

PUBLIC SAFETY MEETING

February 5, 2019

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, February 5, 2019 which started at 2:39 PM and ended at 3:25 PM.

Present:

Dennis Mullen	Chair, Public Safety
Dale Weston	Legislator {Committee Member}
William Standinger III	Legislator {Committee Member}
Edward Hollenbeck	Legislator {Committee Member}
Marte Sauerbrey	Chair of the Legislator <i>Arrived at 2:53 PM</i>
Gary Howard	Sheriff, Sheriff's Office
Joy Bennett	Director, Probation
Mike Simmons	Director, Office of Emergency Services
Bob Williams	Deputy Director, Office of Emergency Services <i>Arrived at 2:43 PM</i>

ABSENT: None

GUESTS: Rita Hollenbeck, Budget Officer

APPROVAL OF MINUTES:

The *January 8, 2019* minutes was accepted with no corrections or changes

Motion by: Ed Hollenbeck to accept the January 8, 2019 Minutes.

Second: William Standinger III

Carried

OFFICE OF EMERGENCY SERVICES – Mike Simmons:

Mike Simmons submitted the Office of Emergency Services report to the legislative members prior to the meeting. Report is attached.

HIGHLIGHTS:

- Attended meetings – Central EMO meeting in Broome; Red Cross (monthly meeting Bob Williams attends); and Lakes Region.
- Waverly Radio Project – Finger lakes is currently assembling the equipment.
- HazMat Team – no calls
- Fire Investigation Team – three (3) calls (two calls woodstoves, and one salamander heater under the trailer to thaw out the pipes.
- Search and Rescue – no calls
- EMS – spring EMS classes have begun but with very low attendance.
- EMS Mutual Aid Plan – Mike is still working on it. The plan will include to have the nearest advance support.

- Ambulance staffing issues – problems in the future especially the northern part of Tioga County. Manpower is down.
- Interoperable Fire Radio System – grant money is not looking good for Tioga County. The Federal Engineering is complete. Tioga County might have to buy the equipment. Tioga County cannot piggy back on Broome County's 23 million dollar project with eight (8) new towers because Tioga County equipment so far behind, we would delay their project. Tioga County might need to buy the fire radio program ourselves.
- County Fire Mutual Aid plan – reviewed and updated.
- I am Responding Program – Drew from IT is working on this.
- EMO – Tier 3 Training – Will be held Thursday, February 7th from 1:00 PM to 5 PM. Twenty people have already registered. People had trouble registering on the website – told to come and they can register on the day of the training.
- Emergency Management meeting to discuss the up and coming Woodstock Reunion the weekend of August 15th – 18th in Watkins Glen (Schuyler County).
- Busy working during snowstorm and cold event. State monitors counties closely. Marte Sauerbrey stated that she received a phone call from the state every four (4) hours over the weekend of the last snowstorm.
- EMS Coordinator position remains unfilled. Currently, Mike is doing this job until he hires someone.
- Emergency Service Personnel – personnel sharing with Public Health will not take place.

GRANTS:

- Mike stated that he's working on them.

PROBATION – Joy Bennett:

Joy Bennett, presented the following information to the committee. Report is attached.

BUDGET:

Joy needs to sit down with Rita Hollenbeck, Budget Officer to review 2019 budget specific to RTA .

RESOLUTION:

- Reduced Cost for Automon Caseload Explorer Maintenance Fee
- ATI Board Members

The Legislators present have no problems with moving these resolutions on; committee agreed to move these forward.

HIGHLIGHTS:

- Raise the Age – Director sent the 10th version of the RTA Comprehensive Plan and it was rejected. Submitted the 11th version to DCJS after Director had a phone meeting with them.
- Working on contract or MOU for polygraph. Would like to contract with the poligrapher who does the polygraphs for treatment. We expect to have to do two tests a year for \$600, but the county requires a million dollar insurance for contractors. After further discussion with this, the Legislators stated that Joy would need to talk to County Attorney, Pete DeWind.
- Hired a New Probation Officer in January 2019; she was the only candidate on the Civil Service list.
- Proposed legislation for 2019 that will effect Probation: Cashless Bail (will not go into effect until November 2020) and Legalization of Recreational Marijuana.

