
TOTAL REVENUES	0	-101,064	-101,064	-38.00	.00	-101,026.00	
TOTAL EXPENSES	0	101,064	101,064	55,933.20	7,000.00	38,130.80	

ACCOUNTS FOR: General Fund	ACTUAL	2023	ORIG BUD	2024	REVISED BUD	2024	ACTUAL	2024	PROJECTION	2024	Department	2025 PCT	CHANGE
A6010 Social Services Administration													
A6010 418110		(\$1,579.21)	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)	(\$482.26)	\$-	(\$1,000.00)	0.00%				
A6010 436100		(\$2,446,925.00)	(\$1,950,000.00)	(\$2,079,850.00)	(\$2,079,850.00)	(\$257,905.00)	\$-	(\$2,145,000.00)	10.00%				
A6010 446100		(\$2,000,666.00)	(\$2,000,000.00)	(\$2,198,937.00)	(\$2,198,937.00)	(\$1,495,155.00)	\$-	(\$2,000,000.00)	0.00%				
A6010 446110		(\$708,980.00)	(\$675,000.00)	(\$675,000.00)	(\$675,000.00)	(\$323,572.00)	\$-	(\$700,000.00)	3.70%				
A6010 446150		(\$1,985,992.00)	(\$1,900,000.00)	(\$1,900,000.00)	(\$1,900,000.00)	(\$1,469,988.00)	\$-	(\$1,900,000.00)	0.00%				
A6010 446890		(\$7,466.29)	\$-	(\$12,757.00)	\$-	\$-	\$-	\$-	0.00%				
A6010 510010		\$3,595,082.45	\$4,530,666.91	\$4,530,666.91	\$4,530,666.91	\$2,318,521.02	\$-	\$4,659,677.00	2.80%				
A6010 510020		\$77,150.96	\$178,357.00	\$178,357.00	\$178,357.00	\$61,835.88	\$-	\$154,835.00	13.20%				
A6010 510030		\$105,682.73	\$100,000.00	\$100,000.00	\$100,000.00	\$64,597.87	\$-	\$100,000.00	0.00%				
A6010 510050		\$31,835.04	\$37,600.00	\$37,600.00	\$37,600.00	\$19,082.39	\$-	\$37,600.00	0.00%				
A6010 520070		\$1,286.22	\$1,200.00	\$1,200.00	\$1,200.00	\$1,169.20	\$-	\$1,200.00	0.00%				
A6010 520090		\$10,291.16	\$38,000.00	\$38,000.00	\$38,000.00	\$19,608.88	\$-	\$3,000.00	92.10%				
A6010 520200		\$2,641.38	\$1,000.00	\$4,350.00	\$4,350.00	\$1,294.86	\$-	\$1,000.00	0.00%				
A6010 520210		\$834.00	\$-	\$-	\$-	\$-	\$-	\$-	0.00%				
A6010 520220		\$470.00	\$1,500.00	\$1,500.00	\$1,500.00	\$-	\$-	\$1,500.00	0.00%				
A6010 530100		\$79,980.06	\$92,921.00	\$92,921.00	\$92,921.00	\$48,531.96	\$-	\$92,921.00	0.00%				
A6010 530300		\$17,075.10	\$13,812.00	\$13,812.00	\$13,812.00	\$7,924.00	\$-	\$13,812.00	0.00%				
A6010 530551		\$117,879.65	\$166,733.00	\$166,733.00	\$166,733.00	\$84,588.00	\$-	\$166,733.00	0.00%				
A6010 530582		\$13,508.43	\$18,000.00	\$18,000.00	\$18,000.00	\$12,000.00	\$-	\$18,000.00	0.00%				
A6010 540010		\$1,840.20	\$1,700.00	\$8,550.00	\$8,550.00	\$7,403.00	\$-	\$6,700.00	294.10%				
A6010 540040		\$3,394.16	\$3,700.00	\$3,700.00	\$3,700.00	\$2,048.72	\$-	\$3,834.00	3.60%				
A6010 540070		\$5,944.42	\$7,000.00	\$7,000.00	\$7,000.00	\$4,877.22	\$-	\$7,000.00	0.00%				
A6010 540140		\$1,125,141.02	\$1,005,000.00	\$1,174,641.00	\$1,174,641.00	\$479,726.78	\$-	\$1,005,000.00	0.00%				
A6010 540180		\$5,536.00	\$6,100.00	\$6,100.00	\$6,100.00	\$5,678.00	\$-	\$6,257.00	2.60%				
A6010 540201		\$3,307.45	\$4,000.00	\$4,000.00	\$4,000.00	\$792.25	\$-	\$4,000.00	0.00%				
A6010 540210		\$5,194.58	\$6,100.00	\$6,100.00	\$6,100.00	\$3,051.93	\$-	\$6,100.00	0.00%				

