

PUBLIC SAFETY COMMITTEE MEETING AGENDA - Probation

August 6, 2024

2:30 PM

- **Approval of minutes** from June 4, 2024 and July 2, 2024 Public Safety Committee meetings
  - **Financial**
    1. Expended 55% of 2024 budget. On track.
  - **Old business**
    1. Staffing
    2. Training
    3. Tioga County Gaming Center
    4. RTA/STSJP/Probation Annual Plan/County Budget
    5. Training Manual
  - **New business**
    1. Staffing
    2. Training
    3. Strategic Plan Update
    4. RTA/STSJP/Probation Annual Plan/County Budget submission status
    5. Probation 2025 Budget review
  - **Personnel**
    1. One vacant Probation Officer I position
    2. One unfunded Probation Officer 1 position
  - **Resolution (0)**
  - **Proclamations**
    1. None
  - **Adjournment**
-

## PUBLIC SAFETY MEETING

June 4, 2024

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, June 4, 2024, which started at 2:30 PM and ended at 2:55 PM.

### Present:

Keith Flesher	Chair, Public Safety
William Standinger III	Legislator {Committee Member}
Barb Roberts	Legislator {Committee Member}
Marte Sauerbrey	Chair of the Legislator
Gary Howard	Sheriff, Sheriff's Office
Brian Cain	Director, Probation
Corinne Cornelius	Director, Office of Emergency Services
Bob Williams	Asst. Coordinator, Office of Emergency Services

GUEST: Cathy Haskell, Legislative Clerk

ABSENT: Peter DeWind, County Attorney

### APPROVAL OF MINUTES:

The March 5, 2024; April 2, 2024, and May 7, 2024 minutes were accepted with no corrections or changes

**Motion by:** William Standinger III to accept the March 5, 2024, April 2, 2024, and May 7, 2024 Minutes.

**Second:** Barb Roberts

All in Favor - Carried

### OFFICE OF EMERGENCY SERVICES – Corinne Cornelius:

### FINANCIAL:

- May YTD Report – Budget within

### OLD BUSINESS:

- Radio Project – Motorola submitted a change order to include the cost of a shelter. Resolution regarding this change order. The VESTA phone system equipment was delivered downstairs to conduct training and to ensure all equipment is complete. This will allow for a live cutover of the system. The furniture for dispatch is now due to arrive August 6<sup>th</sup>. This delays the project two (2) weeks but will allow county IT additional time to ensure that fiber is complete. Motorola is climbing towers for final tower. We are approximately 3-4 weeks from being able to begin site construction. We are considering working with a consultant to ensure that the project continues to run smoothly.
- CAD Project – Candor Village Police is now on the CAD system. We will be monitoring them to ensure that they are on the map and active.
- EMS – No significant changes in county EMS coverage. The issues being manpower shortages.
- Emergency Management – Nothing new to report at this time.
- Threat Assessment Team – Hosted the BTERC training May 21-23<sup>rd</sup>. It was very well attended with over 31 attendees, mostly Tioga County partners.
- FIRE – Fire Departments have continued to be very busy.

#### **NEW BUSINESS:**

- None

#### **PERSONNEL:**

- Deputy Director position was closed and interviews are being scheduled.

#### **RESOLUTIONS:**

- Amend Agreement with Motorola Change Order #5
- Modify 2024 Budget and Appropriation of Funds
- Authorize Submission of FY2023 Domestic Terrorism Prev Grant
- Authorize Submission of EMPGA24

*\*\*Committee agreed to move these resolutions forward*

#### **PROBATION – Brian Cain:**

#### **FINANCIAL:**

- Expended 46% of 2024 budget - on track
- \$790 of DWI Supervision fee collected in May. \$4,270 collected in 2024
- \$81,697.81 in restitution and surcharge collected in May. \$91,804.05 collected to date in 2024