- Guitar program ended February 1st as the COTI worker was reassigned to different grant program in Broome County. Probation would like to see if we can contract with the person to do a summer guitar program.
- Juvenile Delinquent (JD) – five (5) JD appearance tickets – all five were male, (2 13-year-olds; 1 15-year-old; and 2 16-year-olds). The 16-year-old youths were not RTA eligible as their crime date was before the start date of 10/1/2018.
- Criminal Justice Breakfast is scheduled for Wednesday, February 20th at the Treadway Inn.

SHERIFF – Gary Howard:

Sheriff Gary Howard, presented the following information to the committee. Report is attached.

Budget:

- Budget is on track. Generated nearly \$27,000 for boarders in January; currently have 32.

Highlights:

- Civil – all positions filled.
- Corrections – Four (4) full-time positions are vacant. Waiting for a list from Civil Service. One (1) Part-time cook vacant.
- Road Patrol – one full-time position vacant. Deputy left to go work for NYS Police. He did not fulfill the requirement of staying for two (2) years. He needs to payback the training cost. Bethany O'Rourke, Personnel Director, is working on this.
- E911 Communications – currently have one full-time vacancy. Currently have five (5) people signed up to take this test.
- Litigation Issues – One case is still active.
- Average daily inmate population for the month of January 2019 was 54.
- ATI worked 224 man hours: raked leafs at the Court House and County Office Building; stripped and waxed floors at the Campville Fire Department; and cleaned the truck at the Highway Department.
- CAP court – tentative date is July 1, 2019. Everything is complete except the Magnetometer and no state computers. State will not reimburse us for a magnetometer – Cost over \$5,000.

Respectfully submitted,

Kristen Kallin
Secretary to the Director of Probation
February 5, 2019

Budget: Within Budget - See attached spreadsheets

Resolutions:

Monthly Activity:

1. Monthly Meetings Attended
 - a. Central EMO Meeting in Broome
 - b. Red Cross – Monthly meeting
 - c. Lakes Region Meeting

2. Grants

- a. SHSP17 – Truck and I am Responding Program
- b. SHSP18 – I am Responding Program
- c. EMPG17 – Received Grant – for salaries
- d. SLETTTPP17 – Received Grant – Radios Ordered
- e. SLETTTPP18 – Approved – Replace ballistic vests for SWAT Team
- f. SICG12 – Closed
- g. SICG16 – Closed
- h. SICG17 – Interop. Grant – Approved
- i. HMEP18 – Application Submitted
- j. SICG18 – Formula Grant – Approved
- k. SIGC-18 – Targeted Grant - Application

3. Other Emergency Services Activities

- a. Waverly Radio Project – Fingerlakes is currently assembling equipment. Question whether we should invest in Waverly PD and Sheriff's base or see if we should wait until we decide if we want to build one larger system.
- b. HazMat Team – No Calls
- c. Fire Investigation Team – 3 Calls
- d. Search and Rescue – No Calls

4. EMS

- a. Spring EMT Classes have begun. Very limited attendance.
- b. EMS Mutual Aid Plan is being completed. Once approved this document will include plans to have nearest Advance Support dispatched to calls.
- c. EMS Coordinator Position – Need to replace.
- d. Ambulance staffing issues.

5. Interoperable Fire Radio System

- a. The report from Federal Engineering is complete. The results of the study show that our fire radio system is outdated, equipment is no longer supported, coverage is inadequate and replacement is needed. Copies of the report will be printed and distributed to the members of the Legislature. We need to decide if we want to replace only the fire system or replace the Fire, Sheriff, and DPW systems with one Trunked Radio System. If we replaced ons system we will be at the state of current technology which will make us prepared for the next level of narrow banding and last us many years. The Trunked Radio System will be like the systems locally like Tompkins, Cortland have built and Broome proposes.
Once we decide this Federal advises the next step will be to issue an RFP.

6. Fire

- a. The County Fire Mutual Aid Plan is being reviewed and updated. This will eventually need to be adopted by the legislature.
- b. The I am Responding Program is still waiting for monitors so the dispatchers can see which ambulances and fire equipment are available or out of service nor the level of EMS providers are working. While IT has been working on the monitors it has taken longer than anticipated.

