

# Agenda



## TIOGA COUNTY LEGISLATURE

6/15/2021

12:00 PM

EDWARD D. HUBBARD AUDITORIUM

Ronald E. Dougherty County Office Building

56 Main Street

Owego NY 13827

Meeting called by: Chair Martha Sauerbrey

Type of meeting: 6<sup>th</sup> Regular

Attendees:  
 Legislator Balliet  
 Legislator Hollenbeck  
 Legislator Monell  
 Legislator Mullen  
 Legislator Roberts  
 Legislator Sauerbrey  
 Legislator Standinger  
 Legislator Sullivan  
 Legislator Weston

### Agenda topics

Invocation  
 Pledge of Allegiance

Legislator Balliet  
 Legislator Balliet

Recognition Resolutions (2)

Recognition Resolution Recognizing  
 Richard Huttleston Posthumously  
 Daniel Berry, Public Works

Proclamation (1)

Skin Cancer Awareness Month

Privilege of the Floor

<p>Approval of Minutes          Petitions, Communications &amp; Notices          Appointments/Reappointments          Reports Standing Committees</p>	<p>May 11 and 20, 2021           Chief Information Officer Search Committee</p>	
<p>RESOLUTIONS:</p>	<ol style="list-style-type: none"> <li>1. Adopt Local Law No. 3 of 2021- A Local Law Authorizing Twelve (12) and Thirteen (13) Year-Old Licensed Hunters to Hunt Deer with a Firearm or Crossbow during Hunting Season with the Supervision of an Adult Licensed Hunter</li> <li>2. Amend Erroneous Assessment Town of Tioga</li> <li>3. Authorize Acceptance of Year Three Funding from the NYS Office of Indigent Legal Services and Accept Year Three Funding for Hurrell-Harring Grant and Amend 2021 Budget</li> <li>4. Authorize the Submission of EMPG21 Grant Application – Office of Emergency Services</li> <li>5. Authorize the Submission of Homeland Security Grant Application (SHSP21) – Office of Emergency Services</li> <li>6. Authorize the Submission of Statewide Interoperable Communications “Formula” Grant (SICG20) Application 2020 – Office of Emergency Services</li> <li>7. Authorization for the Department of Economic Development and Planning to Submit an Application and Administer a USDA Community Facilities Direct Loan and Grant for Village of Nichols Equipment Purchase</li> <li>8. Award Design Services to Delta Engineers for Park Settlement Road Bridge BIN 3218770</li> <li>9. Modify 2021 Budget and Appropriation of Funds Reserve for E911 – Office of Emergency Services</li> <li>10. Modify 2021 Budget and Transfer Funds – SHS20 Grant – Sheriff’s Office</li> <li>11. Modify 2021 Budget and Transfer Funds – SHS19 Grant – Sheriff’s Office</li> <li>12. Amend Tioga Career Center Budget</li> <li>13. Transfer of Funds Budget Modification – Mental Hygiene</li> <li>14. Authorize Board of Elections Budget Transfer</li> <li>15. Appropriations of Funds – Social Services</li> <li>16. Transfer of Funds – Social Services</li> <li>17. Authorize Creation of a Full-Time Clinical Social Worker Position – Mental Hygiene</li> </ol>	

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|  | <ol style="list-style-type: none"><li>18. Authorization to Create and Fill One (1) Temporary Part-Time Veteran's Service Officer Position; Authorize Budget Modification and Appropriation for Tioga County Veterans' Service Agency</li><li>19. Authorize Creation of Additional Part-Time Assistant Public Defender- Public Defender's Office</li><li>20. Authorize to Appoint Part-Time Paralegal – Public Defender's Office</li><li>21. Authorize Appointment of Director of Employment and Transitional Support – Social Services</li></ol> |
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REFERRED TO: LEGISLATIVE WORKSESSION  
RESOLUTION NO. -21 RECOGNITION RESOLUTION  
RECOGNIZING RICHARD HUTTLESTON  
POSTHUMOUSLY

WHEREAS: Richard Huttleston passed away on April 22, 2021; and

WHEREAS: The Tioga County Legislature would like to posthumously recognize Mr. Huttleston for his dedicated service as a Tioga County Legislator; and