A6010	540220	Automobile Fuel	\$14,998.38	\$20,000.00	\$20,000.00	\$20,000.00	\$7,887.97	\$	\$20,000.00	0.00%
A6010	540270	Insurance Liability	\$39,752.08	\$40,481.00	\$53,524.57	\$53,524.57	\$	\$	\$53,524.57	32.20%
A6010	540320	Leased/Service Equipment	\$12,075.84	\$19,300.00	\$19,300.00	\$4,940.52	\$	\$	\$14,500.00	-24.90%
A6010	540330	Legal Fees	\$2,157.04	\$3,000.00	\$3,000.00	\$1,692.62	\$	\$	\$3,000.00	0.00%
A6010	540360	Meals/Food	\$61.86	\$300.00	\$300.00	\$59.45	\$	\$	\$300.00	0.00%
A6010	540370	Medical Expense	\$33.11	\$100.00	\$100.00	\$42.37	\$	\$	\$100.00	0.00%
A6010	540390	Mileage Expense	\$-	\$50.00	\$50.00	\$	\$	\$	\$50.00	0.00%
A6010	540420	Office Supplies	\$20,646.06	\$22,000.00	\$18,096.57	\$13,046.34	\$	\$	\$23,000.00	4.50%
A6010	540441	Paternity Testing	\$1,940.00	\$2,000.00	\$2,000.00	(\$698.40)	\$	\$	\$1,500.00	-25.00%
A6010	540480	Postage	\$13,415.62	\$30,000.00	\$30,000.00	\$18,555.18	\$	\$	\$30,000.00	0.00%
A6010	540485	Printing/Paper	\$3,749.05	\$4,000.00	\$4,000.00	\$2,876.59	\$	\$	\$4,000.00	0.00%
A6010	540487	Program Expense	\$229,956.92	\$15,500.00	\$194,643.39	\$32,974.01	\$	\$	\$15,500.00	0.00%
A6010	540581	Security Systems & Svc	\$-	\$70,000.00	\$70,000.00	\$40,261.63	\$	\$	\$80,000.00	14.30%
A6010	540620	Software Expense	\$91,558.80	\$94,443.00	\$94,443.00	\$94,017.80	\$	\$	\$94,443.00	0.00%
A6010	540640	Supplies (Not Office)	\$2,845.38	\$2,400.00	\$9,261.16	\$8,180.87	\$	\$	\$2,400.00	0.00%
A6010	540660	Telephone	\$24,335.40	\$25,000.00	\$25,000.00	\$13,538.79	\$	\$	\$25,500.00	2.00%
A6010	540733	Training/Alt Other	\$29,768.65	\$30,000.00	\$30,081.88	\$18,707.13	\$	\$	\$32,000.00	6.70%
A6010	540810	Nyschg-Cseu	(\$14,419.88)	\$-	\$-	(\$4,138.63)	\$	\$	\$-	0.00%
A6010	540820	Nyschg-Ebics	\$47,188.00	\$40,000.00	\$40,000.00	\$20,385.00	\$	\$	\$40,000.00	0.00%
A6010	540840	Nyschg-Legal	\$16,503.00	\$20,000.00	\$20,000.00	\$-	\$	\$	\$20,000.00	0.00%
A6010	540850	Nyschg-Training	\$8,452.00	\$5,200.00	\$5,200.00	\$-	\$	\$	\$5,200.00	0.00%
A6010	581088	State Retirement Fringe	\$445,014.87	\$192,553.00	\$377,243.51	\$353,661.84	\$	\$	\$563,796.00	192.80%
A6010	583088	Social Security Fringe	\$283,845.59	\$34,173.00	\$248,310.21	\$187,431.56	\$	\$	\$378,837.00	1008.60%
A6010	584088	Workers Compensation Fringe	\$99,823.06	\$8,950.00	\$87,456.59	\$63,901.62	\$	\$	\$100,380.00	1021.60%
A6010	585088	Unemployment Insurance Fringe	\$6,437.25	\$-	\$4,327.40	\$4,327.40	\$	\$	\$-	0.00%
A6010	585588	Disability Insurance Fringe	\$5,087.34	\$333.00	\$4,452.93	\$3,443.56	\$	\$	\$5,576.00	1574.50%
A6010	586088	Health Insurance Fringe	\$1,425,486.29	\$454,368.00	\$1,246,314.06	\$979,063.64	\$	\$	\$1,585,473.00	248.90%
A6010	588988	Eap Fringe	\$1,308.32	\$67.00	\$1,153.34	\$834.10	\$	\$	\$1,392.00	1977.60%
TOTAL		Social Services Admini	\$864,486.54	\$821,607.91	\$2,133,945.52	\$1,514,147.23	\$	\$	\$2,643,640.57	221.80%
A6050	436100	Public Facility For Children	(\$145,929.27)	(\$100,000.00)	(\$406,382.58)	(\$81,692.66)	\$	\$	(\$100,000.00)	0.00%
A6050	510010	State Child Advocacy Center	\$42,848.72	\$56,636.00	\$56,636.00	\$31,992.86	\$	\$	\$56,636.00	0.00%
A6050	510030	Fulltime Overtime Pay Only	\$-	\$-	\$-	\$115.80	\$-	\$-	\$-	0.00%

