



## LEGISLATIVE SUPPORT AGENDA THURSDAY, APRIL 4, 2024

### MINUTES

- Approval of March 7, 2024 minutes

### FINANCIAL

- Year to Date Budget Report
- County Auditor Accounts Payable Update

### OLD BUSINESS

- March 2024 Meetings
- Fixed Asset Tags - Legislative Conference Room Chairs
- Annual Policy Review/Attestation

### NEW BUSINESS

- Venesky & Company Annual Data Packet Request – due by 4/12/24
- New Department Head/Legislator Orientation – 3/28/24
- Annual May Legislative Clerk Conference
- April 2024 Legislative Meeting

### PERSONNEL

- None

### RESOLUTIONS

- D01 – Adopt Local Law No. 1 of 2024

### PROCLAMATIONS

- None

### ADJOURNMENT

# Office of the Legislative Clerk



## Legislative Support Minutes

March 7, 2024

1:00 p.m.

### ATTENDANCE

**Legislators:** Legislators Brown, Ciotoli, Flesher, Mullen, Roberts, Sauerbrey, and Standinger were present with Legislators Monell and Weston being absent.

**Staff:** Legislative Clerk Haskell, County Attorney DeWind, Personnel Officer Parke, and ED&P Director Tinney

**Guests:** None

### APPROVAL OF MINUTES

Legislator Mullen made the motion, seconded by Legislator Brown to approve the February 8, 2024 Legislative Support minutes, as written. Motion carried.

### FINANCIAL

**2024 YTD Budget Report:** The 2024 Legislative Office YTD Budget Report is included in today's committee agenda packet and was mailed to all Legislators and posted on the County website prior to this meeting. Ms. Haskell reported 16.5% utilization, noting this is slightly higher than last year at this time due to increased conference participation.

**County Auditor Accounts Payable Report:** Legislative Clerk Haskell reported the following accounts payable report for the month of February 2024 and noted this report is included in today's committee agenda packet.

Month	AP Invoices	AP Total	P-Card Transactions	P-Card Total
February	880	\$2,888,872.15	187	\$41,647.43

### OLD BUSINESS

#### February 2024 Meetings:

Minutes were taken, typed, copied, indexed, and recorded for the Legislature and Journal of Proceedings for the following Legislature meetings in February 2024:

- Second Regular Legislature Meeting – February 13, 2024
- Public Hearing: Annual Agricultural District Inclusions – February 22, 2024
- Public Hearing: CDBG Microenterprise Grant Application – February 22, 2024

The Legislative Clerk attended the following meetings/events in February 2024:

- Legislative Standing Committees – February 6 and 8, 2024
- Legislative Worksessions – February 8 and 22, 2024

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Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827



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**Cathy Haskell** Legislative Clerk **Amy Eiklor** Deputy Legislative Clerk

- Finance, Legal & Safety Committee – February 13, 2024
- Second Regular Legislature Meeting – February 13, 2024
- Executive Team Meeting – February 15, 2024
- Leaders Meeting – February 20, 2024

**Fixed Assets Inventory/Tagging of Chairs:** Ms. Haskell spoke with County Clerk Klett regarding tagging all new chairs for the purpose of maintaining a fixed asset inventory. She was in favor of this and is in the process of working with the Director of Records Management & Fixed Assets.

## NEW BUSINESS

**2024 NYSAC Directory Update** – Ms. Haskell reported she submitted the County staff/elected officials updated information to NYSAC on February 13, 2024.

**Introduction of Local Law Introductory No. A of 2024** - Ms. Haskell reported as part of the enacted 2023-2024 State budget, the NYS DEC pilot program allowing 12-and-13-year-old licensed hunters to hunt with a firearm or crossbow under the supervision of an adult licensed hunter has been extended from December 31, 2023 to December 31, 2025. Counties interested in participating must opt-in via local law. Tioga County opted-in during the initial phase of this program via Local Law No. 3 of 2021 that had a sunset date of December 31, 2023.

A new Local Law is included in today's meeting agenda packet for Legislature consideration. Legislator Standinger has offered to introduce Local Law Introductory No. A of 2024 at the March 12, 2024 Legislature meeting.

**Public Hearing: Local Law Introductory No. A of 2024** – Ms. Haskell reported a public hearing is required for this local law and a resolution to schedule this public hearing is included in today's meeting agenda packet and will be presented for Legislature consideration at the March 12, 2024 Legislature meeting.

The public hearing is scheduled for Thursday, March 22, 2024 at 10:00 a.m. in the Legislative Conference Room. A quorum is required to conduct the public hearing. Ms. Haskell further reported legal notices will be published in the designated newspapers and meeting notices posted on the County website and Legislative bulletin boards.

## March 2024 Legislative Meeting:

- **Prayer, Pledge, Voting:** Legislator Ciotoli will lead us in the prayer, pledge and voting process at the March 12, 2024 Legislature meeting.