WHEREAS: Dick was appointed to the position of Tioga County Legislator, District #1, on January 1, 1992 and was successfully re-elected up until his retirement on December 31, 2018; and

WHEREAS: To date, Dick was the second longest running Tioga County Legislator serving faithfully for 26 years; and

WHEREAS: Dick was extremely dedicated and loyal in the performance of his duties and responsibilities as Legislator; and

WHEREAS: Over the course of his Legislative career, Dick served as Chairman of several Legislative committees overseeing numerous departments with his longest running term as Chair of the Health and Human Services Committee for 14 years from 1999-2013 and returning as Chair of the Administrative Services Committee from 2014 until time of his retirement in 2018; and

WHEREAS: As Chair of the Health and Human Services Committee, Dick proudly served on the Tioga County Board of Health from January 1, 1998 – February 11, 2014 and enjoyed their monthly breakfast meetings and establishing friendships; faithfully attended Mental Hygiene's Community Service Board evening meetings; and served several years on the Tioga Opportunities, Inc. Office for the Aging Advisory Council, which was a program area he was most passionate about; and

WHEREAS: Dick is survived by his daughter, Teri, and was predeceased by his wife, Marian, son, Gary, and grandson, Lon; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude and recognize Richard Huttleston posthumously for his years of dedicated service to Tioga County as a Tioga County Legislator; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to the family of Richard Huttleston.

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -21 RECOGNIZING DANIEL BERRY'S  
23 YEARS OF DEDICATED SERVICE  
TO TIOGA COUNTY

WHEREAS: Daniel Berry started his employment with Tioga County as Laborer of Public Works April 27, 1998 and was promoted to HEO II on December 16, 2020; and

WHEREAS: Daniel Berry has been a dedicated and loyal employee in the performance of his duties and responsibilities during the past 23 years to the Public Works Department. He has earned the respect of his colleagues and peers throughout Tioga County; and

WHEREAS: Mr. Berry is retiring on June 24, 2021; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Daniel Berry for his 23 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this dedicated and outstanding employee, Daniel Berry.

**County of Tioga  
EXECUTIVE PROCLAMATION**

WHEREAS: Skin cancer is the most common cancer in the United States and worldwide, affecting 1 in 5 Americans by the age of 70; and

WHEREAS: Melanoma, the third most common form of skin cancer and the most deadly, is estimated to kill approximately 7,180 individuals in 2021; and

WHEREAS: According to the New York State Cancer Registry, Tioga County averages about 20 cases of Melanoma annually; and

WHEREAS: If caught early, Melanoma has a 5-year survival rate of 99%; and

WHEREAS: Routine skin cancer screenings and self-examinations for abnormal moles and spots can help catch Melanomas early on; and

WHEREAS: Rates of Melanoma and other skin cancers can be further reduced through routine sun safety practices including: applying sunscreen with a minimum of SPF 15, seeking shaded areas, dressing in long sleeved clothing, wearing sun glasses and wide-brimmed hats, and limiting time outdoors between the hours of 10am and 4pm when the sun's UV rays are strongest; and

WHEREAS: Tioga County Public Health, in partnership with the Cancer Prevention in Action grant funded by New York State, emphasize the importance of sun safety through education and outreach to local daycares, outdoor recreation facilities, outdoor worksites, and the community in general; therefore

THE TIOGA COUNTY LEGISLATURE does hereby proclaim the month of June 2021 as

**Skin Cancer Awareness Month**

And urges all residents to practice sun safety year round and seek medical advice for any abnormal moles or spots.

REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. -21 ADOPT LOCAL LAW NO. 3 OF 2021

WHEREAS: A public hearing was held on May 20, 2021, following due notice thereof to consider the adoption of Local Law Introductory No. C of 2021 of the Year 2021 A Local Law authorizing twelve (12) and thirteen (13) year-old licensed hunters to hunt deer with a firearm or crossbow during hunting season with the supervision of an adult licensed hunter; and

WHEREAS: It is in the best interests of the residents of Tioga County to adopt such Local Law which will be Local Law No. 3 of 2021; therefore be it

RESOLVED: That the following Local Law be and hereby is adopted:

County of Tioga

Local Law No. 3 of the Year 2021.