A6070	\$40487	Title XX Program Expense	\$135,067.60	\$157,000.00	\$157,000.00	\$73,043.84	\$-	\$157,000.00	0.00%
A6070	540487 RTA	Program Expense	\$43,472.00	\$38,064.00	\$38,064.00	\$1,612.00	\$-	\$37,960.00	-0.30%
TOTAL	Services For Recipient		(\$9,933.40)	\$83,000.00	\$83,000.00	(\$1,674.16)	\$-	\$83,000.00	0.00%
A6101	Medical Assistance								
A6101	418010	Repayments Of Medical Assistan	(\$151,167.09)	(\$80,000.00)	(\$80,000.00)	(\$74,593.05)	\$-	(\$80,000.00)	0.00%
A6101	436010	State Aid-Medical Assistance	\$85,193.00	\$32,000.00	\$32,000.00	\$37,707.00	\$-	\$32,000.00	0.00%
A6101	446010	Federal Aid Medical Assistance	\$70,797.00	\$28,000.00	\$28,000.00	\$34,500.00	\$-	\$28,000.00	0.00%
A6101	540487	Medical Program Expense	\$4,338.92	\$20,000.00	\$20,000.00	\$1,445.19	\$-	\$20,000.00	0.00%
TOTAL	Medical Assistance		\$9,161.83	\$-	\$-	(\$940.86)	\$-	\$-	0.00%
A6102	Medical Assistance - Mimis								
A6102	540487	MIMIS Program Expense	\$7,479,027.95	\$8,328,082.00	\$8,328,082.00	\$4,748,628.00	\$-	\$8,305,604.00	-0.30%
TOTAL	Medical Assistance - M		\$7,479,027.95	\$8,328,082.00	\$8,328,082.00	\$4,748,628.00	\$-	\$8,305,604.00	-0.30%
A6109	Family Assistance								
A6109	418090	Repayments Family Assistance	(\$237,490.68)	(\$310,000.00)	(\$310,000.00)	(\$140,625.65)	\$-	(\$290,000.00)	-6.50%
A6109	427010	Refunds Of Prior Years Expense	\$-	\$-	\$-	(\$384.00)	\$-	\$-	0.00%
A6109	436090	State Aid Family Assistance	(\$348.00)	\$-	\$-	(\$174.00)	\$-	\$-	0.00%
A6109	446090	Federal Aid Family Assistance	(\$779,939.00)	(\$1,200,000.00)	(\$1,200,000.00)	(\$433,598.00)	\$-	(\$1,100,000.00)	-8.30%
A6109	540487	Family Assist Program Expense	\$1,472,831.22	\$1,700,000.00	\$1,700,000.00	\$781,853.09	\$-	\$1,800,000.00	5.90%
TOTAL	Family Assistance		\$455,053.54	\$190,000.00	\$190,000.00	\$207,071.44	\$-	\$410,000.00	115.80%
A6119	Child Care								
A6119	418190	Repayments Of Child Care	(\$290,790.92)	(\$271,000.00)	(\$271,000.00)	(\$212,078.34)	\$-	(\$290,000.00)	7.00%
A6119	427010	Refunds Of Prior Years Expense	(\$4,822.11)	\$-	\$-	\$-	\$-	\$-	0.00%
A6119	436190	State Aid Child Care	(\$1,229,233.00)	(\$1,259,733.00)	(\$1,259,733.00)	(\$784,272.00)	\$-	(\$1,465,893.00)	16.40%
A6119	446190	Federal Aid Child Care	(\$525,460.00)	(\$503,500.00)	(\$503,500.00)	(\$284,207.00)	\$-	(\$495,000.00)	-1.70%
A6119	540487	Foster Care Program Expense	\$2,261,592.67	\$2,300,000.00	\$2,300,000.00	\$1,397,014.81	\$-	\$2,840,884.00	23.50%
TOTAL	Child Care		\$211,786.64	\$265,767.00	\$265,767.00	\$116,457.47	\$-	\$589,991.00	122.00%
A6123	Juvenile Delinquent Care								
A6123	418230	Repayments Of Juvenile Delinqu	(\$2,868.07)	(\$5,000.00)	(\$5,000.00)	\$-	\$-	(\$5,000.00)	0.00%
A6123	436230	State Aid Juvenile Delinquent	(\$132,616.50)	(\$151,438.00)	(\$151,438.00)	\$-	\$-	(\$101,438.00)	-33.00%

TOTAL	Youth Programs								
TOTAL	General Fund								
	TOTAL REVENUE	(\$13,305,703.89)	(\$13,373,775.00)	(\$14,122,765.58)	(\$6,813,407.04)	\$-	(\$14,373,946.00)	7.50%	
	TOTAL EXPENSE	\$23,309,758.36	\$24,424,485.91	\$26,524,839.72	\$14,180,782.45	\$-	\$28,283,104.57	15.80%	
GRAND TOTAL		\$10,004,054.47	\$11,050,710.91	\$12,402,074.14	\$7,367,375.41	\$-	\$13,909,158.57	25.90%	

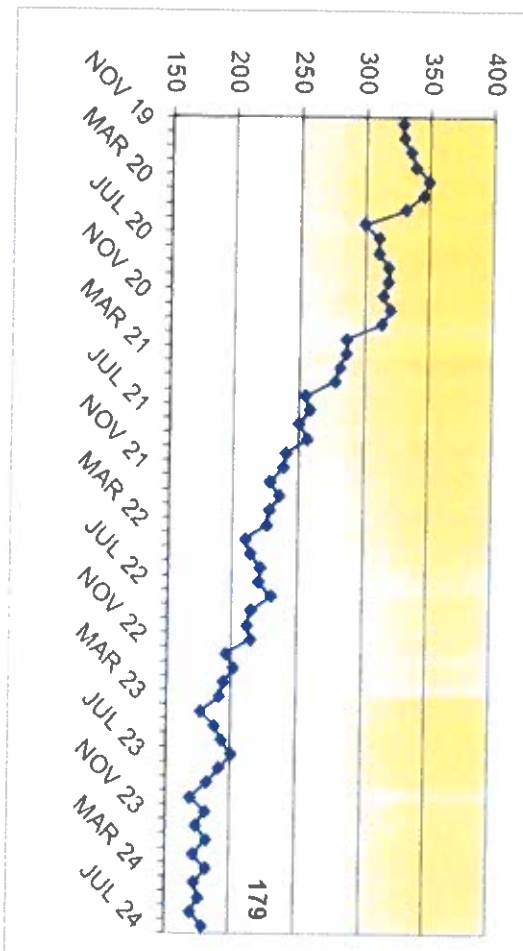
* Please note local share is inaccurate due to incomplete salary and fringe budget numbers

