

| | | |
|--|--|--|
| <h1 style="transform: rotate(-15deg);">Agenda</h1> | <h2>TIOGA COUNTY LEGISLATURE</h2> <p>12/11/2018 6:00 PM EDWARD D. HUBBARD AUDITORIUM RONALD E. DOUGHERTY COUNTY OFFICE BUILDING 56 Main Street Owego NY 13827</p> | |
| | | |
| Meeting called by: | Chair Martha Sauerbrey | |
| Type of meeting: | 12 th Regular | |
| | | |
| Attendees: | Legislator Hollenbeck Legislator Huttleston Legislator Monell Legislator Mullen Legislator Roberts Chair/Legislator Sauerbrey Legislator Standingger Legislator Sullivan Legislator Weston | |
| | | |
| <h3>Agenda topics</h3> | | |
| Invocation Pledge of Allegiance Recognition Resolution (1) Proclamation (1) Privilege of the Floor Approval of Minutes Petitions, Communications & Notices Appointments/Reappointments Reports Standing Committees | Legislator Standingger Legislator Standingger Recognition Resolution Richard Huttleston Proclamation Recognizing Bill Kenville November 13, 2018 | |
| RESOLUTIONS: | 1. Renew Contract Partners In Safety, Inc. (CDL Drug & Alcohol | |

Testing)

2. Resolution to Approve a Contract between the Tioga County Probation Dept. & The Family and Children's Society to provide adult & juvenile sexual offender treatment services
3. Resolution to Renew Consultant Contract for Hazard Mitigation Plan Coordinator for 2019
4. Authorization to extend an Intermunicipal Agreement between Tioga and Chemung Counties for the provision of Mass Transportation Services
5. Authorization for the Director of Economic Development and Planning to sign a Contract with MDB Insight, Inc. to create a Workforce Development Pipeline Strategy for Tioga County
6. Resolution Authorizing Acceptance of the 2019/2020 Land Bank Community Revitalization Initiative (CRI) Program Grant of \$500,000.00 for the Office of the Tioga County Economic Development and Planning (TCED&P) and Authorizing an Agreement with the Tioga County Property Development Corporation (TCPDC) for 2019-2020
7. Resolution Authorizing the Sale and Transfer of Properties from Tioga County to the Tioga County Property Development Corporation
8. Award Bid – NYS Fence, Inc. Fencing for Carmichael Tower Office of Emergency Services
9. Fix Time of Organizational Meeting
10. Year End Transfers
11. Authorize Treasurer to Encumber Funds
12. Adopt County Budget for 2019, Appropriations and Salary Schedule
13. Town Tax Levy
14. County Tax Levy
15. Erroneous Assessment Town of Owego
16. Erroneous Assessment Town of Owego
17. Erroneous Assessment Town of Owego
18. Erroneous Assessment Town of Owego
19. Reappoint Member to the Tioga County Board of Health
20. Close Solid Waste Reserve and Transfer Funds to Solid Waste Fund
21. Appropriate General Operating Fund and Interfund Transfer to Solid Waste Fund
22. Appropriate Funds to Household Hazardous Waste Account from Solid Waste Fund Balance and Modify 2018 Budget
23. Appropriation of Funds Social Services

| | |
|--|---|
| | <ol style="list-style-type: none">24. Modify 2018 Budget and Transfer Funds Office of Emergency Services25. Amend Resolution 216-18 Authorize Purchase of Specific Excess and Employers' Liability Insurance for Workers' Compensation Program26. Appointment of Part-Time Information Security Officer Legislative Office27. Appointment of Democratic Election Commissioner28. Authorize 2019 Contracts with SADD School Associates29. Authorize 2019 Salaries (Board of Elections)30. 2019 Staff Changes Economic Development & Planning31. 2019 Staff Changes IT&CS Department32. 2019 Staff Changes Probation33. 2019 Staff Changes Public Works34. 2019 Staff Changes Sheriff's Office35. 2019 Staff Changes Treasurer's Office36. Authorize second continuance of full-time Temporary Clerk (Seasonal) Position Treasurer's Office |
|--|---|

REFERRED TO:

LEGISLATIVE WORKSESSION

RESOLUTION NO. –18

RECOGNITION RESOLUTION
RECOGNIZING RICHARD HUTTLESTON

WHEREAS: Richard Huttleston will retire on December 31, 2018; and

WHEREAS: The Tioga County Legislature would like to recognize Mr. Huttleston for his years of dedicated service as a Tioga County Legislator; and

WHEREAS: Dick was appointed to the position of Tioga County Legislator on January 1, 1992, replacing Francis Brown, was successfully reelected up until his pending retirement; and

WHEREAS: Dick served as Chair of the Health & Human Services Committee starting in 1999 and continued in that position as Chair until 2013; he then served as Chair of County Clerk/Historian/Real Property/Veterans'/Elections starting in 2014 until his retirement; and

WHEREAS: Dick served as a Committee member on the following committees: Social Services, Public Health, Mental Health, Tax Assessment, County Clerk/Records Management, Legislative Support and Elections, Intergovernmental Affairs/Public Relations, Capital Projects, Safety/Right to Know, Health & Human Services, County Clerk/Historian/Real Property/Veterans'/Elections, Public Safety, Public Works and Information Technology; and

WHEREAS: Dick always took extra time to speak with his constituents and over the years, became well known for his humorous stories. At election time, you could easily identify his "one of a kind" campaign signs by their unique slogan, "Stick With Dick"; and

WHEREAS: For the 26 years Dick Huttleston served on the legislature and he barely missed a meeting. He was extremely dedicated and loyal in the performance of his duties as legislator; and

WHEREAS: Dick's wife Marian and grandson Lon have previously passed away and he is survived by his son Gary and daughter Teri. He served in the Navy during the Korean War and he is an avid fan of Syracuse Basketball, now therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude and recognize Richard Huttleston for his years of dedicated service to Tioga County as a Tioga County Legislator; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to Richard Huttleston.