A Local Law authorizing twelve (12) and thirteen (13) year-old licensed hunters to hunt deer with a firearm or crossbow during hunting season with the supervision of an adult licensed hunter.

Be It Enacted by the Legislature of the County of Tioga as follows:

SECTION 1: LEGISLATIVE INTENT

The intent of this Local Law is to authorize Tioga County to permit twelve (12) and thirteen (13) year-old individuals to participate in the new and safe hunting opportunities in accordance with Environment Conservation Law §11-0935. The enacted 2021-2022 New York State Budget includes a pilot program allowing the opportunity for young hunters, ages twelve (12) and thirteen (13), to hunt deer with firearms and crossbow through 2023 if a county authorizes such action within their municipality. Tioga County is passing this Local Law, as hunting is a valued tradition for many families and this new opportunity allows experienced, adult hunters to introduce the value of hunting to the next generation. Furthermore, teaching young people safe, responsible, and ethical hunting practices will ensure a rewarding experience for the youth, while providing quality food to families and contributing to important deer management population control practices.

SECTION 2: PILOT PROGRAM AUTHORIZATION

Pursuant to Environmental Conservation Law, ECL §11-0935, Tioga County elects to participate in the temporary program to allow for young hunters, ages twelve

(12) and thirteen (13), to hunt deer with a firearm, to include rifles, shotguns, and muzzle loaded firearms or crossbow through 2023.

### SECTION 3: STATE REQUIREMENTS TO ADHERE ONCE AUTHORIZED

Twelve (12) and thirteen (13) year-old licensed hunters shall be allowed to hunt deer with the following requirements to be followed:

- A. Twelve (12) and thirteen (13) year-old licensed hunters shall be under the supervision of a licensed adult hunter, age twenty-one (21) years or older, with a rifle, shotgun, or muzzle loading firearm in areas where and during the hunting season in which such firearms may be used; and
- B. Twelve (12) and thirteen (13) year-old licensed hunters shall be allowed to hunt under the supervision of a licensed adult hunter, age twenty-one (21) years or older, with a crossbow during the times when other hunters may use crossbows; and
- C. Supervision of a licensed adult hunter, age twenty-one (21) years or older, with at least three (3) years of experience who exercises dominion and control over the youth hunter at all times is required; and
- D. All licensed twelve (12) and thirteen (13) year-old hunters, as well as their adult supervisors, shall be required to wear fluorescent orange or pink clothing while engaged in hunting to an extent and covering so designated pursuant to the law, rules, and regulations promulgated by the State of New York; and
- E. All licensed twelve (12) and thirteen (13) year-old hunters shall remain at ground level while hunting deer with a crossbow, rifle, shotgun, or muzzleloader; and
- F. Notwithstanding any State or Federal Law to the contrary, this local law shall not authorize the hunting of bear by twelve (12) and thirteen (13) year-olds with a firearm or crossbow.

### SECTION 4: LOCAL LAW FILING REQUIREMENTS

A copy of this Local Law shall be sent to the New York State Department of Conservation as well as the New York State Department of State.

### SECTION 5: SEVERABILITY

If any clause, sentence, paragraph, subdivision, section or part of this law, or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgement shall not affect, impair, effect,



or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law or in its application to the person, individual, corporation, firm, partnership, entity or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

SECTION 6: EFFECTIVE DATE

This Local Law shall take effect immediately upon filing and publication in accordance with Section 27 of the Municipal Home Rule.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -21 AMEND ERRONEOUS ASSESSMENT  
TOWN OF TIOGA

WHEREAS: An erroneous application for Corrected Tax Roll for the year 2021 indicated that parcel 148.00-1-11.11 Account #30 in the Town of Tioga assessed to Cindy Agnellino was erroneous in that the Tioga Central School District returned an unpaid school bill that was protected by bankruptcy; and

WHEREAS: Resolution 76-21 authorized a new bill be issued to Ms. Agnellino, and the erroneous school tax of \$2,864.47 be charged back to the Tioga Central School District; and

WHEREAS: The Treasurer has agreed to grant Tioga Central School District's request to be made whole and the County take on the burden of bankruptcy collection for this bill; therefore be it

RESOLVED: That the County Treasurer's Office will issue a check to Tioga Central School district in the amount of \$2,864.47; and be it further

RESOLVED: That the erroneous Resolution 76-21 be null and void, and the accounts in the Office of the County Treasurer be corrected.