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- **Recognition Resolutions:** We have no recognition resolutions for the March Legislative meeting.
- **Proclamations:** We have two (2) proclamations; **Bell of Sessions/Emma Sedore Day** and **Public Health Week (April 1-7, 2024)**.

**Bell of Sessions/Emma Sedore Day:** Ms. Haskell reported an outdoor press event is scheduled for Tuesday, March 12, 2024 at 12:00 p.m. on the lawn of the Ronald E. Dougherty County Office Building. Legislator Mullen will read and present the proclamation to County Historian Sedore. Immediately following the press event, the Legislature will reconvene in the Hubbard Auditorium for commencement of the Third Regular Legislature meeting.

**Public Health Week (April 1-7, 2024):** Ms. Haskell reported the Public Health Week proclamation has been read and presented in previous years, therefore, will just be noted in the minutes of the March 12, 2024 Legislature meeting.

- **Resolutions:** All resolutions presented by the Departments at their respective Legislative Standing Committees were reviewed for Legislature consideration at the March 12, 2024 Legislature meeting.
- **Late-File Resolutions:** Ms. Haskell reported she is unaware of any late-file resolutions at this time.

## PERSONNEL

- None

## RESOLUTIONS

- C25 – Schedule Public Hearing Local Law Introductory No. A of 2024

## OTHER

None

## EXECUTIVE SESSION

None

## ADJOURNMENT

Meeting adjourned at 2:02 p.m.

Respectfully submitted,

*Cathy Haskell*

Legislative Clerk



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 04

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
A General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
<b>A1010 Legislative Board</b>							
A1010 510010 Full Time	283,946	0	283,946	66,994.82	.00	216,951.18	23.6%
A1010 510050 All other(On Call,	9,894	0	9,894	2,308.06	.00	7,585.59	23.3%
A1010 540010 Advertising	350	0	350	139.76	.00	210.24	39.9%
A1010 540140 Contracting Servic	100	0	100	.00	.00	100.00	.0%
A1010 540180 Dues	100	0	100	100.00	.00	.00	100.0%
A1010 540320 Leased/Service Equ	2,600	0	2,600	421.45	.00	2,178.55	16.2%
A1010 540340 Literature	545	0	545	306.03	.00	238.97	56.2%
A1010 540390 Mileage Expense	3,650	0	3,650	563.60	.00	3,086.40	15.4%
A1010 540420 Office Supplies	700	0	700	.00	.00	700.00	.0%
A1010 540480 Postage	215	0	215	8.73	.00	206.27	4.1%
A1010 540485 Printing/Paper	150	0	150	.00	.00	150.00	.0%
A1010 540520 Recording/Microfil	450	0	450	.00	.00	450.00	.0%
A1010 540640 Supplies (Not Offi	400	0	400	.00	.00	400.00	.0%
A1010 540660 Telephone	955	0	955	57.99	.00	897.01	6.1%
A1010 540732 Training/County Re	3,950	0	3,950	1,436.27	.00	2,513.73	36.4%
A1010 581088 State Retirement F	52,514	-26,985	25,529	9,075.04	.00	16,454.03	35.5%
A1010 583088 Social Security Fr	0	16,672	16,672	5,352.27	.00	11,319.78	32.1%
A1010 584088 Workers Compensati	22,853	-10,626	12,227	3,355.32	.00	8,871.82	27.4%
A1010 585588 Disability Insuran	204	-85	119	36.54	.00	82.25	30.8%
A1010 586088 Health Insurance F	37,696	94,487	132,183	46,796.70	.00	85,386.09	35.4%
A1010 588988 Eap Fringe	76	77	153	44.49	.00	108.83	29.0%
TOTAL Legislative Board	421,348	73,540	494,888	136,997.07	.00	357,890.74	27.7%
TOTAL General Fund	421,348	73,540	494,888	136,997.07	.00	357,890.74	27.7%
TOTAL EXPENSES	421,348	73,540	494,888	136,997.07	.00	357,890.74	

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## COUNTY AUDITOR ACCOUNTS PAYABLE UPDATE – MARCH 2024

<b>MONTH/ QUARTER</b>	<b>AP INVOICES</b>	<b>AP INVOICE TOTALS</b>	<b>P-CARD TRANSACTIONS</b>	<b>P-CARD TOTAL</b>
March	666	\$2,245,518.98	196	\$39,257.18
1 <sup>ST</sup> Quarter	2215	\$7,205,855.20	558	\$131,182.28

REFERRED TO:

LEGISLATIVE WORKSESSION

RESOLUTION NO. -24

ADOPT LOCAL LAW NO. 1 OF 2024

WHEREAS: A public hearing was held on March 21, 2024, following due notice thereof to consider the adoption of Local Law Introductory No. A of 2024; A Local Law authorizing twelve (12) and thirteen (13) year old licensed hunters to hunt deer with a firearm or crossbow during hunting season with the supervision of an adult licensed hunter; and

WHEREAS: It is in the best interest of the residents of Tioga County to adopt such Local Law which will be Local Law No. 1 of 2024; therefore be it

RESOLVED: That the following Local Law be and hereby is adopted:

County of Tioga County

Local Law No. 1 of the Year 2024.