CASELOAD CHANGES - 2024

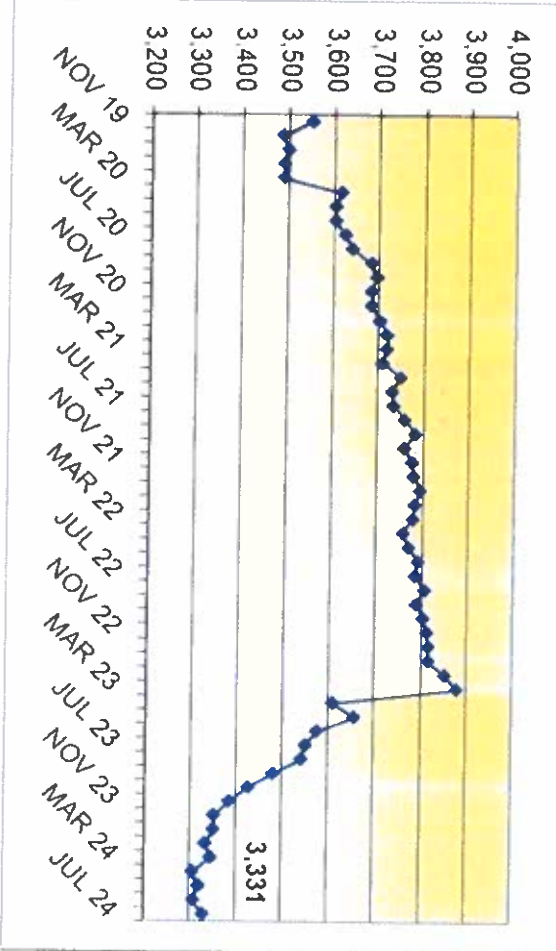
**TIOGA COUNTY DEPARTMENT OF
SOCIAL SERVICES**

Cases			
	12/29/2023	7/31/2024	% Change
FA	105	103	-2%
SNA Singles	77	87	13%
SNA Families	10	9	-10%
Total TA	192	199	4%
MA-Only	1,860	1,836	-1%
MA-SSI	1,095	1,087	-1%
Total MA	2,955	2,923	-1%
SNAP	2,774	2,730	-2%
Day Care	186	178	-4%
Services	376	393	5%
Individuals			
	12/29/2023	7/31/2024	% Change
FA	174	179	3%
SNA Singles	77	87	13%
SNA Families	35	37	6%
Total TA	286	303	6%
MA-Only	1,971	1,941	-2%
MA-SSI	1,095	1,087	-1%
Total MA	3,066	3,028	-1%
SNAP	5,124	4,932	-4%
Services	940	989	5%
Individuals On Medicaid			
	12/29/2023	7/31/2024	% Change
TA	286	303	6%
MA	3,066	3,028	-1%
ADC-FC	0	0	0%
TOTAL	3,352	3,331	-1%

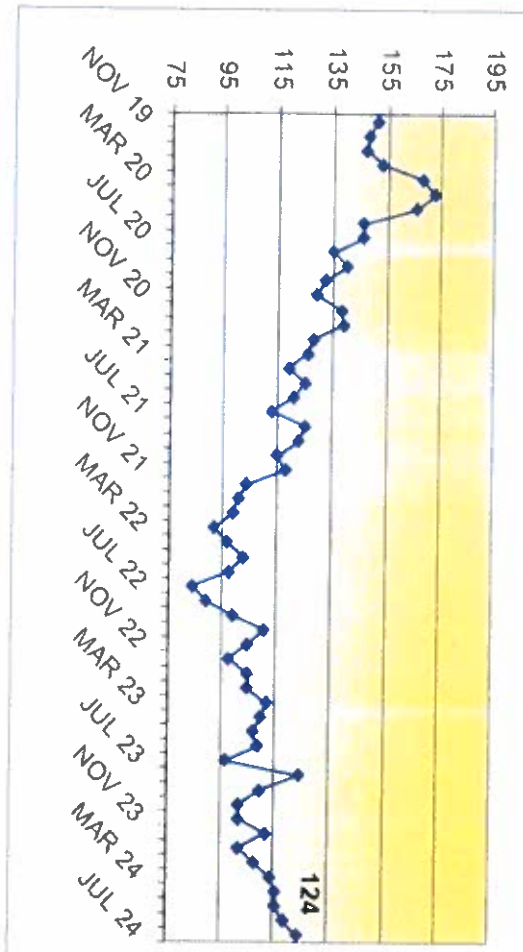
Total Family Assistance Recipients
Nov. 2019 - July 2024