REFERRED TO: FINANCE/LEGAL COMMITTEE  
LEGISLATIVE WORKSESSION

RESOLUTION NO. -21 AUTHORIZE ACCEPTANCE OF YEAR THREE FUNDING FROM THE NYS OFFICE OF INDIGENT LEGAL SERVICES AND ACCEPT YEAR THREE FUNDING FOR HURRELL-HARRING GRANT AND AMEND 2021 BUDGET

WHEREAS: By Resolution No. 257-18 adopted on November 13, 2018 Tioga County entered into a five-year agreement with the New York State Office of Indigent Legal Services for distribution of funds to provide representation to persons legally entitled to counsel but unable to hire an attorney; and

WHEREAS: The allocated amount to Tioga County from NYS Office of Indigent Legal Services for the fiscal year April 2020 – March 2021 is \$462,608.65; and

WHEREAS: It is necessary for Tioga County to adopt the third year funding budget for said distribution in said amount of \$462,608.65; and

WHEREAS: Said funding in the amount of \$462,608.65 needs to be appropriated and the 2021 budget be amended; now therefore be it

RESOLVED: That the Tioga County Legislature hereby approves the third year budget of said distribution in the amount of \$462,608.65 and the Chair of the Legislature is hereby authorized to execute the third year ILS Hurrell–Harring contract amendment; and be it further

RESOLVED: That upon execution of the third year contract amendment, the ILS HH Grant of \$462,608.65 be appropriated and the 2021 Budget be amended as follows:

Revenue Account: A1174 430260 State Aid Indigent \$ 462,608.65

Expense Account: A 1174 510010 Full Time Salary \$ 127,458.00  
 A 1174 510020 Part Time Salary \$ 108,000.00  
 A 1174 520090 Info Tech \$ 6,400.00  
 A 1174 520200 Office Equipment \$ 10,500.00  
 A 1174 540000 Contracted Services \$ 12,000.00  
 A 1174 540040 Books \$ 2,500.00  
 A 1174 540180 Dues \$ 2,500.00  
 A 1174 540280 Investigations \$ 41,516.39  
 A 1174 540320 Leased Services \$ 3,100.00  
 A 1174 540390 Mileage \$ 2,000.00

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A 1174 540420 Supplies	\$ 8,500.00
A 1174 540480 Postage	\$ 1,000.00
A 1174 540550 Rent	\$ 7,500.00
A 1174 540620 Software Expenses	\$ 24,634.26
A 1174 540733 Training/CLE	\$ 5,000.00
A 1174 581088 Retirement	\$ 10,120.00
A 1174 583088 Social Security	\$ 12,600.00
A 1174 585588 Disability	\$ 200.00
A 1174 584088 Workers Comp	\$ 7,000.00
A 1174 586088 Health Ins/HRA	\$ 70,000.00
A 1174 588988 EAP	\$ 80.00

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -21 AUTHORIZE THE SUBMISSION OF  
EMPG21 GRANT APPLICATION  
OFFICE OF EMERGENCY SERVICES

WHEREAS: The NYS Department of Homeland Security/Federal Emergency Management Agency has issued an Emergency Management Performance Grant (EMPG21) in the amount of \$23,664; and

WHEREAS: County Policy #47 requires that a resolution be approved before any such grant application is submitted. However, due to the short notification period, the Tioga County Office of Emergency Services had to submit an application for this funding by April 30, 2021; therefore be it

RESOLVED: That the Tioga County Office of Emergency Services be given authorization to apply for the 2021 EMPG grant application, after the fact, to be in compliance with county policy.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -21 AUTHORIZE THE SUBMISSION OF HOMELAND SECURITY GRANT APPLICATION (SHSP21) OFFICE OF EMERGENCY SERVICES

WHEREAS: The NYS Department of Homeland Security/Federal Emergency Management Agency has issued a grant of \$59,750 to the Tioga County Office of Emergency Services. 25% of the monies will be appropriated to the Sheriff's Office (\$14,938) and 75% to Emergency Management (\$44,812); and

