

Agenda



TIOGA COUNTY LEGISLATURE

8/10/2021

12:00 PM

EDWARD D. HUBBARD AUDITORIUM

Ronald E. Dougherty County Office Building

56 Main Street

Owego NY 13827

Meeting called by: Chair Martha Sauerbrey

Type of meeting: 8th Regular

Attendees:
 Legislator Balliet
 Legislator Hollenbeck
 Legislator Monell
 Legislator Mullen
 Legislator Roberts
 Legislator Sauerbrey
 Legislator Standinger
 Legislator Sullivan
 Legislator Weston

Agenda topics

Invocation	Legislator Monell
Pledge of Allegiance	Legislator Monell
Recognition Resolution (1)	Bill Jones, Probation
Proclamation (1)	National Water Quality Month
Privilege of the Floor	July 13 and August 5, 2021
Approval of Minutes	

<p>Petitions, Communications & Notices Appointments/Reappointments Reports Standing Committees</p>	
<p>RESOLUTIONS:</p>	<ol style="list-style-type: none"> 1. Resolution Reappointing Member to Community Services Board 2. Approve Alternatives to Incarceration 2021-2022 Service Plan 3. Approve Funding 2021 Youth Bureau Program Funding 4. Award Bid for East River Drive Pavement Overlay 5. Award Bid for Oak Hill Road Pavement Overlay 6. Authorize Acceptance of Hazardous Materials Emergency Preparedness Grant (HMEP20 HE20-1000-E00), Appropriation of Funds & Modify 2021 Budget – Emergency Management 7. Authorize Grant Application, Appropriation of Funds and Amend 2021 Budget – Mental Hygiene 8. Amend 2021 Budget & Authorize Appropriation of Funds from FMAS Reserve Budget 9. Amend Resolution 173-21 to Establish ARPA Payroll Stipend Budget 10. Authorize Appointment: Chief Information Officer 11. Authorize Appointment of Director of Assets and Records Management – County Clerk 12. Create and Fill Seasonal Social Welfare Examiner Position and Seasonal Office Specialist I Positions for the HEAP Program – Department of Social Services

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -21 RESOLUTION RECOGNIZING
BILL JONES' 20 YEARS OF
DEDICATED SERVICE TO TIOGA COUNTY

WHEREAS: Bill Jones began his employment with Tioga County on August 6, 2001 as a Probation Officer at Tioga County Probation Department. On November 17, 2014, Bill was promoted to Probation Officer 2/Sr. Probation Officer which is the position he will retire from; and

WHEREAS: Bill Jones has been a dedicated and loyal employee in the performance of his duties and responsibilities during the past 20 years; and

WHEREAS: Bill Jones will retire on August 31, 2021; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Bill Jones for his twenty years of dedicated and loyal service to the Tioga County Probation Department and its most vulnerable citizens; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this loyal, dedicated and outstanding employee, Bill Jones.

**County of Tioga
EXECUTIVE PROCLAMATION**

WHEREAS: National Water Quality Month is dedicated to protecting bodies of clean water such as lakes, rivers, groundwater, aquifers, and streams and reminds us how important these water sources are to all inhabitants of these ecosystems; and

WHEREAS: Virtually everything on our planet relies on clean water; and
WHEREAS: Clean water is essential to our health, agricultural needs, and our environment; and

WHEREAS: Even though water makes up 70% of the Earth's surface, only around 3% of the water supply is freshwater with 1% of which is easily accessible; and

WHEREAS: The major sources of freshwater pollution are from dumping industrial wastes, agricultural runoffs, leakage of untreated sewage, and chemicals from products used at home; and

WHEREAS: 99% of our drinking water in Tioga County comes from aquifers, and conserving these natural water sources is essential to keeping our community healthy to ensure safe drinking water for generations to come; therefore