7. EMO

- a. Tier 3 Training will be at the Public Safety Building this Thursday. Currently there are about 20 people registered. Most are County Department heads, Town participation seems limited once again.
- b. Schuyler County is preparing for the Woodstock Reunion event at Watkins Glen Raceway this summer.
- c. Busy working during snow and cold events. State monitors Counties closely.

8. Emergency Service Personnel
 - a. Personnel sharing with Public Health will not take place. Emergency Preparedness Public Educator position is now unfilled.
 - b. EMS Coordinator Position also unfilled. Still could use person to fill job based on salary based on 17 hours.
 - c. Director position – Waiver or modified schedule for pay. (discussion)

Public Safety Committee Meeting
 Probation Department Report
 February 5, 2019

Article I. Budget Status: **2018 Encumbrances:**
 BPV \$935
 Criminal Justice Breakfast \$ 1017

Issues:

1. 10th version of the RTA Comprehensive Plan was sent to DCJS for pre-review and rejected, Director submitted 11th version of plan to DCJS on 2/1/19.
2. Working on contract or MOU for polygraph testing for Level 3 sex offenders on probation who have completed sex offender treatment. Would like to use same poligrapher who does the testing for our treatment program (BCF & C) Expect 2 tests a year for \$600, county requirement for \$1,000,000 in insurance for contractors is sticking point.
3. New hire completed on 1/22/19, training has begun. Civil Service provided a list of one candidate.
4. Have contacted Personnel and recommended full Probation series of civil service tests be ordered for June 2019 as part of succession planning for the Department.
5. Probation submitted application for STSJP funding, this included a new area for RTA funding, so the information in the RTA plan was repeated in the STSJP RTA plan. We have not received any information as to whether this plan has been approved by OCFS. It is still confusing how STSJP and RTA STSJP claims are going to work in concert with RTA financial claims to the state.
6. Proposed legislation for 2019 that will effect Probation:
 - a. Cashless Bail appears this has an implementation date of November 2020
 - b. Legalization of Recreational Marijuana
7. Probation continues to work with both COTI programs, the programs are funded until 3/31/19. We are still waiting to hear if Trinity and ACBC will continue to have staff in Tioga County after that date.
8. Probation Director sitting on committee that is reviewing the RFPs for treatment program in the Jail, received notice this is on hold.
9. First case in Tioga County Youth Part is ongoing, sentencing scheduled for February 27, 2019
10. Guitar program ended 2/1/19, as COTI worker re-assigned to different grant program in Broome County. Looking to see how we could fund a summer only guitar program for 8 weeks in July and August 2019.
11. Attended Representation at Arraignment planning meeting with OCA representatives
12. Attended Magistrates meeting in January, scheduled Magistrates Breakfast meeting for February 20, 2019 at Treadway Inn
13. Attended ATI Board meeting on January 17, 2019

ATI Programs:

- ❖ Electronic Monitoring – 0 units in use as an alternative to jail or an ATD
- ❖ Community Service – Crew scheduled both days.

- ❖ Pre-Trial Release –Currently have 34 defendants released from Tioga Co. Jail by a Justice Court or the County Court:
 - 16 are released RUS meaning they report in person weekly to the Department and follow court orders for urine testing, alcohol/drug evaluations, etc.
 - 18 are released PTR meaning they telephone in weekly to the Probation Department to report any changes in their address or status.

Juvenile Delinquency Services: 5 Juvenile Delinquency Appearance Tickets received in January 2019

All five tickets were for male juveniles 2 @13, 1 @ 15 and 2 @16.

Two felony arrests and three misdemeanor arrests. The 16 year old youths were not RTA eligible, as the crime date of the behavior was before the start date of 10/1/18.

YTD: 5 JDAT received during 2019

Alternative to Detention Programing:

Court Ordered Investigations: 43 investigations for Tioga County courts (Criminal, Family and Surrogate) are due in the next 60 days.