WHEREAS: County Policy #47 requires that a resolution be approved before any such grant application is submitted. However, due to the short notification period, the Tioga County Office of Emergency Services had to submit an application for this funding by April 28, 2021; therefore be it

RESOLVED: That the Tioga County Office of Emergency Services be given authorization to apply for the 2021 Homeland Security grant application, after the fact, to be in compliance with county policy.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -21 AUTHORIZE THE SUBMISSION OF STATEWIDE  
INTEROPERABLE COMMUNICATIONS FORMULA"  
GRANT (SICG 20) APPLICATION 2020  
OFFICE OF EMERGENCY SERVICES

WHEREAS: The Office of Homeland Security and Emergency Services has issued a Statewide Interoperable Communications "Formula" Grant 2020 to the Tioga County Office of Emergency Services. The grant will be used for upgrading the radio communications in the county and there is no local share associated with said grant; and

WHEREAS: County Policy #47 requires that permission be obtained prior to submitting said application. However, due to the short notification period, the Tioga County Office of Emergency Services had to submit an application for this funding by June 11, 2020; therefore be it

RESOLVED: That the Tioga County Office of Emergency Services be authorized to submit the Statewide Interoperable Communications Formula Grant application 2020, after the fact, to be in compliance with county policy.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. – 21 AUTHORIZATION FOR THE DEPARTMENT OF ECONOMIC DEVELOPMENT AND PLANNING TO SUBMIT AN APPLICATION AND ADMINISTER A USDA COMMUNITY FACILITIES DIRECT LOAN AND GRANT FOR VILLAGE OF NICHOLS EQUIPMENT PURCHASE

WHEREAS: The United States Department of Agriculture (USDA) Community Facilities Direct Loan and Grant Program provides affordable funding to develop essential community facilities in rural areas; and

WHEREAS: An essential community facility is defined as a facility that provides an essential service to the local community for the orderly development of the community in a primarily rural area; and

WHEREAS: Rural areas include cities, villages, townships and towns with no more than 20,000 residents according to the latest US Census Data; and

WHEREAS: Funds can be used to purchase, construct, and/or improve essential community facilities, purchase equipment and pay related project expenses; and

WHEREAS: The Village of Nichols fits the USDA defined criteria under the Community Facilities Direct Loan and Grant Program; and

WHEREAS: The Village of Nichols has identified a need for the purchase of equipment to properly care and maintain Village streets and catch basins; and

WHEREAS: The Village of Nichols has approved a resolution in support of an application to the USDA Community Facilities Direct Loan and Grant Program and is desirous of the Department of Economic Development and Planning conducting this activity for them; and

WHEREAS: There is interest and opportunity for said equipment to be shared among other municipalities within Tioga County; and

WHEREAS: Tioga County supports and encourages shared services within the County; and

WHEREAS: The USDA Community Facilities Direct Loan and Grant Program grant/loan application will be in the name of the Village of Nichols and submitted for a total of up to \$186,200.63 in grant funds and \$152,345.96 in loan funds; and



WHEREAS: The Village of Nichols will assume all responsibility for the repayment of the loan portion of the requested funds; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Department of Economic Development and Planning to submit and administer said grant/loan for a USDA Community Facilities Direct Loan and Grant Program in the amount of \$186,200.63 (grant) and \$152,345.96 (loan) on behalf of the Village of Nichols.

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -21

AWARD DESIGN SERVICES TO DELTA ENGINEERS  
FOR PARK SETTLEMENT ROAD BRIDGE  
BIN 3218770

WHEREAS: The Park Settlement Road Bridge BIN 3218770 is a bridge that needs repair due to a Tioga County Bridge inspection; and

WHEREAS: The Commissioner of Public Works received a proposal for design services for this project from Delta Engineers, Endwell, NY; and

WHEREAS: The proposal for this bridge came in at \$9,890.00; therefore be it

RESOLVED: That the Tioga County Legislature approve the proposal for Park Settlement Road Bridge BIN 3218770 for Delta Engineers not to exceed \$9,890.00 to be paid out of the Bridge Project account D5110 540050.