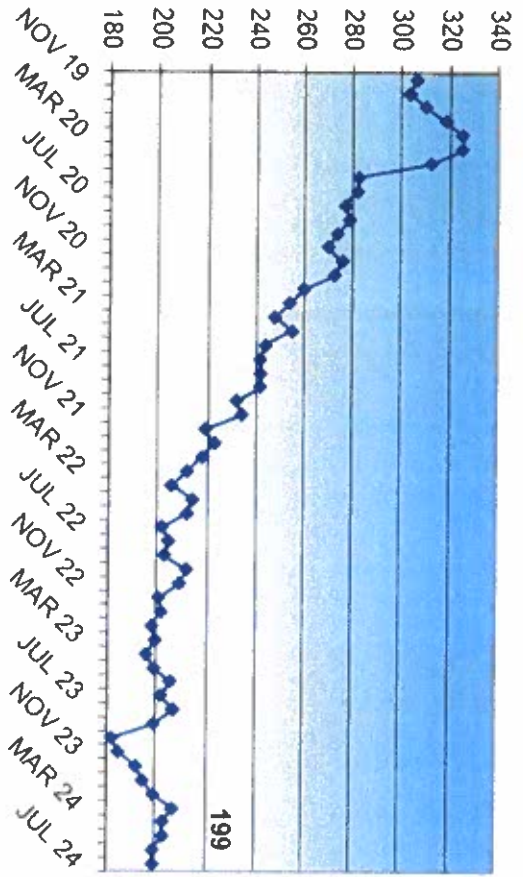
Total Medicaid Recipients
Nov. 2019 - July 2024



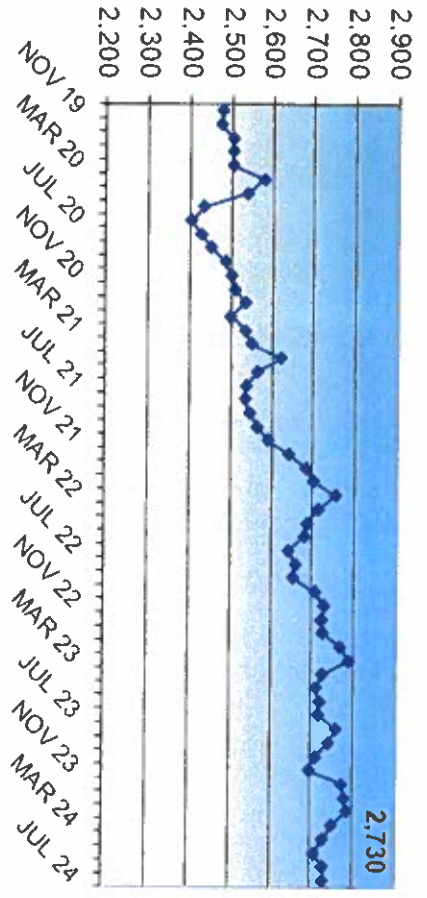
Total Safety Net Recipients
Nov. 2019 - July 2024



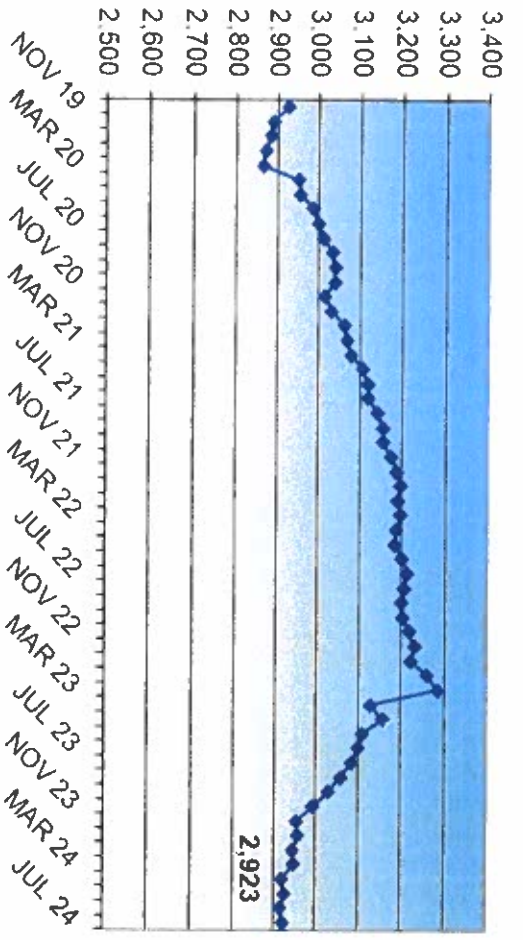
Temporary Assistance Caseload
Nov. 2019 - July 2024



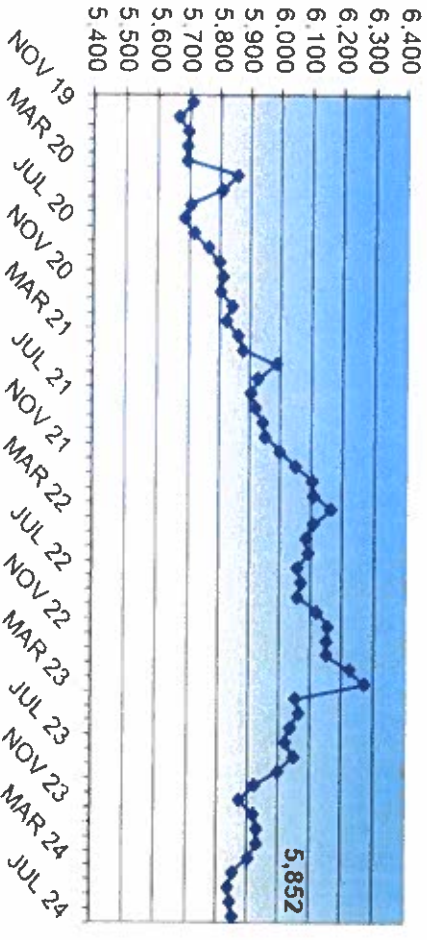
Total SNAP Caseload
Nov. 2019 - July 2024