Supervision: 313 cases ordered by Tioga County courts & Family Court

Violation of Probation petitions: 30 defendants have violation petitions pending against them in criminal & family courts

Article II. Personnel:

- Unfunded PO position

Resolutions:

Resolution for reduced cost for AutoMon Caseload Explorer maintenance fee

Asked for a refund from AutoMon LLC for a portion of software expense for the CE Assessment product. The company agreed to a 50% refund (\$2625) for CE assessments which has been applied to our maintenance invoice for 2019 bill and we will be not be charged for the assessment product in 2019.

Resolution for ATI Board- have added new member Ann Domingos who is the CEO of

Trinity Livingston, Chemung and Bradford as her agency has been working in the jail for the last two years. She has graciously agreed to serve on the board.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -19 RESOLUTION TO APPROVE A
 SOLE SOURCE CONTRACT AND MAINTENANCE AGREEMENT
 BETWEEN THE TIOGA COUNTY
 PROBATION DEPARTMENT AND
 AUTOMON LLC TO PROVIDE SOFTWARE AND MAINTENANCE OF
 THE CASELOAD EXPLORER PRODUCT

WHEREAS: The Tioga County Legislature has approved contracts between Tioga County Probation Department and AutoMon LLC since 2008; and

WHEREAS: AutoMon LLC has changed their contract status with New York State, the Tioga County Legislature is approving that the Probation Department can contract with AutoMon LLC as a sole source provider of Caseload Explorer, a software program that meets the qualifications of 9 NYCRR 345, which newly mandates Probation Departments to use a software program that automatically sends Presentence Investigation completed in the software program to the PSI Repository in Albany. Caseload Explorer software is the only software in New York State that meets this criteria; and

WHEREAS: AutoMon, LLC has submitted their yearly Maintenance Agreement to Tioga County Probation which consists of the base charge of \$4,358.95 plus a fee of \$213.47 per user. Probation has 17 registered users of the software, so the total cost for basic software maintenance for 2019 is \$7,987.94; and

WHEREAS: AutoMon, LLC has agreed to credit Tioga County Probation for 50% of the yearly Maintenance Agreement for Ce Assessments in the amount of \$2,625.00 and will not charge Tioga County for the cost of the product in 2019; therefore be it

RESOLVED: That the Probation Director is approved to contract with AutoMon, LLC as a sole source provider for software and maintenance costs in 2019 for Caseload Explorer and Ce Assessments in the amount of \$5,362.94.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -19 APPOINT MEMBERS ALTERNATIVES TO INCARCERATION ADVISORY BOARD

RESOLVED: That the following members be appointed to the Alternatives to Incarceration Advisory Board for the following terms:

	TERM
Ex-Offender	4/1/19-3/31/20
Crime Victim	4/1/19-3/31/20
State Certified Provider of Alcohol and/or Substance Abuse Treatment	4/1/19-3/31/20
Rep for Private Organization within County Ann Domingos- Trinity of Chemung, Livingston, Bradford	4/1/19-3/31/20

Tioga County Sheriff's Office



DATE: February 4, 2019
TO: Sheriff Howard
RE: February (2019) Public Safety - Reference Notes

Personnel Issues:

1. **Civil Office**
 - a) All positions are filled.
2. **Corrections Division**

- a) Have (4) full time positions vacant. Currently waiting for Civil Service list which hopefully will be available very soon. We also have one part-time cook position vacant.

3. **Road Patrol**

- a) (1) Deputy position vacant. Recently had one leave for the NYS Police.

4. **E911 Emergency Communications Center**

5.

- a) Currently have (1) full time vacancy.

Labor Issues:

1. None to report.

Litigation Issues:

1. One case is still active. No status to report.

Budget:

1. Budget is on track. Generated nearly \$27,000 for boarders in January, due to Feds and Cortland County. Currently have 32 boarders. January revenue is approximately \$34,901.

Current Projects:

1. Average daily inmate population for the month of January was 54.

Miscellaneous:

1. ATI worked 224-man hours during the month. Work included:
 - Raked leafs at Court House and County Office Bldg.
 - Stripped and waxed floors at the Campville Fire Dept.
 - Cleaned trucks at the Highway Dept.