REFERRED TO: PUBLIC SAFETY COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -21 MODIFY 2021 BUDGET AND  
APPROPRIATION OF FUNDS  
RESERVE FOR E911  
OFFICE OF EMERGENCY SERVICES

WHEREAS: The Emergency Services Department has a need to replace the current computer aided dispatch system (CAD) and records management system; and

WHEREAS: Motorola Solutions, a NYS contract vendor, has a system that will meet our needs at a cost not to exceed \$965,000; and

WHEREAS: The County Attorney has reviewed and approved this contract; therefore be it

RESOLVED: That the following budget be appropriated from the Reserve for E911 as follows:

FROM:		
A388903 Reserve for E911		\$965,000
TO:		
A3410.520191 Emergency Equipment		\$965,000

And be it further

RESOLVED: That the Chair of the Legislature be authorized to sign the contract with Motorola.

REFERRED TO: PUBLIC SAFETY COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -21 MODIFY 2021 BUDGET AND  
TRANSFER FUNDS – SHS20 GRANT  
SHERIFF'S OFFICE

WHEREAS: The 2020 NYS Homeland Security Grant (SHS20) budget was amended and approved by the State; and

WHEREAS: Legislative approval is needed to modify the 2021 budget and transfer funds between object of expenses; therefore be it

RESOLVED: That the 2021 budget be modified and transfer of funds be made as follows:

FROM:  
A3360.540620.SH20 Contracted Services \$ 5,000

TO:  
A3360.520130.SH20 Equipment (not car) \$ 5,000

REFERRED TO: PUBLIC SAFETY COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -21 MODIFY 2021 BUDGET AND  
TRANSFER FUNDS – SHS19 GRANT  
SHERIFF'S OFFICE

WHEREAS: The 2019 NYS Homeland Security Grant (SHS19) budget was amended and approved by the State; and

WHEREAS: Legislative approval is needed to modify the 2021 budget and transfer funds between object of expenses; therefore be it

RESOLVED: That the 2021 budget be modified and transfer of funds be made as follows:

FROM:

A3360.540140.SH519 Contracted Services \$ 3,465.79

TO:

A3360.520130.SH519 Equipment (not car) \$ 3,465.79

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -21 AMEND TIOGA CAREER CENTER BUDGET

WHEREAS: The Tioga Employment Center, as part of the Broome-Tioga Workforce New York for employment and training services, is fully funded under the federal Workforce Innovation and Opportunities Act; and

WHEREAS: Broome County is underspent in Adult funds for Program Year 2020; and

WHEREAS: These funds must be 80% expended/accrued/obligated by June 30, 2021; and

WHEREAS: Tioga Career Center can assist in expending these Adult funds to avoid recapture; and

WHEREAS: Broome County has issued Contract Modification #1 in the amount of \$20,000 funds to Tioga Career Center; therefore be it

RESOLVED: That the Tioga Career Center allocates the funds as follows:

From: CD6293 447910- Federal Aid-Federal Employment Program \$ 20,000.00

To:	CD6293 520070 Chairs	\$ 3,265.59
	CD6293 520200 Office Equipment	\$ 1,189.93
	CD6293 540420 Office Supplies	\$ 4,500.00
	CD6293 540130 Contracts	\$ 11,044.48

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -21 TRANSFER OF FUNDS  
BUDGET MODIFICATION  
MENTAL HYGIENE

WHEREAS: Tioga County is required to pay the full costs for the treatment of Tioga County residents that have been assigned Criminal Psychiatric services by the NYS Court system; and

WHEREAS: Tioga County Mental Hygiene (TCMH) has received notice that a Tioga County resident was assigned these services, along with the required payment amount; and

WHEREAS: TCMH has determined the amount of additional funding needed for these already incurred mandated expenses within its own budget, yet this will require a budget modification and transfer of funds; and

WHEREAS: Transfer of funds requires Legislative approval; therefore be it

RESOLVED: That the Mental Hygiene budget be modified and funds be transferred as follows:

From: A4210 510010	Full Time	\$10,000.00
A4309 510010	Full Time	\$10,000.00
A4310 510010	Full Time	\$ 9,919.40
To: A4390 540590	Criminal Psychiatric: Services Rendered	\$29,919.40