PROCLAMATION RECOGNIZING BILL KENVILLE

WHEREAS: Bill Kenville started working as the County Safety Officer for Tioga County on August 26, 2013; and

WHEREAS: During Bill's tenure with Tioga County he proved to be a valuable asset and resource for the safety and risk management of the County, taking on responsibilities that were once overlooked; and

WHEREAS: Bill performed his duties with professionalism and genuine concern for the safety needs of the County, its personnel and the public; and

WHEREAS: Because of Bill's calm and diplomatic way of handling complaints and problems, possible contentious situations were avoided and desired results and goals were achieved that may not otherwise have been attained; and

WHEREAS: Bill worked cooperatively with all County departments and employees as well as other agencies such as NYMIR and NYS Department of Labor PESH; and

WHEREAS: Bill is retiring from his work at the County on December 5, 2018; therefore

THE TIOGA COUNTY LEGISLATURE wishes to express their sincere gratitude to Bill for his diligent work performed for the County, its employees and the public.

REFERRED TO: LEGAL/SAFETY COMMITTEE

RESOLUTION NO. -18 RENEW CONTRACT
PARTNERS IN SAFETY, INC.
(CDL DRUG & ALCOHOL TESTING)

WHEREAS: Federal Law requires random drug and alcohol testing of CDL drivers performing "safety sensitive" tasks; and

WHEREAS: The Safety Department has coordinated with several of the Towns and Villages within Tioga County to have this testing done by an outside agency since 1995; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Chair of the Legislature, pending approval by the County Attorney, to renew the contract with Partners in Safety, Inc. for random drug and alcohol testing in accordance with Federal regulations at the following rates indicated:

Complete DOT Random Testing Program \$35.00 Per Employee Per Year

To Include:

- Random Selection of Employees (25% for drug, 10% for alcohol)
- All Random Drug & Alcohol Tests
- Record Management
- DOT Audit Assistance
- Regulatory Updates
- Blind Specimen Submissions
- MIS Reports
- Supervisor Training for Reasonable Cause
- Collection Site Management

ADDITIONAL CHARGES: For pre-employment, post-accident, reasonable cause or follow-up tests performed during business hours:

| | |
|---|---------------------------|
| Drug Test (at lab or office of Partners in Safety): | \$48.00 per test |
| Drug Test (at Walk-In Medical Facilities, Hospitals, etc.): | \$75.00 per test |
| Breath Alcohol Test: | \$40.00 per test |
| DOT/19A Physicals (at the office of Partners in Safety): | \$55.00 per person |
| Emergency Service | \$150 per hour |
| | Minimum 2 hours |
| | plus the cost of the test |

Split Specimen Testing (re-test of positive specimen by other SAMHSA certified lab, including shipping and maintenance of chain of custody; only when requested by employee within 72 hours of MRO's notification):
\$250.00

On-site 19A/DOT physicals available upon request (minimum volume required).

Additional services are billed monthly. Payment is due prior to the 30th of the month following the month in which services were provided.

and be it further

RESOLVED: That this contract shall be effective January 1, 2019 through December 31, 2019.

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -18

RESOLUTION TO APPROVE A
CONTRACT BETWEEN THE TIOGA
CO. PROBATION DEPT. &
THE FAMILY AND CHILDREN'S
SOCIETY TO PROVIDE ADULT
& JUVENILE SEXUAL OFFENDER
TREATMENT SERVICES

WHEREAS: The Legislature approved a contract between Tioga County Probation Department and The Family and Children's Society for the provision of adult and juvenile sex offender treatment in 2018; and

WHEREAS: The Family and Children's Society contract with Tioga County Probation provides for a total of 21 sexual offender slots as follows: 16 adult assessment and treatment slots; 10 adult safety monitor education slots; 5 juvenile offender assessment and treatment slots and 10 parent safety monitor education slots for a cost of \$123,840 annually; now therefore be it

RESOLVED: That the Probation Director is approved to contract in 2019 with The Family and Children's Society to provide adult sexual offender assessment and treatment, juvenile sexual offender assessment and treatment and educational sessions for adult supervisors and parent supervisors in the amount of \$123,840 annually, upon approval of the County Attorney.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -18

RESOLUTION TO RENEW CONSULTANT
CONTRACT FOR HAZARD MITIGATION
PLAN COORDINATOR FOR 2019

WHEREAS: Per resolution 193-12 and resolution 218-13, the Tioga County Legislature contracted with the Tioga County Soil & Water Conservation District to perform the Hazard Mitigation Plan Coordinator services for calendar year 2013 based on a mutually agreeable work plan with specific tasks; and

WHEREAS: The Tioga County Planning Department still does not have the existing capacity to perform these FEMA-required services; and

WHEREAS: The Tioga County Planning Department has sufficient funds in the 2019 budget to cover these expenses, in the amount of \$20,000 from Planning Appropriation account A8020 540140; therefore be it

RESOLVED: That the Tioga County Legislature does hereby authorize the renewal of said contract with Tioga County Soil & Water Conservation District, to perform Hazard Mitigation Coordinator services from January 1 - December 31, 2019, not to exceed \$20,000 from Planning Appropriation account A8020 540140, and authorizes the Tioga County Legislative Chair to sign all related contract paperwork, contingent upon review and approval of the County Attorney.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -18 AUTHORIZATION TO EXTEND AN
INTERMUNICIPAL AGREEMENT BETWEEN
TIOGA AND CHEMUNG COUNTIES FOR THE
PROVISION OF MASS TRANSPORTATION
SERVICES

WHEREAS: Chemung County and Tioga County have a mutual interest in having mass transportation services provided between the two Counties; and

WHEREAS: Section 119-s of the General Municipal Law of the State of New York authorizes a municipality of the State of New York to act jointly with another municipality to provide a municipal bus system for the performance of mass transportation operations; and

WHEREAS: An Intermunicipal Agreement between Tioga and Chemung Counties for the provision of said mass transportation operations between the two parties was approved by the Tioga County Legislature on December 15, 2015, via Resolution Number 302-15; therefore, be it

RESOLVED: That the Tioga County Legislature authorizes the Chair of the Legislature to extend said Intermunicipal Agreement through December 31, 2020.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -18 AUTHORIZATION FOR THE DIRECTOR OF ECONOMIC DEVELOPMENT AND PLANNING TO SIGN A CONTRACT WITH MDB INSIGHT INC. TO CREATE A WORKFORCE DEVELOPMENT PIPELINE STRATEGY FOR TIOGA COUNTY.