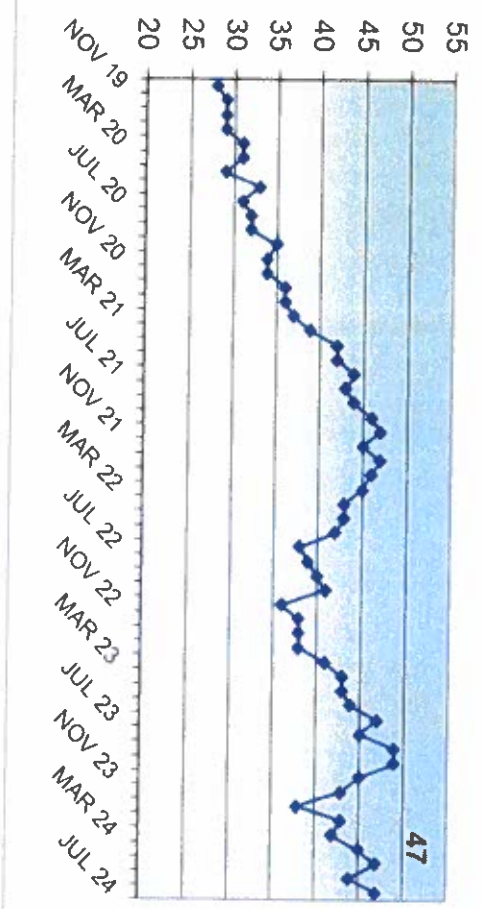
Total Medicaid Caseload
Nov. 2019 - July 2024



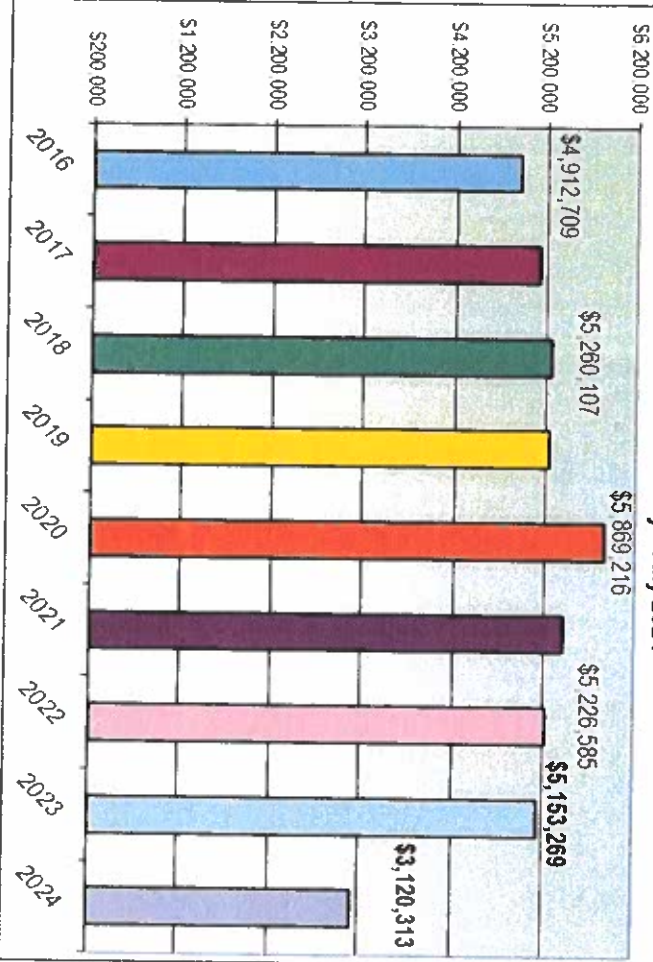
Total Transitional Supports Caseload
Nov. 2019 - July 2024



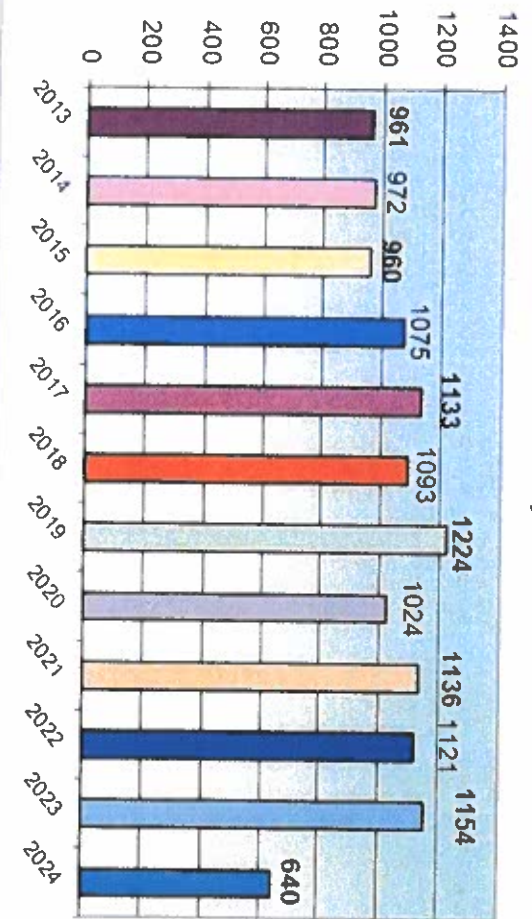
**Children in Foster Care
at End of Month
Nov. 2019 - July 2024**



**Child Support Collections
2016 - 2023 Annual Totals
January - July 2024**



**Child Protective Services
State Central Register Reports (Hotline)
2013 - 2023 Annual Totals
Jan. - July 2024**





TIOGA CAREER CENTER

1062 Rte. 38 • P.O. Box 108
Owego, New York 13827
607-687-8500
Fax: 607-687-7759



COMMITTEE MEETING 8/5/2024

Current open job postings in Tioga =145

69 new Unemployment claims opened in July, 64 had effective claim dates in July, 18 were seasonal, and 5 were older claims that just opened.