THE TIOGA COUNTY LEGISLATURE does hereby proclaim the month of August 2021 as

NATIONAL WATER QUALITY MONTH

and reminds our communities that Tioga County Public Health protects our natural water source by inspecting public and private water supplies on an annual basis, by monitoring safety plans, monitoring water for contaminants, and by inspecting for public health hazards to ensure that your water is safe to consume.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
RESOLUTION NO. -21 RESOLUTION REAPPOINTING MEMBER TO
COMMUNITY SERVICES BOARD

WHEREAS: Robert Williams' appointment to the Community Services Board expired on March 31, 2021; and

WHEREAS: The Community Services Board has recommended Robert Williams' reappointment; and

WHEREAS: Section Article 41.11 (d) of the Mental Hygiene Law allows counties to determine the length of term of Community Services Board members; therefore be it

RESOLVED: That Robert Williams be reappointed to the Community Services Board for term starting April 1, 2021 and ending March 31, 2025.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -21 APPROVE ALTERNATIVES TO INCARCERATION
2021-2022 SERVICE PLAN

WHEREAS: The Alternatives to Incarceration Service Plan for 2021-2022 was presented to the Alternatives to Incarceration Board via electronic mailing on July 27, 2021; and

WHEREAS: The Alternatives to Incarceration Programs in Tioga County for PreTrial Release and Community Service have a long standing tradition of being an effective tool to reduce the amount of inmates in the Tioga County Jail; the ATI Board approves the plan, the Tioga County Legislature will also support it; therefore be it

RESOLVED: That the Tioga County Legislature approves the Alternatives to Incarceration Service Plan for the time period of 7/1/2021 to 6/30/2022 and submit same to the NYS Division of Criminal Justice Services and Office of Probation and Correctional Alternatives to continue state-grant funding for Pre-Trial Release, Community Service, and Specialized Treatment.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -21 APPROVE FUNDING
2021 YOUTH BUREAU PROGRAM FUNDING

WHEREAS: The Tioga County Legislature approves Youth Bureau program funding which is 100% reimbursable from the New York State Office of Children and Family Services; and

WHEREAS: The Tioga County Youth Board has reviewed 2021 applications for funding which are consistent with guidelines previously presented to the Legislative Committee; therefore be it

RESOLVED: That the following programs recommended by the Tioga County Youth Board for program year 2021 be approved by the Tioga County Legislature in the amounts indicated:

Cornell Cooperative Extension 4H Summer Youth Enrichment	\$5,700
Big Brothers Big Sisters of the Twin Tiers	\$3,000
Northern Tioga Joint Summer Rec Program	\$4,600
Cornell Cooperative Extension Family Resource Center	\$5,000
Spencer Van-Etten Schools PAVE	\$2,000
Tioga Central Schools Summer Rec	\$8,000
Village of Waverly Summer Rec	\$6,300
Kali's Klub House 7 Keys to Success	\$4,800
Town of Owego Waterman Rec Camp	\$2,700
Catholic Charities YESS Program	\$4,500
Total Allocations	\$46,600

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -21 AWARD BID FOR EAST RIVER DRIVE
PAVEMENT OVERLAY

WHEREAS: The Commissioner of Public Works budgeted for this project; and

WHEREAS: On July 13, 2021, the Department of Public Works received sealed bids from the following contractors:

Broome Bituminous Products, Vestal NY	\$443,800.00
Dalrymple Gravel and Contracting, Pine City NY	\$454,425.00
Elmira Road Materials, Binghamton NY	\$464,745.00
Lancaster Development, Richmondville NY	\$500,669.67

Therefore be it

RESOLVED: That the Tioga County Legislature award the bid to the low bidder, Broome Bituminous Products, Vestal NY not to exceed \$443,800.00 to be paid out of East River Drive Paving Account H5110.540001.H2103

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -21 AWARD BID FOR OAK HILL ROAD
PAVEMENT OVERLAY

WHEREAS: The Commissioner of Public Works budgeted for this project; and

WHEREAS: On July 20, 2021, the Department of Public Works received sealed bids from the following contractors:

Broome Bituminous Products, Vestal NY	\$1,029,760.00
Dalrymple Gravel and Contracting, Pine City NY	\$1,052,625.00
Elmira Road Materials, Binghamton NY	\$1,065,749.00
Lancaster Development, Richmondville NY	\$1,209,068.64