**NEW BUSINESS:**

- Staffing – There are currently two (2) unfilled Probation Officer positions. Three (3) candidates have been interviewed to date.
- Training – All Probation Officers attend the Threat Evaluation and Reporting Course (TERC) organized by Emergency Management. Probation Director will be attending the annual summer conference of the Council of Probation Administrators (COPA) in Oswego from Sunday, June 23, 2024 to Wednesday, June 26, 2024.
- Probation will be conducting its annual In-Service training/staff meeting at Hickories Park on Thursday, June 20, 2024, beginning at noon. The In-Service will be held in conjunction with staff and administrators from the Tioga County Department of Mental Hygiene as well as Tioga County Alcohol and Drug Services.
- Probation has provided Decision Points training within Candor High School during the Spring of 2024. Going to start it in Owego and Spencer Schools. In-school suspension youths are who we talk to regarding Decision Points.
- Quality Assurance (audit program). Probation continues to work toward implementation of this program. The Quality Assurance Program procedures should be finalized by the Fall of 2024.
- Received the Annual Plan – Block Grant – due July 1, 2024.
- Juvenile Delinquency Services – May of 2024 – there were three (3) Juvenile Delinquency Appearance Tickets (JDAT) Criminal Contempt in the First Degree, Criminal Mischief in the Third Degree, both Class E Felonies; and Criminal Mischief in the Fourth Degree, a Class A Misdemeanor; and a Forceful Touching charge. Twelve-year-old male committed a crime of Grand Larceny in the Fourth Degree, a Class E Felony. He stole \$600 from his babysitter's home. YTD: 9 plus recently received 3 more JD Appearance Tickets bringing that total up to 12. The newest three (3) JD Appearance Tickets charges stem from them breaking into the old school on Elm Street in Owego. That building is a hot spot for Juveniles.
- ATI Programs – Electronic Monitoring – will be installing two (2) more Alco Tags on probationers. Pre-Trial Release (PTR) – 22 people being supervised via the PTR. Community Service – WWP has resumed with a new Officer at the Tioga County Sheriff's Office.
- Court Ordered Investigations – 41 actives; Supervision – 181 cases; and Violation of Probation petitions – 10 defendants/respondents.

**PERSONNEL:**

- Two vacant Probation Officer 1 positions
- One unfunded Probation Officer 1 position

**RESOLUTIONS:**

- None

**SHERIFF – Gary Howard:****FINANCIAL:**

- Revenues are \$141,821 which is 29% of the budget. Expenditures are \$5,005,055 which is 40% of the budget. Inmate boarders are \$55,363 which is 37% of the budget.

**NEW BUSINESS:**

- Average daily inmate population for the month of May 2024 was 42. As of this AM, we are up to 53. Average of 4 Federal inmates (116 days) and 5 board-ins (143 days) for the month.
- Jail camera replacement project – still ongoing
- In the planning phase for the VESTA Next Gen 911 system
- E911 dispatch center upgrades – projected in early August
- New building/garage project started
- Planning for new License Plate Reader (LPR) – will have two (2) mobile and one for Sheriff's Parking lot
- Litigation Issues – litigation with a former employee ongoing

**PERSONNEL:**

- Update on vacancies – Civil Office – 1 open part-time position; Corrections Division - currently 4 open Correction Officers position; 1 open part-time cook position; 0 Correction Officers on light duty; 2 Corrections Officers in the academy; and 1 Correction Officer graduated from the Corrections Academy; Road Patrol – 2 open Deputy positions; 2 Deputies currently attending the police academy; 1 Deputy currently on light duty; 1 Deputy on military deployment; E911 Emergency Communications Center – 2 open full-time; and all positions filled for Records and Administration.

**RESOLUTION:**

- None

**EXECUTIVE SESSION:**

Brian Cain requested an Executive Session. Legislator William Standinger made a motion; Legislator Barbara Roberts Seconded to discuss employment matters. Time commenced 2:55 PM; Time adjourned 3:11 PM – action taken that Probation Director Brian Cain will be attending the June 20<sup>th</sup> Legislative work session for further discussion.