Unemployment Rates:

	July '24	June '24	July '23
Tioga	3.3	3.3	3.2
NYS	4.3	4.2	4.1
US	4.3	3.7	3.8

Over the past month, the Tioga Career Center has been bustling with activity, witnessing a steady stream of customers seeking a range of services. This increased engagement highlights the growing demand for our support. Additionally, we have hosted several job fairs, which have significantly contributed to connecting job seekers with potential employers and enhancing our community outreach efforts.

During this period, the Department of Social Services referred 13 individuals to our center. We are pleased to report that 3 of these referrals have successfully secured employment, reflecting our ongoing commitment to helping people achieve their career goals.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -24

RECOGNIZE KATHERINE E. GARRISON
32 YEARS OF DEDICATED SERVICE
DEPARTMENT OF SOCIAL SERVICES

WHEREAS: Katherine began her career with the Tioga County Department of Social Services on October 5, 1992, as a Temporary HEAP Typist. In February 1993, Katherine was hired full-time as a Typist in the Income Maintenance Unit. In October 1995, Katherine was promoted to Social Welfare Examiner, and to Social Services Investigator in February 2002. Katherine was promoted to her current position as Principal Social Welfare Examiner in August 2004; and

WHEREAS: Katherine Garrison has been a dedicated and loyal employee in the performance of her duties; and

WHEREAS: Katherine Garrison has shown the highest levels of reliability, trust, loyalty, and competence in the performance of her duties; and

WHEREAS: Katherine Garrison will retire on August 12, 2024; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Katherine Garrison for her thirty-two years of dedicated and loyal service to the Tioga County Department of Social Services and its most vulnerable citizens; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this loyal, dedicated, and outstanding employee, Katherine E. Garrison.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -24

RECOGNIZE KAREN L. NORTHUP
11 YEARS OF DEDICATED SERVICE
DEPARTMENT OF SOCIAL SERVICES

WHEREAS: Karen began her career with the Tioga County Department of Social Services on May 13, 2013 as a Social Welfare Examiner; and

WHEREAS: Karen Northup has been a dedicated and loyal employee in the performance of her duties; and

WHEREAS: Karen Northup has shown the highest levels of reliability, trust, loyalty, and competence in the performance of her duties; and

WHEREAS: Karen Northup will retire on August 24, 2024; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Karen Northup for her eleven years of dedicated and loyal service to the Tioga County Department of Social Services and its most vulnerable citizens; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this loyal, dedicated, and outstanding employee, Karen L. Northup.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. CREATE AND FILL SEASONAL SOCIAL
WELFARE EXAMINER POSITION AND
SEASONAL OFFICE SPECIALIST I POSITIONS
FOR THE HEAP PROGRAM
DEPARTMENT OF SOCIAL SERVICES

WHEREAS: Legislative approval is required for the creation of any new positions within Tioga County; and

WHEREAS: The Home Energy Assistance Program (HEAP) will tentatively begin outreach in mid-August and be in full season on November 1, 2024; and

WHEREAS: The Social Services budget allows for the hiring of the following staff for the HEAP Program:

Two, full-time, seasonal Social Welfare Examiners for a combined total of 202 seven-hour days, at the starting salary of \$17.15 per hour; and

Three, full-time seasonal Office Specialist I for a combined total of 274 seven-hour days, at the starting salary of \$15.00 per hour; and

WHEREAS: Seasonal HEAP staff will start working no sooner than September 23, 2024, and stop working no later than April 30, 2025; and

WHEREAS: No individual Seasonal staff member will work more than 129 seven-hour days; and

WHEREAS: The NYS Minimum Wage is scheduled to increase on December 31, 2024, to a rate to be published by the Commissioner of Labor on or before October 1, 2024, and Tioga County intends to pay at least minimum wage so the hourly rates for Office Specialist I positions will be adjusted accordingly as of December 31, 2024; therefore be it

RESOLVED: That the Department of Social Services be authorized to create and fill the seasonal HEAP positions listed above and where required, appoint from the appropriate eligible list.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -24

APPOINTMENT OF PART-TIME MAIL CLERK
SOCIAL SERVICES

WHEREAS: Legislative approval is required for any appointment to any position not covered by a collective bargaining agreement or part of the Management/Confidential listing; and

WHEREAS: The Tioga County Department of Social Services has a need to backfill a vacant Part-Time Mail Clerk position; and

WHEREAS: The Commissioner of Social Services has identified a candidate who has been found to meet the qualifications of the Part-Time Mail Clerk classification; therefore be it

RESOLVED: That Kevin Maliner be appointed as a Part-Time Mail Clerk effective August 14, 2024 at the 2024 rate of \$15.00/hr.; and be it further

RESOLVED: That this resolution will be null and void if Mr. Maliner fails to pass the County mandated criminal background check.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -24

APPOINTMENT OF PART-TIME CASEWORKER
SOCIAL SERVICES

WHEREAS: Legislative approval is required for any appointment to any position not covered by a collective bargaining agreement or part of the Management/Confidential listing; and

WHEREAS: The Tioga County Department of Social Services has a need to fill the vacant Part-Time Caseworker position to conduct forensic interviews at the Child Advocacy Center; and

WHEREAS: The Commissioner of Social Services has identified a candidate who has been found to meet the qualifications of the Part-Time Caseworker classification; therefore be it

RESOLVED: That Alyssa Kinney be appointed as the Part-Time Caseworker effective August 14, 2024 at the 2024 rate of \$23.67/hr. (not to exceed 17 hours a week).