WHEREAS: Tioga County Economic Development and Planning issued a Request For Proposal on October 15 , 2018 to hire a consultant to complete a Workforce Development Pipeline Strategy for Tioga County; and

WHEREAS: MDB Insight Inc. responded to the Request For Proposal on October 29, 2018 to complete a Workforce Development Pipeline Strategy for Tioga County in the contracted amount of \$17,225; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes LeeAnn Tinney, Director of Economic Development and Planning, to sign the contract in the amount of \$17,225 with MDB Insight Inc. to create a Workforce Development Pipeline Strategy for Tioga County.

REFERRED: ED&P COMMITTEE

RESOLUTION NO. -18 RESOLUTION AUTHORIZING ACCEPTANCE OF THE 2019/2020 LAND BANK COMMUNITY REVITALIZATION INITIATIVE (CRI) PROGRAM GRANT OF \$500,000.00 FOR THE OFFICE OF THE TIOGA COUNTY ECONOMIC DEVELOPMENT AND PLANNING (TCED&P) AND AUTHORIZING AN AGREEMENT WITH THE TIOGA COUNTY PROPERTY DEVELOPMENT CORPORATION (TCPDC) FOR 2019-2020

WHEREAS: The Director of TCED&P requests authorization to accept a CRI Program Grant in the amount of \$500,000.00 and enter into an agreement with TCPDC for the period January 1, 2019 through December 31, 2020; and

WHEREAS: Said program grant will provide funding towards the cost of administration, office space and equipment for use by Tioga County Economic Development staff to perform the duties of the Executive Director of the TCPDC; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes and approves acceptance of \$65,065.00 from the TCPDC, 56 Main Street, Owego, New York 13827 to provide funding towards the cost of administration, office space and equipment for use by Tioga County Economic Development to perform the duties of the Executive Director of the TCPDC for the period of January 1, 2019 through December 31, 2020; and be it further

RESOLVED: That in 2019 and 2020, Tioga County Economic Development will provide the administrative duties of the Executive Director of the TCPDC and shall be paid annually \$32,532.50 towards cost of administration, office space and equipment; and be it further

RESOLVED: That the Chair of the Legislature or her duly authorized representative (including County Treasurer and/or Budget Director), is hereby authorized to make any transfers of funds required within this grant budget.

REFERRED: ED&P COMMITTEE

RESOLUTION NO. -18 RESOLUTION AUTHORIZING THE SALE AND TRANSFER OF PROPERTIES FROM TIOGA COUNTY TO THE TIOGA COUNTY PROPERTY DEVELOPMENT CORPORATION

WHEREAS: Per Resolution No. 265-16, the Tioga County Legislature authorized application to the NYS Urban Development Corporation to establish the Tioga County Property Development Corporation (TCPDC), A New York Land Bank; and

WHEREAS: Said application was approved for the mission to foster economic and community development by acquiring, holding, managing, developing and marketing distressed, vacant, abandoned and underutilized residential and commercial properties; and

WHEREAS: The TCPDC's authority to acquire properties through a variety of means including the conveyance of property directly by the foreclosing government unit as part of a tax foreclosure, purchase of the property or purchase the tax lien on a property; and

WHEREAS: Tioga County has set aside twelve properties, as listed below, from the 2018 tax foreclosure process for the specific purpose of acquisition by the TCPDC to meet their mission once funding for such purpose was awarded; and

WHEREAS: The TCPDC has been awarded \$500,000.00 for the period of 2019/2020; and

WHEREAS: These funds will allow for administration and the necessary anticipated environmental assessment/remediation and the subsequent demolition and rehabilitation of these properties; and

WHEREAS: Tioga County has agreed to sell and transfer the following properties in Waverly and Owego, NY within the County of Tioga to the TCPDC for One Dollar (\$1.00) each; and

WHEREAS: These acquisitions include the following properties;

- 108 Park Place, Waverly, NY #166.19-4-4
- 112 Park Place, Waverly, NY #166.19-4-6
- 452 Cayuta Avenue, Waverly, NY #167.17-1-19
- 35 Lincoln Street, Waverly, NY #166.15-2-7
- 530 E. Chemung Street, Waverly, NY #167.09-4-14

| | |
|------------------------------------|--------------|
| 429 Chemung Street, Waverly, NY | #166.16-1-27 |
| 127 Providence Street, Waverly, NY | #166.19-4-72 |
| 457 Fulton Street, Waverly, NY | #166.19-2-57 |
| 207 Howard Street, Waverly, NY | #166.20-1-40 |
| 117 Liberty Street, Owego, NY | #128.08-1-7 |
| 39-41 Temple Street, Owego, NY | #128.08-7-76 |
| 115-117 Chestnut Street, Owego, NY | #128.08-3-82 |

Therefore be it

RESOLVED: That these properties will be transferred from Tioga County to the TCPDC for One Dollar (\$1.00) each.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -18 AWARD BID – NYS FENCE INC.
FENCING FOR CARMICHAEL TOWER
OFFICE OF EMERGENCY SERVICES

WHEREAS: The Office of Emergency Services held a sealed bid opening on Friday, November 30th, 2018 for construction of a fence for the Carmichael Tower; and

WHEREAS: The bids were as follows:

1. NYS Fence Inc.
858 Manitou Road
Hilton, NY 14468 \$51,600

Therefore be it

RESOLVED: That the Tioga County Legislature award the bid to the only bidder, NYS Fence Inc., Hilton, NY in the amount of \$51,600 to be paid out of State Interoperable 17 grant account A3415.520230.

REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. -18 FIX TIME OF
ORGANIZATIONAL MEETING

RESOLVED: That the Organizational Meeting of this Legislature be held at 9:00 A.M., Wednesday, January 2, 2019.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -18 YEAR END TRANSFERS

RESOLVED: That unencumbered balances of appropriation accounts, unanticipated revenue fund balances in the amount equal to the sum of overdrawn appropriation accounts in all funds be, and hereby are appropriated to overdrawn accounts; and be it further

RESOLVED: That the County Treasurer is hereby authorized and directed to effect this resolution.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -18 AUTHORIZE TREASURER TO
ENCUMBER FUNDS

RESOLVED: That the County Treasurer be and hereby is authorized to encumber whatever funds he deems necessary, subject to the approval of the Finance Committee; and be it further

RESOLVED: That said funds be encumbered before December 31, 2018 to allow proper coding of bills for payment through February 28, 2019.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -18 ADOPT COUNTY BUDGET FOR 2019,
APPROPRIATIONS AND SALARY
SCHEDULE

RESOLVED: That the tentative budget for Tioga County for the year 2019 submitted by the Budget Officer on November 15, 2018 and approved by the Finance Committee be, and the same hereby is adopted as the official Budget for the year 2019; and be it further

RESOLVED: That the several amounts specified in such budget as to the total for the several objects as set forth in Schedule 1 therein be appropriated for such objects, effective January 1, 2019; and be it further

RESOLVED: That the full time Salary Schedule 5 set forth in the budget be adopted effective January 1, 2019.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -18 TOWN TAX LEVY

WHEREAS: There has been presented to this Legislature a duly certified copy of the annual Budgets of each of the several Towns of the County of Tioga for the fiscal year beginning January 1, 2019; be it

RESOLVED: That there shall be, and there is, assessed against and levied upon and collected from the taxable property situate in the following Towns outside the incorporated Villages or partially located therein, the amounts indicated for Town purposes as specified in the Budgets of the respective Towns as follows:

| <u>Part Town</u> | <u>General Outside</u> | <u>Highway Outside</u> |
|------------------|------------------------|------------------------|
| Barton | - | - |
| Candor | 5,700 | 243,096 |
| Newark Valley | 1,740 | 6,650 |
| Nichols | - | 77,975 |
| Owego | - | 2,131,967 |
| Spencer | 38,099 | 361,399 |

Further

RESOLVED: That there shall be and there hereby is, assessed against and levied upon and collected from the taxable property liable therefore within the respective Fire and Fire protection Districts in the Towns, the following amounts for the purposes of such Districts as specified on their annual Budgets:

| | |
|-------------------------------|------------|
| Town of Barton | |
| Halsey Valley Fire Protection | 19,384.76 |
| Lockwood Fire Protection | 42,794.17 |
| Waverly Joint Fire Protection | 277,395.00 |
| Town of Berkshire | |
| Berkshire Fire District | 143,308.00 |
| Town of Candor | |
| Candor Fire District | 447,795.00 |
| Town of Newark Valley | |
| Newark Valley Fire District | 303,611.07 |

| | | |
|----------------------------------|--------------|------------|
| Town of Nichols | | |
| Nichols Joint Fire Protection | | 357,730.00 |
| Town of Owego | | |
| Apalachin Fire District | 1,016,652.00 | |
| Owego Fire District | 1,589,502.00 | |
| Newark Valley Fire District | 42,796.00 | |
| Town of Richford | | |
| Richford Fire District | 106,650.00 | |
| Town of Spencer | | |
| Spencer Fire Protection District | 78,000.00 | |
| Town of Tioga | | |
| Tioga Fire District | 297,555.00 | |

Further

RESOLVED: That there shall be, and there hereby is, assessed against and levied upon and collected from the taxable property liable therefore within certain sewer, water and lighting Districts in the Town of Owego and the amounts specified in their annual budgets as follows:

| | |
|------------------------------|--------|
| Water District No. 4/Ext. 13 | 12,358 |
| Water District No. 4/Ext. 15 | 10,094 |
| Water District No. 4/Ext. 17 | 20,800 |
| Water District No. 4/Ext. 20 | 19,000 |
| Sewer District No. 2/Ext. 14 | 12,200 |
| Sewer District No. 2/Ext. 15 | 12,088 |
| Lighting District No. 1 | 11,630 |
| Lighting District No. 2 | 22,175 |
| Lighting District No. 3 | 22,898 |
| Lighting District No. 4A | 1,563 |
| Lighting District No. 4B | 3,944 |
| Lighting District No. 5 | 14,586 |
| Lighting District No. 6 | 27,109 |
| Lighting District No. 7 | 4,147 |
| Lighting District No. 8 | 2,634 |
| Lighting District No. 9 | 1,269 |
| Lighting District No. 10 | 1,773 |

Further

RESOLVED: That there shall be and there hereby is, assessed against and levied upon and collected from the taxable property liable therefore in the Town of Owego returned sewer and water rents in the amount of \$329,285.04; be it further

RESOLVED: That there shall be and there hereby is, assessed against and levied upon and collected from the taxable property liable therefore in the Town of Barton returned sewer and water rents in the amount of \$6,457.78; be it further

RESOLVED: That the amounts to be raised by tax for all other purposes as specified in the several annual Budgets shall be, and they hereby are, assessed against and levied upon and collected from the taxable properties in the Towns except as otherwise provided by law as follows:

| <u>Townwide</u> | <u>General</u> | <u>Highway</u> |
|-----------------|----------------|----------------|
| Barton | 210,900 | 531,600 |
| Berkshire | 83,605 | 338,100 |
| Candor | 786,866 | 487,400 |
| Newark Valley | 286,308 | 370,454 |
| Nichols | - | 145,450 |
| Owego | 888,197 | - |
| Richford | 241,523 | 452,303 |
| Spencer | 346,095 | 292,611 |
| Tioga | 253,439 | 574,619 |

Further

RESOLVED: That such taxes and assessments, when collected, shall be paid to the Supervisors of the several Towns in the amounts as shown by this resolution for distribution by them in the manner provided by law.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -18 COUNTY TAX LEVY