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -21 AUTHORIZE BOARD OF ELECTIONS  
BUDGET TRANSFER

WHEREAS: The Tioga County Board of Elections voter registration software is in the process of being upgraded by the vendor NTS Data Services; and

WHEREAS: For optimal efficiency and functionality, NTS recommends using the Fujitsu FI-7700 document scanner to interface with the upgraded software; and

WHEREAS: The Board of Elections is purchasing one scanner for each workstation that processes voter registration documents and absentee envelopes, for a total of two scanners; and

WHEREAS: The scanners should be categorized as "equipment" for budgeting purposes, and each scanner costs approximately \$5,600.00, for a total of \$11,200.00; and

WHEREAS: The Board of Elections expense account for Equipment only has \$4,000 available, but the Training and Election Inspector expenses are projected to be less than budgeted for in 2021; therefore be it

RESOLVED: That the Board of Elections is authorized to execute a budget transfer as follows:

FROM:	A1450 540143	Election Inspectors	\$4,500.00
FROM:	A1450 540733	Training/All Other	\$4,500.00
TO:	A1450 520130	Equipment (Not Car)	\$9,000.00



REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. - 21 APPROPRIATIONS OF FUNDS  
SOCIAL SERVICES

WHEREAS: Additional funding has been awarded to Tioga County Department of Social Services from the Office of Children and Family Services for Non-Residential Domestic Violence Services; and

WHEREAS: A New Hope Center is the approved Non-Residential Domestic Violence Program in Tioga County; and

WHEREAS: Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A6010.446100 Federal Aid: Administration \$ 35,412

To: A6010.540140 Contracting Services \$ 35,412

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. - 21 TRANSFER OF FUNDS  
SOCIAL SERVICES

WHEREAS: The Northwoods Compass CoPilot software currently used by Child Protective and Adult Protective staff will sunset on June 30, 2022 and be replaced with Northwoods Traverse at a cost of \$321,420; and

WHEREAS: Significant saving of 50% (\$160,710) of the cost can be realized by transitioning to Traverse in 2021; and

WHEREAS: Funds are available for transfer on A6102 MMIS for the cost of this transition; and

WHEREAS: Transfer of funds and budget modifications requires Legislative approval; therefore be it

RESOLVED: That funding be transferred as follows:

From: A6102.540487 MMIS Program Expense	\$ 104,306
To: A6010.540140 Contracting Services	\$ 104,306

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -21 AUTHORIZE CREATION OF A FULL-TIME  
CLINICAL SOCIAL WORKER POSITION  
MENTAL HYGIENE

WHEREAS: Legislative approval is required for the creation of positions within a County Department; and

WHEREAS: Due to identified needs within the Owego-Apalachin Central School District, the Director of Community Services has demonstrated a necessity of creating an additional full-time Senior Clinical Social Worker (School / Community Based) position; and

WHEREAS: Funding for this position is Fee-For-Service billable revenue and contracted \$32,000 paid annually by the school; therefore be it

RESOLVED: That one full-time Senior Clinical Social Worker (School / Community Based) position (\$60,908 – CSEA SG XVII) is created effective June 16, 2021, in order for the Director of Community Services to fill said position as of August 2, 2021; and be it further

RESOLVED: The Mental Hygiene Department's full-time headcount shall increase from 33 to 34; and be it further

RESOLVED: That funding be appropriated as follows:

From: A4310 416200	Mental Health Fees	\$43,926.82
To: A4310 510010	Full Time Salary	\$30,454.00
A4310 581088	State Retirement Fringe	\$ 2,247.25
A4310 583088	Social Security Fringe	\$ 1,917.88
A4310 584088	Workers Compensation Fringe	\$ 607.21
A4310 585588	Disability Insurance Fringe	\$ 43.55
A4310 586088	Health Insurance Fringe	\$ 8,650.66
A4310 588988	EAP Fringe	\$ 6.27

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE  
PERSONNEL COMMITTEE  
LEGISLATIVE WORKSESSION  
FINANCE COMMITTEE

