



ADMINISTRATIVE SERVICES COMMITTEE – VETERANS AGENDA

January 3, 2023
1130 hours

- APPROVAL OF MINUTES:
 - December 6, 2022
- FINANCIAL:
 - 2022 Year-to-date Budget Report
- OLD BUSINESS:
 - Mike presented on behalf of NYS CVSOA at a hearing of the Assembly Committee on Veteran Affairs and Subcommittee on Women Veterans on December 20th
- NEW BUSINESS:
 - YTD statistics
 - Outreach For January
 - Hosting informational recruitment drives for ETS Sponsors
 - Informational presentations about MHFA training
 - Dwyer Program
 - Coffee Mess at Veterans' service Agency 1/20 from 0900-1100
 - ETS Sponsorship Program:
 - Mike was at Ft. Drum (December 13--14) with ETS-SP's Installation and Outreach Coordinator, Brian Roeder, at a special TAP session for TSM's staying in NY to try and recruit enrollment for our Regional Collaborative, spoke to 202 service members and enrolled 30 in ETS. To Date: 140 total enrollments for ETS all requesting sponsors
 - ETS Sponsorship at Ft. Drum will be held on January 10-11
- PERSONNEL
 - Suzanne will be attending NYS DVS Accreditation the week of January 9-13 to be certified as a VSO
- RESOLUTIONS
 - Resolution A47, 2022 Transfer of Funds/Budget Modification

TIOGA COUNTY, NEW YORK

Veterans' Service Agency

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- PROCLAMATIONS
 - N/A

- EXECUTIVE SESSION
 - N/A

- ADJOURNMENT



Administrative Services Committee – Veterans Minutes
December 6, 2022
Start Time: 1100 hours

ATTENDANCE:

- Legislators: Committee Chairman Ciotoli; Legislators: Standinger, and Brown, Chairwoman Sauerbrey
- Staff: Michael Middaugh, Suzanne Tyler

APPROVAL OF MINUTES:

- Approval of November 8, 2022 minutes, Legislator Standinger made the motion, and seconded by Legislator Brown to accept minutes as written. All in favor, motion carried.

FINANCIAL:

- 2022 Year-to-date budget report was reviewed

OLD BUSINESS:

- N/A

NEW BUSINESS:

- YTD agency statistics (Have set new record for vets and families served with outreach for 2022 – 6,264 to date, previous record of 3,076 was set in 2021)
- ETS Sponsorship Program
 - Mike will be at Ft. Drum from 12/12 – 12/14 conducting ETS Sponsorship training/information for TAP participants with ETS National
 - During November Ft. Drum outreach, we spoke to 281 TSMs and 39 enrolled in ETS Sponsorship

Veterans' Service Agency



- Outreach
 - Fresh Connects Checks for Vets
 - Distribution ended with great success
- Dwyer Program
 - Fed 13 families for Thanksgiving meal boxes
 - Will be feeding 16 families with Christmas meal boxes
 - Compiled Emergency Patriot Food Boxes and will be distributing to 16 families beginning in January
 - Journaling Class going well, ends 12/8
 - Coffee Mess will be at Veterans Agency office on 12/16, ne Director of Binghamton Vet center will be presenting
- The CVSOA Act passed in House of Representatives by a vote of 418-18, Senate is currently working on it. If passed this will mean federal funding for Local County Veteran Services offices for 5-year period

PERSONNEL:

- Suzanne Tyler has been hired as new Veteran Services Assistant and began work on 11/21/2022

RESOLUTIONS/PROCLAMATIONS:

- Resolution L-42, Amend Resolution No. 190-22 from June of 2022, passed unanimously by committee

PROCLAMATIONS

- N/A

EXECUTIVE SESSION:

- N/A

ADJOURNMENT:

1120 hours



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 12

ACCOUNTS FOR: General Fund

A6510 Veterans' Service

	ORIGINAL APPROP	TRANSFRS/ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6510 427700 Other Unclassified	-6,000	0	-6,000	-5,500.00	.00	-500.00	91.7%*
A6510 427700 DP22 Other Revenues	0	-100,000	-100,000	-50,000.00	.00	-50,000.00	50.0%*
A6510 437100 State Aid-Veterans	-10,000	-14,930	-24,930	-15,000.00	.00	-9,930.00	60.2%*
A6510 437100 ETSSP State Aid-VS	0	-70,000	-70,000	-30,000.00	.00	-40,000.00	42.9%*
A6510 510010 Full Time	46,719	22,285	69,004	74,116.56	.00	-5,112.56	107.4%*
A6510 510020 DP22 Fulltime-Dwyer	0	18,227	18,227	4,353.22	.00	13,873.78	23.9%
A6510 520130 Part Time/Temporar	31,482	-14,777	16,705	15,897.18	.00	807.82	95.2%
A6510 520130 M7674 Equipment (No	0	0	0	449.99	.00	-449.99	100.0%*
A6510 530551 Maintenance in Lie	4,032	0	4,032	3,002.04	.00	1,029.96	74.5%
A6510 540010 Advertising	4,700	0	4,700	3,816.00	840.00	44.00	99.1%
A6510 540010 M7674 Advertising-A	0	2,500	2,500	438.00	.00	2,062.00	17.5%
A6510 540070 Car Maintenance-VA	0	550	550	505.55	.00	44.45	91.9%
A6510 540180 Dues	400	0	400	160.00	150.00	90.00	77.5%
A6510 540220 Automobile Fuel	470	0	470	407.48	.00	90.00	86.7%
A6510 540220 M7674 Automobile Fu	0	500	500	168.41	150.00	62.52	63.7%
A6510 540360 Meals/Food	1,300	0	1,300	649.02	.00	181.59	63.7%
A6510 540360 M7674 Meals/Food-AR	0	5,000	5,000	2,083.80	.00	650.98	49.9%
A6510 540420 Office Supplies	1,400	0	1,400	561.75	.00	2,916.20	41.7%
A6510 540420 M7674 Office Suppli	0	2,500	2,500	38.85	.00	838.25	40.1%
A6510 540480 Postage	400	0	400	112.65	.00	2,461.15	1.6%
A6510 540485 Printing/Paper	600	-300	300	52.99	.00	287.35	28.2%
A6510 540487 DP22 Program Expens	0	71,000	71,000	22,332.15	2,700.00	247.01	17.7%
A6510 540487 ETSSP Program Expen	0	70,000	70,000	23,399.29	.00	45,967.85	35.3%
A6510 540640 Supplies (Not Offi	1,280	-250	1,030	445.04	.00	46,600.71	33.4%
A6510 540640 M7674 Supplies (Not	0	7,500	7,500	5,200.97	.00	584.96	43.2%
A6510 540660 Telephone	485	0	485	417.89	.00	2,299.03	69.3%
A6510 540731 Training/State Req	2,600	500	3,100	2,958.67	.00	67.11	86.2%
A6510 540731 M7674 Training/Stat	0	2,000	2,000	.00	350.00	141.33	95.4%
A6510 540733 Training/All Other	750	-500	250	.00	.00	1,650.00	17.5%
A6510 540733 M7674 Training/All	0	5,000	5,000	1,090.57	.00	250.00	.0%
A6510 581088 State Retirement F	2,744	5,970	8,714	8,385.63	.00	3,909.43	21.8%
A6510 581088 DP22 State Retirement	0	394	394	322.54	.00	328.15	96.2%
A6510 583088 Social Security Fr	5,467	1,418	6,885	6,772.53	.00	71.46	81.9%
A6510 583088 DP22 Social Securiti	0	1,004	1,004	333.02	.00	112.72	98.4%
A6510 584088 Workers Compensati	3,673	0	3,673	3,133.95	.00	670.98	33.2%
A6510 584088 DP22 Workers Compens	0	441	441	97.94	.00	539.07	85.3%
A6510 585588 Disability Insuran	68	34	102	67.86	.00	343.06	22.2%
A6510 585588 DP22 Disability Insuran	0	24	24	5.22	.00	34.00	66.6%
A6510 586088 Health Insurance F	25,721	0	25,721	25,254.32	.00	466.18	21.8%
A6510 586088 DP22 Health Insuran	0	8,904	8,904	1,972.24	.00	6,931.76	98.2%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6510 588988 Eap Fringe	44	0	44	35.84	.00	7.84	82.1%
A6510 588988 DP22 EAP Fringe	0	6	6	1.12	.00	4.88	18.7%
TOTAL Veterans' Service	118,334	25,000	143,334	108,540.28	4,190.00	30,603.81	78.6%
TOTAL General Fund	118,334	25,000	143,334	108,540.28	4,190.00	30,603.81	78.6%
TOTAL REVENUES	-16,000	-184,930	-200,930	-100,500.00	.00	-100,430.00	
TOTAL EXPENSES	134,334	209,930	344,264	209,040.28	4,190.00	131,033.81	