In attendance were Legislator Flesher; Legislator Roberts; Legislator Standinger; Legislator Chairperson Sauerbrey; Brian Cain, Probation Director; and Legislative Clerk Cathy Haskell.

Respectfully submitted,

Kristen Kallin  
Secretary to the Director of Probation—June 4, 2024

DRAFT

## PUBLIC SAFETY MEETING

July 2, 2024

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, July 2, 2024, which started at 2:30 PM and ended at 3:36 PM.

### Present:

William Standinger III	Legislator
Barb Roberts	Legislator
Marte Sauerbrey	Chair of the Legislator
Rich Hallett	Undersheriff, Sheriff's Office
Brian Cain	Director, Probation
Corinne Cornelius	Director, Office of Emergency Services

GUEST: Cathy Haskett, Legislative Clerk  
Jackson Bailey, County Administrator  
Peter DeWind, County Attorney

ABSENT: Keith Flesher, Chair, Public Safety  
Gary Howard, Sheriff, Sheriff's Office  
Bob Williams, Asst. Coordinator, Office of Emergency Serv.

### APPROVAL OF MINUTES:

Approval of June 4, 2024, minutes will be moved forward to August 2024, due to lack of quorum.

### SHERIFF – Rich Hallett, Undersheriff:

### FINANCIAL:

- Revenues are \$368,113 which is 31% of the budget. Expenditures are \$5,547,192 which is 52% of the budget. Inmate boarders are \$71,300 which is 48% of the budget.

### NEW BUSINESS:

- Average daily inmate population for the month of June 2024 was 51. There was an average of 5 Federal inmates (150) days and 9 board-ins (267 days) for the month.
- New building/garage project started – The footers are in, ½ of slab is poured
- Planning for new License Plate Reader (LPR)

**PERSONNEL:**

- Update on vacancies – Civil Office – 1 open part-time position; Corrections Division - currently 5 open Correction Officers position; 1 open part-time cook position; 1 Correction Officers on light duty; and 2 Correction Officer graduated from the Corrections Academy; Road Patrol – 3 open Deputy positions; 2 Deputies currently attending the police academy; 0 Deputy currently on light duty; 1 Deputy out on medical; 1 Deputy on military deployment; E911 Emergency Communications Center – 2 open full-time; and all positions filled for Records and Administration- 1 open position as of July 12<sup>th</sup>.

**RESOLUTION:**

- Resolution recognizing Jessica Williams' 27 years of dedicated service to Tioga County
- Approve salary above hiring base Deputy Sheriff position Sheriff's Office.

*Committee agreed to move these resolutions forward.*

**OFFICE OF EMERGENCY SERVICES – Corinne Cornelius**

**FINANCIAL:**

- June YTD Report – Budget within

**OLD BUSINESS:**

- The VESTA phone system equipment was delivered and is set up downstairs to conduct training and to ensure all equipment is complete. There will be training starting in the next few weeks for dispatchers. This will allow for the live cutover of the system. Furniture and equipment is scheduled for early August.
- Motorola climbed towers for the final tower mapping the week of June 3. Once the reports are completed, we are able to begin installation at existing tower sites.
- The current radio installer/maintenance company, Capital Area Communications, are assisting more with keeping the project going.
- Candor Village PD is now on the CAD system, we will be monitoring to ensure that they are on the map and active. Have not heard back from Spencer PD at this time.



**NEW BUSINESS:**

- The Deputy Director position was closed and interviews are scheduled.

**PERSONNEL:**

- None

**RESOLUTIONS:**

- None

**PROBATION – Brian Cain:****FINANCIAL:**

- \$1,235 of DWI Supervision fee collected in June. \$5,415 collected in 2024
- \$1,322.43 in restitution and surcharge collected in June. \$92,438.42 collected to date in 2024