A Local Law authorizing twelve (12) and thirteen (13) year old licensed hunters to hunt deer with a firearm or crossbow during hunting season with the supervision of an adult licensed hunter.

Be It Enacted by the Legislature of the County of Tioga as follows:

SECTION 1: LEGISLATIVE INTENT

New York State Department of Environmental Conservation's (NYSDEC) Youth Deer Hunting Pilot Program (Environmental Conservation Law Section 11-0935) has been extended from December 31, 2023 to December 31, 2025. Tioga County previously participated in this pilot program by way of Local Law No. 3 of 2021 with a sunset date of December 31, 2023. It is the intent of this Local Law to authorize Tioga County to permit twelve (12) and thirteen (13) year old individuals to participate in the extension of the NYSDEC Youth Deer Hunting pilot program in accordance with Environmental Conservation Law §11-0935. NYSDEC's Report to the New York State Senate and Assembly *Deer Hunting by 12-and 13-Year-Old Hunters dated February 1, 2024*, found the statewide program to be a success with 52 out of NYS's 54 eligible counties participating during the first three years of the pilot program. During the two-year program, over 9,600 youth hunters participated. On safety, the report states, "no hunting-related shooting incidents, violations, or license revocations involving 12- and 13-year-old hunters were

reported/occurred during the first two years of the pilot program” further determining that “youth hunters are the safest group of hunters.”

The enacted 2023-2024 New York State Budget extended the pilot program allowing counties to opt-in by way of Local Law to provide an opportunity for young hunters, ages twelve (12) and thirteen (13), to continue to hunt deer with firearms and crossbow through 2025 if a county authorizes such action within their municipality. Tioga County is passing this Local Law, as hunting is a valued tradition for many families and this continued opportunity allows experienced, adult hunters to introduce the value of hunting to the next generation. Furthermore, teaching young people safe, responsible, and ethical hunting practices will ensure a rewarding experience for the youth, while providing quality food to families and contributing to important deer management population control practices.

#### SECTION 2: PILOT PROGRAM AUTHORIZATION

Pursuant to Environmental Conservation Law, ECL §11-0935, Tioga County elects to participate in the extended pilot program to allow for young hunters, ages twelve (12) and thirteen (13), to hunt deer with a firearm, to include rifles, shotguns, and muzzle loaded firearms or crossbow through 2025.

#### SECTION 3: STATE REQUIREMENTS TO ADHERE ONCE AUTHORIZED

Twelve (12) and thirteen (13) year old licensed hunters shall be allowed to hunt deer with the following requirements to be followed:

- A. Twelve (12) and thirteen (13) year old licensed hunters shall be under the supervision of a licensed adult hunter, age twenty-one (21) years or older, with a rifle, shotgun, or muzzle loading firearm in areas where and during the hunting season in which such firearms may be used; and
- B. Twelve (12) and thirteen (13) year old licensed hunters shall be allowed to hunt under the supervision of a licensed adult hunter, age twenty-one (21) years or older, with a crossbow during the times when other hunters may use crossbows; and
- C. Supervision of a licensed adult hunter, age twenty-one (21) years or older, with at least three (3) years of experience who exercises dominion and control over the youth hunter at all times is required; and



- D. All licensed twelve (12) and thirteen (13) year old hunters, as well as their adult supervisors, shall be required to wear fluorescent orange or pink clothing while engaged in hunting to an extent and covering so designated pursuant to the law, rules, and regulations promulgated by the State of New York; and
- E. All licensed twelve (12) and thirteen (13) year old hunters shall remain at ground level while hunting deer with a crossbow, rifle, shotgun, or muzzleloader; and
- F. Notwithstanding any State or Federal Law to the contrary, this local law shall not authorize the hunting of bear by twelve (12) and thirteen (13) year olds with a firearm or crossbow.

#### SECTION 4: LOCAL LAW FILING REQUIREMENTS

A copy of this Local Law shall be sent to the New York State Department of Conservation as well as the New York State Department of State.

#### SECTION 5: SEVERABILITY

If any clause, sentence, paragraph, subdivision, section or part of this law, or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgement shall not affect, impair, effect, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law or in its application to the person, individual, corporation, firm, partnership, entity or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

#### SECTION 6: EFFECTIVE DATE

This Local Law shall take effect immediately upon filing and publication in accordance with Section 27 of the Municipal Home Rule.