Month-to-Month Veteran Services Comparisons by Year

* Others: Family Members/Agencies

** Services: Any type of assistance we provide to a veteran or family members

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2020													
Veterans	124	123	70	44	69	109	86	88	91	102	98	64	1068
*Others	64	42	26	25	29	80	42	40	37	50	46	33	514
New Vets	48	26	15	14	21	31	31	21	32	25	30	11	305
**Services Provided	318	280	189	119	176	287	231	236	290	285	244	181	2836
2021													
Veterans	103	82	93	77	95	135	121	114	109	130	129	97	1285
*Others	59	42	39	33	54	85	112	79	45	84	69	50	751
New Vets	24	14	15	21	20	31	34	15	20	29	39	34	296
**Services Provided	273	235	245	210	264	344	313	288	294	355	348	255	3424
2022													
Veterans	107	56	107	129	119	106	122	116	123	187	164	135	1471
*Others	47	29	52	74	43	42	35	46	43	49	53	67	580
New Vets	43	21	40	25	33	30	27	27	34	18	27	19	344
**Services Provided	296	146	281	392	346	303	357	431	405	586	478	444	4465

Year-to-Year Veteran Services Comparisons (Totals)

Totals	2019	2020	2021	2022	2023	2024	2025	2026	2027	Totals
Veterans	1076	1068	1285	1471						4900
*Others	477	514	751	580						2322
New Vets	338	305	296	344						1283
**Services Provided	2,724	2,836	3,424	4,465						13449

Year-to-Year Outreach (these totals are separate from monthly stats)

*Outreach is conducted as a way to provide non-clinical peer-to-peer support through various mediums (# of events)

	2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	12	7	9	5	8	6	5	5	10	3	2	3	75	
Attendees	400	60	187	117	201	242	118	150	312	204	71	67	2129	
	2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	6	7	3	2	4	3	4	2	5	3	6	5	50	
Attendees	124	134	59	69	84	237	201	208	389	285	204	181	2175	
	2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	3	2	4	7	9	5	11	6	5	8	9	4	73	
Attendees	105	37	248	151	237	264	306	228	499	517	390	94	3076	
	2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	8	8	5	8	13	18	18	19	14	13	10	8	142	
Attendees	79	100	181	217	170	1169	887	796	1,280	697	688	283	6547	

REFERRED TO:

ADMINISTRATIVE SERVICES COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -23

TRANSFER OF FUNDS
2022 BUDGET MODIFICATION
VETERANS' SERVICE AGENCY

WHEREAS: The Tioga County Veteran Services' Agency (TCVSA) was in need of an LCD projector to be used for outreach with veterans, military and their families; and

WHEREAS: The TCVSA shall be utilizing funds as allowed by ARPA program guidelines to pay for the projector; and

WHEREAS: Amending of Budget and Transfer of Funds requires Legislative approval; therefore be it

RESOLVED: That TCVSA budget be modified, and the following sums be transferred within the TCVSA budget to cover the costs of said office equipment:

From: A6510 540640 M7674	ARPA Supplies (Not Office)	\$ 499.99
To: A6510 520130 M7674	ARPA Equipment (Not Car)	\$ 499.99