

**INFORMATION TECHNOLOGY  
COMMITTEE MEETING MINUTES**  
July 2, 2019

**Legislators Present:** Loretta Sullivan, Mike Roberts, Cliff Balliet, and Tracy Monell

**Meeting Date and Time** July 2, 2019 at 10:36 AM

**Staff Present:** Douglas Camin, Director of Information Technology and Communication Services, Lisa McCafferty, Director of Public Health, Rita Hollenbeck, Budget Officer and Chris Silvestri

A motion was made by Legislator Monell to accept last month's Committee Meeting minutes and seconded by Legislator Balliet.

Mr. Camin stated that the budget is looking good.

**Status of Projects:**

**a. Shared Services Update:**

1. Mr. Camin stated that the quote for Waverly "Make ready" was increased by Penlec. They stated that two poles needed to be replaced.
2. The Town of Barton would like Mr. Camin to attend a meeting to talk about shared services. He is waiting to be notified when the meeting will be.

**b. Miscellaneous:**

**Resolutions:**

1. Mr. Camin submitted a Reso to abolish the position that Mary Hogan is holding as she will be retiring. He would like to change it to Software Support Liaison for her replacement.
2. Mr. Camin also submitted a Reso to transfer funds from the Grant Money to the appropriate account to pay invoices that are coming in for Shared Services.

Meeting was adjourned at 10:50 AM

Respectfully Submitted  
By  
Christina M. Silvestri