Therefore be it

RESOLVED: That the Tioga County Legislature award the bid to the low bidder, Broome Bituminous Products, Vestal NY not to exceed \$1,029,760.00 to be paid out of Oak Hill Road Paving Account H5110.540001.H2002

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -21 AUTHORIZE ACCEPTANCE OF HAZARDOUS
MATERIALS EMERGENCY PREPAREDNESS
GRANT (HMEP20 HE20-1000-E00)
APPROPRIATION OF FUNDS &
MODIFY 2021 BUDGET
EMERGENCY MANAGEMENT

WHEREAS: The Office of Emergency Services applied for and was awarded a Homeland Security and Emergency Services (DHSES) grant of \$6,465, in which 20% (\$1,293) will be appropriated directly from the County fund balance; and

WHEREAS: This funding must be accepted and appropriated; therefore be it

RESOLVED: That the Tioga County Legislature authorize the acceptance of this award; and be it further

RESOLVED: That the 2021 budget be modified and funds be appropriated to the following accounts:

FROM: A3360.433567 HME20 DHSES State Aid	\$5,172
TO: A3360.540140 HME20 Contracting Services	\$6,465

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -21 AUTHORIZE GRANT APPLICATION
APPROPRIATION OF FUNDS AND
AMEND 2021 BUDGET
MENTAL HYGIENE

WHEREAS: The Office of National Drug Control Policy (ONDCP) and the Centers for Disease Control and Prevention (CDC) have partnered in an effort to reduce substance abuse among youth; and

WHEREAS: Tioga County Mental Hygiene is seeking authorization to apply for and receive Federal Funding of this Comprehensive Addiction and Recovery Act (CARA) Grant in partnership with Trinity CASA, Tioga County Alcohol and Substance Abuse Prevention (TC ASAP) Community Coalition; and

WHEREAS: Tioga County Mental Hygiene has been awarded said grant and the said funds need to be appropriated; and

WHEREAS: The Department deems it to be in the best interest of the community and youth of Tioga County to accept this grant funding; and

WHEREAS: The grant will be awarded annually from 7/01/2021 through 6/30/2026 and this funding is designated for specific program deliverables; and

WHEREAS: Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That the grant funds be appropriated and the 2021 budget be amended as follows:

From: A4210.444863.CARA	Federal Aid CARA Grant	\$ 50,000
To: A4210.540590.CARA	Services Rendered	\$ 50,000

And be it further

RESOLVED: That available funds on 12/31 of the original \$50,000 will be carried forward into the New Year.

REFERRED TO: INFORMATION TECHNOLOGY COMMITTEE
FINANCE/ LEGAL COMMITTEE

RESOLUTION NO. -21 AMEND 2021 BUDGET & AUTHORIZE
APPROPRIATION OF FUNDS FROM
FMAS RESERVE BUDGET

WHEREAS: Tioga County established a Financial Management Accounting System (FMAS) Capital Reserve Account; and

WHEREAS: There is a need to correct the user access control permissions within Tyler Content Management Enterprise to enable the County to make best use of all of the available features; and

WHEREAS: The cost to complete the updates is \$2,960.00; and

WHEREAS: Legislative Approval is needed to modify the 2021 Budget; and

WHEREAS: Costs for the additional implementation should be reimbursed through the Financial Management Accounting System (FMAS) Capital Reserve Account H 387808 which requires appropriating funds from the reserve as well as Legislative approval; therefore be it

RESOLVED: That the additional costs be funded and the Treasurer's Capital Account be modified as follows:

FROM: H 387808 Financial Mgmt System Reserve \$2,960.00

TO: H1325-520620 Software Expense \$2,960.00

REFERRED TO: LEGAL/FINANCE COMMITTEE

RESOLUTION NO. -21 AMEND RESOLUTION 173-21 TO ESTABLISH
ARPA PAYROLL STIPEND BUDGET

WHEREAS: Tioga County was the recipient of State and Local Fiscal Recovery Funds through the American Rescue Plan Act (ARPA) that was signed into law on March 11, 2021 by President Biden; and