WHEREAS: This Legislature by Resolution No. XXX-18 dated December 11, 2018 adopted a Budget for the fiscal year 2019 and by Resolution No. XXX-18 dated December 11, 2018 has made appropriations for the conduct of the County Government during said fiscal year and has by Resolution No. XXX-18 dated December 11, 2018 levied the taxes required for the support of the Government of the several Towns; therefore be it

RESOLVED: That this Legislature hereby levies the following for recycling purposes, upon the taxable real property liable therefore, in the County upon valuation as heretofore equalized by it.

| | |
|---------------|-------------------|
| Barton | 202,875.57 |
| Berkshire | 34,937.66 |
| Candor | 135,991.57 |
| Newark Valley | 86,218.21 |
| Nichols | 73,059.75 |
| Owego | 574,721.40 |
| Richford | 32,104.03 |
| Spencer | 87,077.24 |
| <u>Tioga</u> | <u>122,506.57</u> |

Total 1,349,492.00

And be it further

RESOLVED: That pursuant to Section 360 of the County Law and Section 900 of the Real Property Tax Law, this Legislature hereby levied the following for County purposes, excluding Solid Waste set forth above, upon the taxable real property in the County upon valuation as heretofore equalized by it.

Upon all the taxable property liable for the support of County Government, the sum of \$22,785,755.00 and in addition thereto upon the real property liable therefore, and following taxes:

| | |
|--------------------------------------|----------------|
| For Returned Village Taxes | \$ 455,219.91 |
| For School Tax Returned | \$3,594,961.51 |
| For Deficits from prior years' taxes | \$7.27 |

For Reimbursement of Erroneous taxes, etc. \$ 3,471.34
All of the forgoing being subject to
credit for excess collection the prior year of \$9.32

Further

RESOLVED: That the County Treasurer's Department be directed to extend the taxes as aforesaid and also the taxes for Town purposes set forth in Resolution No. XXX-18 on the rolls of the several Towns against each parcel of property set forth in said rolls, and that the Chair and the Clerk of the County Legislature be directed and empowered to execute under the seal of this Legislature the several Tax warrants for the collection of said taxes, and to cause the several tax rolls with said warrants annexed to be delivered to the Collectors of the several Tax Districts of the County on or before December 31, 2018; and be it further

RESOLVED: That the tax rates for each of the Towns, excluding Solid Waste, are as follows:

| | | |
|---------------|-----|------------|
| Barton | Out | 10.331428 |
| | In | 10.331428 |
| Berkshire | | 8.668824 |
| Candor | Out | 9.023925 |
| | In | 9.023925 |
| Newark Valley | Out | 12.751183 |
| | In | 12.751183 |
| Nichols | Out | 35.287235 |
| | In | 35.287235 |
| Owego | Out | 11.545016 |
| | In | 11.545016 |
| Richford | | 6.938843 |
| Spencer | Out | 9.050550 |
| | In | 9.050550 |
| Tioga | | 131.199650 |

REFERRED TO:

FINANCE COMMITTEE

RESOLUTION NO. -18

ERRONEOUS ASSESSMENT
TOWN OF OWEGO

WHEREAS: An application for Corrected Tax Roll for the year 2018 indicates that parcel #118.18-1-13 Account #1549 in the Village of Owego assessed to Katzenstein Family NY, LLC on the 2018 tax roll of the Town of Owego is erroneous in that on October 25, 2018 Hon. Ferris D. Lebous ordered a corrected assessed taxable value of \$15,180; be it therefore

RESOLVED: That a refund be issued to: Hinman, Howard & Kattell, LLP as attorneys," and mailed to 80 Exchange Street, P.O. Box 5250, Binghamton NY 13902-5250, by the Tioga County Treasurer as follows:

| | Original Bill #663 | Corrected Bill #663 |
|-----------------|--------------------|---------------------|
| County | 418.03 | 172.44 |
| Recycle | 22.54 | 9.30 |
| Town Wide | 39.09 | 16.12 |
| Returned School | 1,105.53 | 456.03 |
| Total | 1,585.19 | 653.89 |

And be it further

RESOLVED: That the erroneous county tax of \$ 245.59 be charged to the proper account in the records of the County Treasurer; and be it further

RESOLVED: That the erroneous solid waste tax of \$ 13.24 be charged back to the Solid Waste Fund; and be it further

RESOLVED: That the erroneous town tax of \$22.97 be charged back to the Town of Owego; and be it further

RESOLVED: That the erroneous returned School Tax of \$649.50 be charged back to the Owego Apalachin CSD.

REFERRED TO:

FINANCE COMMITTEE

RESOLUTION NO. -18

ERRONEOUS ASSESSMENT
TOWN OF OWEGO

WHEREAS: An application for Corrected Tax Roll for the year 2018 indicates that parcel #129.11-1-30 Account #12785 in the Town of Owego assessed to Katzenstein Family NY, LLC on the 2018 tax roll of the Town of Owego is erroneous in that on October 25, 2018 Hon. Ferris D. Lebus ordered a corrected assessed taxable value of \$18,975; be it therefore

RESOLVED: That a refund be issued to: Hinman, Howard & Kattell, LLP as attorneys," and mailed to 80 Exchange Street, P.O. Box 5250, Binghamton NY 13902-5250, by the Tioga County Treasurer as follows:

| | Original Bill #4927 | Corrected Bill #4927 |
|-----------------|---------------------|----------------------|
| County | 850.83 | 215.55 |
| Recycle | 45.87 | 11.62 |
| Town Wide | 79.56 | 20.15 |
| Part Town | 219.06 | 55.50 |
| Fire | 200.24 | 50.73 |
| Returned School | 2,250.11 | 570.04 |
| Total | 3,645.67 | 923.59 |

And be it further

RESOLVED: That the erroneous county tax of \$635.28 be charged to the proper account in the records of the County Treasurer; and be it further

RESOLVED: That the erroneous solid waste tax of \$34.25 be charged back to the Solid Waste Fund; and be it further

RESOLVED: That the erroneous town tax of \$222.97 be charged back to the Town of Owego; and be it further

RESOLVED: That the erroneous Owego Fire tax of \$149.51 be charged back to the Owego Fire District; and be it further

RESOLVED: That the erroneous returned School Tax of \$1,680.07 be charged back to the Owego Apalachin CSD.