RESOLUTION NO. -21 AUTHORIZATION TO CREATE AND FILL ONE (1)  
TEMPORARY PART-TIME VETERAN'S SERVICE  
OFFICER POSITION; AUTHORIZE BUDGET  
MODIFICATION AND APPROPRIATION FOR  
TIOGA COUNTY VETERANS' SERVICE AGENCY

WHEREAS: Legislative approval is required for the creation of any position and for budget modification and appropriation of funds; and

WHEREAS: Due to a leave of absence, the Tioga County Veterans' Service Agency will have a part-time Veteran's Service Officer vacancy for a one year duration (beginning September 7, 2021 and ending September 6, 2022); and

WHEREAS: The Director of Veterans' Service Agency would like to backfill said vacancy and also be allowed to have an overlap of training prior to the commencement of the leave of absence in order to provide seamless services to the veteran community during this period of transition; and

WHEREAS: The duration for said training is anticipated for a period of 9 weeks at 17 hours a week in the amount of \$17.04 per hour with a maximum cost of \$2,608.00; and

WHEREAS: The Director does not have this money in the Agency's 2021 budget and as a result, a budget modification in the amount of \$2,608.00 is necessary; therefore be it

RESOLVED: That one (1) part-time Veteran's Service Officer position be created and filled for a temporary duration effective July 6, 2021, at a rate of \$17.04 per hour for a duration not to exceed nine (9) weeks and that the 2021 budget be revised, modified and apportioned as follows:

From: A1990-540715 County Contingency Account	\$2,608.00
To: A6510 510020 Part Time/Temporary Hire (9 weeks)	\$2,608.00

and be it further

RESOLVED: That as of September 7, 2021, the temporary part-time Veteran's Service Officer shall continue employment in the permanent, part-time Veteran's Service Officer position until such time the leave of absence ends.

REFERRED TO: LEGAL/FINANCE COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -21 AUTHORIZE CREATION OF ADDITIONAL  
PART-TIME ASSISTANT PUBLIC DEFENDER  
PUBLIC DEFENDER'S OFFICE

WHEREAS: Legislative approval is required to create any job title within Tioga County; and

WHEREAS: Due to caseload, the Public Defender has a need to create an additional part-time Assistant Public Defender position who will work no more than 34 hours biweekly; and

WHEREAS: Funding (\$35,000 annually) for said position is available from the Indigent Legal Service Grant; and

WHEREAS: The Public Defender has identified a qualified candidate to fill said part-time position; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the creation of an additional part-time Assistant Public Defender position effective July 6, 2021; and be it further

RESOLVED: That the Public Defender shall be authorized to appoint Rhonda Pasto to said position at the 2021 annual salary of \$35,000 effective July 6, 2021; and be it further

RESOLVED: That the Public Defender's part-time headcount shall increase from 5 to 6.

REFERRED TO: LEGAL/FINANCE COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -21 AUTHORIZE TO APPOINT PART-TIME PARALEGAL  
PUBLIC DEFENDER'S OFFICE

WHEREAS: Legislative approval is required for any appointment to a non-union title or a part-time position within Tioga County; and

WHEREAS: Due to resignation, a part-time Paralegal position has been vacant in the Public Defender's office since March 31, 2021; and

WHEREAS: Following recruitment, the Public Defender has identified a qualified candidate to fill said position; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Public Defender to appoint Karen Weston to the title of Paralegal (PT) at an hourly rate of \$16.49 effective June 21, 2021.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -21 AUTHORIZE APPOINTMENT OF DIRECTOR OF  
EMPLOYMENT AND TRANSITIONAL SUPPORT  
SOCIAL SERVICES

WHEREAS: Legislative approval is required for any appointment to a non-union position within Tioga County; and

WHEREAS: Due to retirement, the position of Director of Employment and Transitional Support (\$57,655 - \$67,655; Non-union) became vacant within the Department of Social Services as of June 9, 2021; and

WHEREAS: Following recruitment efforts, the Commissioner of Social Services has identified a well-qualified candidate from within his Department which he would like to appoint to said title; therefore be it

RESOLVED: That the Commissioner of Social Services is authorized to provisionally appoint Julie Whipple as Director of Employment and Transitional Support at an annual salary of \$69,602 effective June 21, 2021, pending the successful completion of all civil service examination requirements.