WHEREAS: Resolution 173-21 assigned Jackson Bailey, Tioga County Budget Officer, to perform management functions, oversight and monitoring on the services provided by Bonadio Group and shall receive additional compensation in the amount of \$5,000 annually, to be paid via his bi-weekly payroll checks, effective July 19, 2021; and

WHEREAS: Establishing a budget is needed for the payroll process and amending of Budget requires Legislative approval; therefore be it

RESOLVED: That the following budget line is created and funded as follows:

From: A1340-510050-M7674 Budget: All Other –ARPA FUNDS \$17,116.00

And be it further

RESOLVED: That unspent funds be carried forward annually until 12/31/2024 to coincide with the Bonadio contract.

REFERRED TO: INFORMATION TECHNOLOGY
PERSONNEL COMMITTEE

RESOLUTION NO. -21 AUTHORIZE APPOINTMENT:
CHIEF INFORMATION OFFICER

WHEREAS: Legislative approval is required for any appointment to a non-union position within Tioga County; and

WHEREAS: The position of Chief Information Officer (\$80,529 – 90,529 Non-union) has been vacant since August 6, 2021, due to a prior announced resignation; and

WHEREAS: A committee was formed to recruit for a replacement and after interviewing a number of candidates, the committee has identified a well-qualified candidate; therefore be it

RESOLVED: That the Tioga County Legislature appoints Jeremy Loveland to the title of Chief Information Officer at an annual salary of \$87,900.00 effective August 16, 2021.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -21 AUTHORIZE APPOINTMENT OF DIRECTOR OF
ASSETS AND RECORDS MANAGEMENT
COUNTY CLERK

WHEREAS: Legislative approval is required for any appointment to a non-union position within Tioga County; and

WHEREAS: Resolution 61-21 authorized creation of the position Director of Assets and Records Management (Non-union \$31,869 - \$41,869) within the County Clerk's Office; and

WHEREAS: Following recruitment efforts, the Tioga County Clerk has identified a well-qualified candidate which she would like to appoint to said title; therefore be it

RESOLVED: That the Tioga County Clerk is authorized to provisionally appoint Tracy Savard as Director of Assets and Records Management at an annual salary of \$40,000 effective August 30, 2021, pending successful completion of civil service examination requirements.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -21 CREATE AND FILL SEASONAL
SOCIAL WELFARE EXAMINER POSITION AND
SEASONAL OFFICE SPECIALIST I POSITIONS
FOR THE HEAP PROGRAM
DEPARTMENT OF SOCIAL SERVICES

WHEREAS: Legislative approval is required for the creation of any new positions within Tioga County; and

WHEREAS: The Home Energy Assistance Program (HEAP) will tentatively begin outreach in mid-August and be in full season on November 1, 2021; and

WHEREAS: The Social Services budget allows for the hiring of the following staff for the HEAP Program:

Two, full-time, seasonal Social Welfare Examiners for the period September 27, 2021 through February 25, 2022 at the starting salary of \$15.03 per hour, and

One, full-time seasonal Office Specialist I for the period October 12, 2021 through March 25, 2022 at the starting salary of \$12.50 per hour, and

One, full-time, seasonal Office Specialist I for the period October 12, 2021 through February 25, 2022 at the starting salary of \$12.50 per hour, and

One, full-time, seasonal Office Specialist I for the period October 12, 2021 through January 28, 2022 at the starting salary of \$12.50 per hour; and

WHEREAS: The NYS Minimum Wage is scheduled to increase on December 31, 2021, to a rate to be published by the Commissioner of Labor on or before October 1, 2021, and Tioga County intends to pay at least minimum wage so the hourly rates for Office Specialist I positions will be adjusted accordingly as of December 31, 2021; therefore be it

RESOLVED: That the Department of Social Services be authorized to create and fill the seasonal HEAP positions listed above and where required, appoint from the appropriate eligible list.