REFERRED TO:

FINANCE COMMITTEE

RESOLUTION NO. -18

ERRONEOUS ASSESSMENT
TOWN OF OWEGO

WHEREAS: An application for Corrected Tax Roll for the year 2018 indicates that parcel #129.07-1-11 Account #12433 in the Town of Owego assessed to Katzenstein Family NY, LLC on the 2018 tax roll of the Town of Owego is erroneous in that on October 25, 2018 Hon. Ferris D. Lebous ordered a corrected assessed taxable value of \$75,600; be it therefore

RESOLVED: That a refund be issued to: Hinman, Howard & Kattell, LLP as attorneys," and mailed to 80 Exchange Street, P.O. Box 5250, Binghamton NY 13902-5250, by the Tioga County Treasurer as follows:

| | Original Bill #4926 | Corrected Bill #4926 |
|-----------------|---------------------|----------------------|
| County | 1,179.13 | 858.79 |
| Recycle | 63.57 | 46.30 |
| Town Wide | 110.25 | 80.30 |
| Part Town | 303.58 | 221.11 |
| Fire | 277.50 | 202.11 |
| Returned School | 3,118.32 | 2,271.15 |
| Total | 5,052.35 | 3,679.76 |

And be it further

RESOLVED: That the erroneous county tax of \$ 320.34 be charged to the proper account in the records of the County Treasurer; and be it further

RESOLVED: That the erroneous solid waste tax of \$ 17.27 be charged back to the Solid Waste Fund; and be it further

RESOLVED: That the erroneous town tax of \$ 112.42 be charged back to the Town of Owego; and be it further

RESOLVED: That the erroneous Owego Fire tax of \$ 75.39 be charged back to the Owego Fire District; and be it further

RESOLVED: That the erroneous returned School Tax of \$ 847.17 be charged back to the Owego Apalachin CSD.

REFERRED TO:

FINANCE COMMITTEE

RESOLUTION NO. -18

ERRONEOUS ASSESSMENT
TOWN OF OWEGO

WHEREAS: An application for Corrected Tax Roll for the year 2018 indicates that parcel #129.07-1-1 Account #12431 in the Town of Owego assessed to Katzenstein Family NY, LLC on the 2018 tax roll of the Town of Owego is erroneous in that on October 25, 2018 Hon. Ferris D. Lebus ordered a corrected assessed taxable value of \$134,000; be it therefore

RESOLVED: That a refund be issued to: Hinman, Howard & Kattell, LLP as attorneys," and mailed to 80 Exchange Street, P.O. Box 5250, Binghamton NY 13902-5250, by the Tioga County Treasurer as follows:

| | Original Bill #4925 | Corrected Bill #4925 |
|-----------------|---------------------|----------------------|
| County | 2,198.08 | 1,522.19 |
| Recycle | 118.51 | 82.07 |
| Town Wide | 205.53 | 142.33 |
| Part Town | 565.93 | 391.91 |
| Fire | 517.30 | 358.23 |
| Returned School | 5,813.04 | 4,025.58 |
| Total | 9,418.39 | 6,522.31 |

And be it further

RESOLVED: That the erroneous county tax of \$ 675.89 be charged to the proper account in the records of the County Treasurer; and be it further

RESOLVED: That the erroneous solid waste tax of \$ 36.44 be charged back to the Solid Waste Fund; and be it further

RESOLVED: That the erroneous town tax of \$ 237.22 be charged back to the Town of Owego; and be it further

RESOLVED: That the erroneous Owego Fire tax of \$ 159.07 be charged back to the Owego Fire District; and be it further

RESOLVED: That the erroneous returned School Tax of \$ 1,787.46 be charged back to the Owego Apalachin CSD.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -18 REAPPOINT MEMBER TO THE TIOGA COUNTY
BOARD OF HEALTH

WHEREAS: Section 344 of the Public Health Law requires that members of the Board of Health shall serve six (6) year staggered terms; and

WHEREAS: The appointed term for James R. Raffis, Jr., D.O., FACEP, on the Board of Health expires 12/31/18; and

WHEREAS: The Board of Health recommends re-appointment and Dr. Raffis has agreed to serve for another term; therefore be it

RESOLVED: That James R. Raffis, Jr., D.O., FACEP, be re-appointed to the Board of Health for a term of 1/1/19-12/31/24.

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -18 CLOSE SOLID WASTE RESERVE
AND TRANSFER FUNDS TO
SOLID WASTE FUND

WHEREAS: The Solid Waste Reserve was previously established and funded per Resolution 433-94 for \$38,364.00; and

WHEREAS: The intent of Reso 433-94 was to designate funds for Capital Projects related to the Solid Waste Transfer Station; and

WHEREAS: The restricted funds in the Solid Waste Reserve are no longer needed for capital projects and the Solid Waste Transfer Station was closed; and

WHEREAS: The Solid Waste Fund will be nearly depleted by 12/31/2018; and

WHEREAS: Legislative approval is needed to close a reserve and transfer funds; therefore be it:

RESOLVED: That funds in the restricted reserve be transferred as follows:

| | | | |
|-------|----------|--------------------------|-------------|
| From: | B 388900 | Solid Waste Reserve | \$38,364.00 |
| To: | B 390900 | Solid Waste Fund Balance | \$38,364.00 |

And be it further

RESOLVED: That the Solid Waste Reserve be closed.