LEGISLATIVE COMMITTEE MEETING
Health & Human Services

The regular meeting of the Health & Human Services Committee was held in the Legislative Conference Room, Tuesday, July 2, 2024 at 8:32 AM.

Present: Mr. William Standinger	Chair of the Committee
Mr. Jake Brown	Legislator
Mr. Dennis Mullen	Legislator (Arrived 8:50 AM)
Ms. Lori Morgan	Director of Community Services
Mr. Chris Korba	Director of Administrative Services (MH)
Mr. Shawn Yetter	Commissioner of Social Services
Ms. Mickelle Andrews	Director of Administrative Services (DSS)
Ms. Heather Vroman	Public Health Director
Mr. Denis McCann	Director of Administrative Services (PH)

Guests: Ms. Marte Sauerbrey	Chair of Legislature
Mr. Jackson Bailey	County Administrator
Ms. Elizabeth Myers	Deputy Commissioner (DSS)
Mr. Peter DeWind	County Attorney
Ms. Cathy Haskell	Legislative Clerk

MENTAL HYGIENE

1. Financial
 - Mr. Chris Korba noted that the 2024 budget is tracking well with six months of expenses and five months of revenue. Three Waverly invoices paid toward construction; majority of expenses have not come in yet.
2. Old Business
 - Criminal Psych – Ms. Lori Morgan shared that they have no new bills for criminal psych services.
3. New Business
 - Waverly location – Construction is moving along. Ms. Morgan reported that she expects it should be ready to open in late Fall.
4. Personnel
 - None
5. Resolutions
 - Transfer of Funds 2024 Budget Modification (Care Compass Network)
 - Authorize Creation of a Full-Time Certified Peer Specialist Position (Mobile Clinic)
 - Authorize Creation of a Full-Time Senior Clinical Social Worker Position (Mobile Clinic)
 - Amend Budget & Appropriate Funds (Hea Hea)
6. Proclamations
 - None

PUBLIC HEALTH

1. Financial

- Mr. Denis McCann reported that for the 2024 budget, there are no surprises, and everything is tracking well. The reports show 64% of local share but that includes encumbrances, blanket PO's and only the 1st quarter of State Aid and grants have been received so far.

2. Old Business

- None

3. New Business

- Agency Report for June 2024 forwarded to committee.
- Tioga County will receive over \$320,000 as part of the Juul settlement. Public Health would like to take the lead on this and will bring a resolution to next month's meeting with a plan for the funding.
- PHD & BOH subcommittee working on updating the Tioga County Sanitary Code.

4. Personnel

- Kristin Russell, Public Health Educator, hired effective 6/17/24
- Elizabeth Dow, Office Specialist III, hired effective 6/17/24

5. Resolutions

- Staff Change 2024 Budget (Public Health Technician)

6. Proclamations

- None

SOCIAL SERVICES

1. Financial

- Ms. Mickelle Andrews reported that the admin side of the 2024 budget is tracking under budget due to payroll. On the program side, Foster Care & Day Care are running over budget. The Foster Care Block Grant is up \$200,000 over last year.

2. Old Business

- None.

3. New Business

- Caseloads

During June, Cash Assistance decreased 4 cases, with Family Assistance decreasing 5 cases and Safety Net increasing 1 case.

MA-Only decreased 2 cases.

MA-SSI decreased 8 cases.

Total Individuals on Medicaid decreased 11 to 3,309.

SNAP increased 20 cases.

Day Care remained flat.

See Caseload Summary

- Health & Human Services Committee Meeting July 2, 2024 Page 3
- Tioga Career Center report is attached. Unemployment continues to remain below the State & Federal levels. Commissioner Yetter was able to work with Broome County to reduce the funding by 13% rather than the 27% that was originally proposed.

4. Personnel Changes

- Casey Yelverton, Sr. Caseworker, resigned effective 6/15/24
- Jennifer Green, Grade B Supervisor to Sr. Caseworker effective 6/17/24

5. Resolutions

- Execute Lease Extension with MCP Enterprises, Inc. for Child Advocacy Center
- Authorize Three (3) Position Reclassifications
- Approve Contract, Appropriation of Funds & Amend 2024 Budget (SYEP)

6. Proclamations

- None

Legislator Standinger asked Commissioner Yetter about the homeless situation in general. He noted that it continues to be a slightly escalating problem. For the most part, folks do not want our services. It will become more serious in the winter months. We do have available hotels where we can place folks.

Legislator Standinger asked for a motion to approve the June 4, 2024 HHS Committee minutes as written. Motion made by Legislator Brown. Seconded by Legislator Mullen. Motion Carried.

All resolutions were approved by Legislators to move forward.

ADJOURNED:

Health & Human Services Committee adjourned at 8:58 AM.

Respectfully submitted,
Gail V. Perdue
Executive Secretary, Social Services