



## **Legislative Support Report**

*April 9, 2020*

**COVID-19:** The Legislative Office has been busy with daily press releases, phone conferences, and email and phone communication with the Departments and public in regards to the COVID-19 outbreak.

The Chair of the Legislature and the Legislative Clerk are in the office daily working their regularly scheduled hours, in addition to, working remotely on evenings and weekends, as necessary to meet deadlines and carryout the work of the office.

**April Legislative Meetings:** In light of the COVID-19 outbreak and the Governor's Executive Order regarding social distancing and group gatherings, the April Committee Meetings, including the Finance/Legal Committee on April 14<sup>th</sup>, have been cancelled. In lieu of the committee cancellations, all Department Heads were requested to submit a brief, narrative written report by Friday, April 3<sup>rd</sup>.

The Legislative Worksessions and Regular Meeting will be conducted via Zoom phone conferencing. Revised meeting schedule and memo sent to Legislators and Directors on March 31, 2020. Meeting packet (agenda/resolutions) and worksession agenda will be emailed, as well as mailed to the Legislators. Phone conference call-in information will be sent to the Legislators via email as soon as the ITCS Department sets the meeting and information is made available.

**1<sup>st</sup> Legislative Worksession: April 9, 2020 at 1:00 p.m. via Zoom phone conference.**

**Fourth Regular Legislative Meeting: April 14, 2020 at 12:00 via Zoom phone conference.**

- Legislator Roberts will lead us in the prayer, pledge, and start the voting process.
- There are no Recognition Resolutions this month.
- There is one Proclamation that will just be noted in the minutes.

**2<sup>nd</sup> Legislative Worksession: April 23, 2020 at 10:00 a.m. via Zoom phone conference.**

### **OLD BUSINESS:**

- **March Legislative Meetings:** Minutes were taken, typed, copied, indexed, and put on disc for the Legislature and Journal of Proceedings for the following meetings:
  - Third Regular Legislative Meeting – Tuesday, March 10, 2020.
  - Fourth Special Legislative Meeting – Thursday, March 19, 2020
- **Sales Tax Extender Bill:** NYSAC anticipates all sales tax extenders, as well as other extenders through Home Rule Requests, will be granted in one omnibus package in the State budget.

# Office of the Legislative Clerk

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Cathy Haskell Legislative Clerk

- **Leaders Meeting:** Attended the Leaders Meeting via Zoom phone/video conference on March 26, 2020.
- **Board of Ethics Vacancy:** As of March 31, 2020, the Board of Ethics has a member vacancy. Recruitment of this position lies with the Legislature.
- **NYS Association of Clerks of County Legislative Boards Conference:** The two-day conference I planned to attend in May was cancelled. The Association does not plan to reschedule a date in 2020 and will just proceed with the May 2021 conference.
- **Annual Review of County Policies –** The annual review of policies and completion of attestation form on the County's Intranet was due by 3/31/2020.
- **Financial Disclosures –** Deadline for submission is 5/15/2020.

**NOTE: Chairwoman Sauerbrey signed Local Emergency Order No. 2 effective April 3<sup>rd</sup>, extending the submission deadlines of the Annual Review of County Policies Attestation and Financial Disclosures until June 1, 2020, as the original dates were established by Local Law No. 5 of 1990.**

## **NEW BUSINESS:**

- **Driver Safety Training Schedule:** All classes are scheduled 9:00 a.m. – 4:00 p.m. with a one-hour lunch break. Classes are limited to 40 people. Legislators interested in attending one of these sessions can schedule with me or directly with Ed Solomon, Safety Officer ([solomone@co.tioga.ny.us](mailto:solomone@co.tioga.ny.us)).
  - Monday, May 4<sup>th</sup>
  - Thursday, September 17<sup>th</sup>
  - Wednesday, October 7<sup>th</sup>.

Respectfully submitted,

*Cathy Haskell*

Legislative Clerk