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -18 APPROPRIATE GENERAL OPERATING
FUND AND INTERFUND TRANSFER TO
SOLID WASTE FUND

WHEREAS: The Solid Waste Fund balance will be depleted by 12/31/2018;
and

WHEREAS: The Solid Waste Revenue for Recycling Fees was significantly
less than budgeted both in 2017 and 2018. Expenses for Household
Hazardous Waste will be over budget in 2018; and

WHEREAS: The Tax Levy for Recycling, Pilot payments and state revenue
will not offset the additional local share in the Solid Waste Budget; and

WHEREAS: Additional Sales Tax collections have enhanced revenue in the
General Operating Fund during the current year; and

WHEREAS: Legislative approval is needed to transfer funds and an
interfund transfer will be needed from the General Operating Fund to the
Solid Waste Fund; therefore be it

RESOLVED: That funds be appropriated and transferred as follows:

| | | | |
|-------|--------------|--|--------------|
| From: | A9901 590715 | Inter Fund Transfer General Operating | \$100,000.00 |
| To: | B8160 450310 | Inter Fund Transfer Solid Waste | \$100,000.00 |

REFERRED TO:

PUBLIC WORKS COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -18

APPROPRIATE FUNDS TO HOUSEHOLD
HAZARDOUS WASTE ACCOUNT FROM
SOLID WASTE FUND BALANCE AND
MODIFY 2018 BUDGET

WHEREAS: There is a significant increase in the amount of electronic waste and household hazardous waste being brought by Tioga County residents; and

WHEREAS: Contingency funds have already been exhausted; and

WHEREAS: This increase has caused the budgeted amount to be exceeded for the 2018 Hazardous Waste Program; therefore be it

RESOLVED: That the Tioga County Legislature authorize and appropriate funds from fund balance to Household Hazardous Waste Program as follows:

| | | | |
|-------|--------------|---------------------------|----------|
| From: | B 390900 | Solid Waste Fund Balance | \$10,000 |
| To: | B8160 542261 | Household Hazardous Waste | \$10,000 |

And be it further

RESOLVED: That the 2018 Solid Waste budget be modified to reflect the above changes.

REFERRED TO: HEALTH & HUMAN SERVICES
FINANCE COMMITTEE

RESOLUTION NO. -18 APPROPRIATION OF FUNDS
SOCIAL SERVICES

WHEREAS: SNAP Bonus Award funds have been awarded to Tioga County Department of Social Services from the Office of Temporary and Disability Assistance; and

WHEREAS: Tioga County's plan for the use of these funds has been approved by the Office of Temporary and Disability Assistance; and

WHEREAS: Appropriation of funds requires legislative approval: therefore be it

RESOLVED: That funding be appropriated as follows:

| | |
|---|-----------|
| A 6010.436100 State Aid-Social Services Admin | \$ 12,300 |
| A 6010.446110 Federal Aid-Food Stamp Program | \$ 12,300 |
| A 6010.520090 Computers | \$ 24,600 |

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -18

MODIFY 2018 BUDGET AND
TRANSFER FUNDS
OFFICE OF EMERGENCY SERVICES

WHEREAS: Funds need to be transferred from various accounts to pay for obligatory 2018 expenses for EMS Instructors;

WHEREAS: Legislative Approval is needed to modify the 2018 Budget and Transfer funds between object of expenses; therefore be it

RESOLVED: That the 2018 budget be modified and transfer of funds be made as follows:

FROM:

| | | |
|--------------|-------------------------|-------------|
| A3410.510050 | Salaries All Other | \$ 2,600.00 |
| A3410.520080 | Clothing | \$ 28.00 |
| A3410.520130 | Equipment (not car) | \$ 176.45 |
| A3410.520160 | Fire & Alarms Equipment | \$ 38.00 |
| A3410.520190 | Nursing Equipment | \$ 84.80 |

TO:

| | | |
|--------------|-----------------|-------------|
| A3410.540144 | EMS Instructors | \$ 2,927.25 |
|--------------|-----------------|-------------|

REFERRED TO: PERSONNEL COMMITTEE

RESOLUTION NO. -18 AMEND RESOLUTION 216-18 AUTHORIZE PURCHASE OF SPECIFIC EXCESS AND EMPLOYERS' LIABILITY INSURANCE FOR WORKERS' COMPENSATION PROGRAM

WHEREAS: Resolution 216-18 authorizes the purchase of specific excess insurance and employers' liability insurance for the period of January 1, 2019 through December 31, 2019; and

WHEREAS: Midwest Employers Casualty Company, the company which provides the specific excess policy, is offering a two-year policy term option; and

WHEREAS: This two-year policy term option will lock in the premium rate for a two-year period along with the specific retention levels; and

WHEREAS: The premium would continue to be payable in annual installments; therefore be it

RESOLVED: That Resolution 216-18 be amended to authorize the Tioga County Legislature to accept the 2019 and 2020 policy term option for the specific excess insurance through Midwest Employers Casualty Company, upon approval by the County Attorney.

REFERRED TO: LEGISLATIVE WORKSESSION
PERSONNEL COMMITTEE

RESOLUTION NO. -18 APPOINTMENT OF
PART-TIME INFORMATION SECURITY OFFICER
LEGISLATIVE OFFICE

WHEREAS: Tioga County Policy 43 requires the Legislature to appoint annually, a part-time Information Security Officer who will be responsible for implementing and monitoring a consistent data security program; therefore be it

RESOLVED: That Susan Haskett shall be appointed to the part-time Information Security Officer position for 2019 and will be compensated at an annual rate of \$5,330 per year.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -18 APPOINTMENT OF DEMOCRATIC
ELECTION COMMISSIONER

WHEREAS: The Chairman of the Democratic Party has submitted their recommendation to the Clerk of the Legislature; therefore be it

RESOLVED: That James Wahls be and hereby is appointed Election Commissioner for the Democratic Party from January 1, 2019 through December 31, 2020.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -18

AUTHORIZE 2019 CONTRACTS WITH
SADD SCHOOL ASSOCIATES

WHEREAS: It is the desire of the STOP DWI Program to arrange five contracts with SADD School Associates which are defined as Independent contractors not entitled to County Employee benefits; and