**CURRENT BUSINESS:**

1. Staffing - There is currently one unfilled Probation Officer position. There were two unfilled positions, however, a candidate was offered a provisional appointment and accepted the position. His first day will be July 15, 2024. The Civil Service Exam was given on June 15, 2024. At this time, Probation intends to wait to fill the remaining position until after the Civil Service exam results are received.
2. Training - This Director attended the annual Summer conference of the Council of Probation Administrators (COPA) in Oswego from Sunday, June 23, 2024, to Wednesday, June 26, 2024. Five Probation staff received scholarships to attend the NYS Probation Officer Association conference in Syracuse July 24, 2024, to July 26, 2024,
3. Probation in conjunction with the Tioga County Department of Social Services would like to explore the creation and development of a Tioga County Gaming Center for Youth. In joint discussions with TCDSS regarding the availability of pro social activities for youth in the county, the issue of "gaming" was discussed. Gaming has become more and more accepted in mainstream culture and an activity participated in by the majority of youth we interact with. It is an activity inclusive to individuals of all abilities, socioeconomic status, and gender.
4. Probation completed the Raise the Age State Plan in conjunction with the Department of Social Services. In addition, the Probation Annual Plan has been submitted to NYS in order to receive the yearly state aid provided to Tioga County. Probation is also in the process of completing the Supervision and Treatment Services for Juveniles Program (STSJP) Plan as well as the County

budget. The RTA and STSJP Plans help to recover some of the money spent on services for youth in Tioga County.

5. Probation is working on the creation of a formal training manual to ensure all newly hired probation staff receive the same training in the same manner as previously hired officers. The manual will reflect the most recent best practices recommended by New York State in relation to the supervision of offenders. The manual can also be used as documentation of training in certain content areas which can be helpful during testimony in the courts.

#### 6. Juvenile Delinquency Services:

June of 2024- There were two Juvenile Delinquency Appearance Tickets (JDAT) received for the month of June. Both male respondents allegedly committed an act which if they were adults would constitute the crime of Criminal Trespass in the Third Degree, a Class B Misdemeanor. Both respondents are alleged to have unlawfully entered the old Elm Street School in Owego. The youth were interviewed at Probation and both have been offered Diversion services

- Community Service: WWP has resumed with a new Officer at the TCSO supervising the program following the retirement of Correction Officer Roy Schreiner. At times the program will only function on one day of the weekend if numbers drop too low. WWP is also being used as a graduated sanction on Probation Violations.
- Pre-Trial Release – There are 22 people being supervised via the Pre-Trial Release program.
- Court Ordered Investigations – 37 active investigations for Tioga County courts (Criminal, Family & Surrogate)
- Supervision – 181 cases ordered by Tioga County courts and Family Court (includes JD Diversion cases). Numbers are on the rise.

#### PERSONNEL:

- One vacant Probation Officer 1 positions
- One unfunded Probation Officer 1 position

#### RESOLUTIONS:

- Resolution to hire newly hired Probation Officer at the higher end of the Probation Officer 1 payment range.

*Committee agreed to move this resolution forward.*

**EXECUTIVE SESSION:**

Brian Cain requested an Executive Session. Legislator Roberts motioned to move into Executive session at 2:58 PM seconded by Legislator Standing to discuss employment matters of particular employees. Executive Session adjourned at 3:36 PM.

In attendance were Legislator Roberts; Legislator Standing; Legislator Chairperson Sauerbrey; Brian Cain, Probation Director; County Attorney Peter Dewind; County Administrator Jackson Bailey and Legislative Clerk Cathy Haskell.

Meeting adjourned at 3:36pm.

Respectfully submitted,

Debora J. Stubecki  
Office Specialist III

**DRAFT**



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 07

ACCOUNTS FOR: ORIGINAL TRANSFRS/ REVISED YTD ACTUAL ENCUMBRANCES AVAILABLE PCT  
General Fund APPROP ADJUSTS BUDGET BUDGET BUDGET USE/COL