WHEREAS: It is the desire to contract with the following five SADD School Associates for the calendar year 2019; Aria French to serve the Candor School District; Matthew Cicchetti to serve the Newark Valley School District; Joan Beck to serve the Owego Apalachin School District; Britney Eley to serve the Spencer Van Etten School District, and; Janice Barto to serve the Tioga Central School District; and

WHEREAS: Each SADD School Associate will be compensated \$100 each month for the ten months of the school year, but will not exceed \$1,000 for the year; and

WHEREAS: The Tioga County Attorney has approved the agreement that defines the rights and responsibilities of all the parties involved and outlines the compensation to be paid to the STOP DWI School Associates; therefore be it

RESOLVED: That these contracts for SADD School Associates be authorized for the 2019 calendar year.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -18 AUTHORIZE 2019 SALARIES (BOARD OF ELECTIONS)

WHEREAS: The salaries for employees of the Board of Elections are set by resolution; and

WHEREAS: Non-Union staff have been authorized a salary increase for 2019; therefore be it

RESOLVED: That the 2019 rates of pay for the Board of Elections staff shall be as follows:

2019 pay:

| | |
|----------------------------|-----------------|
| Commissioners | \$43,658.00/yr. |
| Deputy Commissioners | \$35,351.00/yr. |
| Voting Machine Technicians | \$ 16.93/hr. |
| Election Workers | \$ 12.96/hr. |

REFERRED TO: ECONOMIC DEVELOPMENT & PLANNING
PERSONNEL COMMITTEE

RESOLUTION NO.-18 2019 STAFF CHANGES
ECONOMIC DEVELOPMENT & PLANNING

WHEREAS: The Economic Development and Planning Department requested staffing changes as part of the 2019 Budget process; and

WHEREAS: Those changes were approved by the County Legislature; therefore be it

RESOLVED: That the following staffing changes are effective January 1, 2019:

| Name | Current Title/ Salary Grade | New Title/ Salary Grade | Budget Impact |
|-----------|--------------------------------|----------------------------|---------------|
| L. Tinney | Director ED&P | Salary Increase | \$7,000 |

and be it further

RESOLVED: That the non-union 3.5% salary increase effective January 1, 2019, is not applicable to said increased amount.

REFERRED TO: INFORMATION TECHNOLOGY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO.-18 2019 STAFF CHANGES
IT&CS DEPARTMENT

WHEREAS: The IT&CS Department requested staffing changes as part of the 2019 Budget process; and

WHEREAS: Those changes were approved by the County Legislature; therefore be it

RESOLVED: That the following staffing changes are effective January 1, 2019:

| Name | Current Title/ Salary Grade | New Title/ Salary Grade | Budget Impact |
|----------|--------------------------------|----------------------------|---------------|
| D. Camin | Director IT&CS | Chief Information Officer | \$6,000 |

and be it further

RESOLVED: That the non-union 3.5% salary increase effective January 1, 2019, is not applicable to said increased amount.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -18

2019 STAFF CHANGES
PROBATION

WHEREAS: The Probation Department requested staffing changes as part of the 2019 Budget process; and

WHEREAS: Those changes were approved by the County Legislature; therefore be it

RESOLVED: That the following staffing changes are effective January 1, 2019:

| Name | Current Title/ Salary Grade | New Title/ Salary Grade | Budget Impact |
|--------|--------------------------------|--|---------------|
| Vacant | Typist PT \$12.22/hour | Office Specialist I FT Salary Grade 3 | \$15,197 |

REFERRED TO: PUBLIC WORKS COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO.-18 2019 STAFF CHANGES
PUBLIC WORKS

WHEREAS: The Public Works Department requested staffing changes as part of the 2019 Budget process; and

WHEREAS: Those changes were approved by the County Legislature; therefore be it

RESOLVED: That the following staffing changes are effective January 1, 2019:

| Name | Current Title/ Salary Grade | New Title/ Salary Grade | Budget Impact |
|------|--------------------------------|--|---------------|
| NEW | | Engineering Technician Salary Grade 7 | \$35,555 |

REFERRED TO:

PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO.-18

2019 STAFF CHANGES
SHERIFF'S OFFICE

WHEREAS: The Sheriff's Office requested staffing changes as part of the 2019 Budget process; and

WHEREAS: Those changes were approved by the County Legislature; therefore be it

RESOLVED: That the following staffing changes are effective January 1, 2019:

| Name | Current Title/ Salary Grade | New Title/ Salary Grade | Budget Impact |
|--------|--|--|---------------|
| Vacant | Corrections Officer PT (12 positions) \$14.75/hour – Abolish | Corrections Officer FT (5 positions) Base - \$37,208 | \$186,040 |

REFERRED TO:

LEGAL/FINANCE COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO.-18

2019 STAFF CHANGES
TREASURER'S OFFICE

WHEREAS: The Treasurer's Office requested staffing changes as part of the 2019 Budget process; and

WHEREAS: Those changes were approved by the County Legislature; therefore be it

RESOLVED: That the following staffing changes are effective January 1, 2019:

| Name | Current Title/ Salary Grade | New Title/ Salary Grade | Budget Impact |
|--------|---------------------------------------|--|---------------|
| Vacant | Tax Roll Supervisor Salary Grade 7 | Accounting Associate III Salary Grade 7 | \$0 |

REFERRED TO: FINANCE COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -18 AUTHORIZE SECOND
CONTINUANCE OF FULL-TIME,
TEMPORARY CLERK
(SEASONAL) POSITION
TREASURER'S OFFICE

WHEREAS: Resolution 219-18 authorized the continuance of a full-time, temporary Clerk (Seasonal) position in the Tioga County Treasurer's Office beyond August 31, 2018 and through December 31, 2018; and

WHEREAS: Due to unplanned vacancies, the County Treasurer would like to extend the duration of said temporary position in order to adequately cover the front office; therefore be it

RESOLVED: That the Tioga County Legislature authorizes Marissa Potter's employment as a full-time, temporary Clerk (Seasonal) shall continue beyond December 31, 2018 and end no later than January 31, 2019.