### A3140 Probation

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3140 415600	Adoption Investiga	0	-600	.00	.00	-600.00	.00*
A3140 415800	Restitution Surcha	0	-2,000	-4,407.65	.00	2,407.65	220.4%
A3140 415810	Probation - DWI Su	0	-16,000	-5,415.00	.00	-10,585.00	33.8%
A3140 415811	DWI-Probation Sala	0	-5,000	-5,000.00	.00	.00	100.0%
A3140 433100	State Aid-Probatio	0	-105,205	.00	.00	-105,205.00	.00*
A3140 433100	CPS01 State Aid-Pro	0	-60,000	-120,000.00	.00	60,000.00	200.0%
A3140 433160	State Aid-Enhanced	0	-18,566	.00	.00	-18,566.00	.00*
A3140 433170	Ignition Interlock	0	-3,678	-1,809.00	.00	-1,869.00	49.2%
A3140 433180	State Aid- STSJP	0	-7,000	-2,623.83	.00	-4,376.17	37.5%
A3140 433182	RTA State Aid -Rats	0	-16,920	-1,367.64	.00	-15,552.36	8.1%
A3140 510010	Full Time	0	811,803	395,535.29	.00	416,267.27	48.7%
A3140 510020	Part Time/Temporar	0	23,000	10,825.67	.00	14,174.33	43.3%
A3140 510030	Overtime Pay Only	0	5,000	1,244.67	.00	3,755.33	24.9%
A3140 510040	Workers Compensati	0	0	141.91	.00	-141.91	100.0%*
A3140 510050	All other(On Call),	0	0	1,430.23	.00	-1,430.23	100.0%*
A3140 520070	Chairs	400	0	429.98	.00	120.02	78.2%
A3140 520090	CPS01 Computer-CPS	0	23,192	22,269.00	.00	922.87	96.0%
A3140 520200	Office Equipment	1,500	0	390.08	.00	1,109.92	26.0%
A3140 520215	Personal Protectiv	4,500	511	1,138.49	.00	3,872.42	22.7%
A3140 540070	Car Maintenance	1,600	0	251.48	.00	1,348.52	15.7%
A3140 540080	Clinic Supplies	4,250	0	426.73	.00	3,823.27	10.0%
A3140 540140	CPS01 Contracting S	0	5,400	4,04.95	.00	4,995.05	7.5%
A3140 540180	Dues	1,300	0	1,040.00	.00	260.00	80.0%
A3140 540220	Automobile Fuel	2,200	0	1,028.69	.00	1,171.31	46.8%
A3140 540220	CPS01 Automobile Fu	0	2,166	54.77	.00	2,111.16	2.5%
A3140 540320	RTA Automobile Fuel	1,000	0	.00	.00	1,000.00	.00*
A3140 540320	Leased/Service Equ	2,800	0	997.94	.00	1,170.68	58.2%
A3140 540340	Literature	1,000	0	150.00	.00	850.00	15.0%
A3140 540360	Meals/Food	500	0	.00	.00	500.00	.00*
A3140 540390	Mileage Expense	100	0	.00	.00	100.00	.00*
A3140 540480	Postage	1,000	0	717.08	.00	282.92	71.7%
A3140 540487	CPS01 Program Expen	19,506	0	.00	.00	19,505.77	.00*
A3140 540487	FH01 Program Expen	6,621	-560	124.99	.00	5,935.47	2.1%
A3140 540590	Services Rendered	265	318	485.00	.00	98.00	83.2%
A3140 540620	Software Expense	9,710	0	9,709.33	.00	.67	100.0%
A3140 540630	Stationery Supplie	6,000	-318	2,355.17	.00	3,041.71	46.5%
A3140 540660	Telephone	2,052	647	1,079.52	.00	1,619.62	40.0%
A3140 540660	CPS01 Telephone (Se	0	28,985	1,433.82	.00	27,551.24	4.9%
A3140 540660	RTA Telephone-RTA	1,440	0	227.94	.00	1,212.42	15.8%
A3140 540731	Training/State Req	30,095	0	6,862.80	.00	23,232.20	22.8%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 07

ACCOUNTS FOR: A General Fund	ORIGINAL	TRANSFRS/ ADJUSTMENTS	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
	APPROP		BUDGET			BUDGET	USE/COL
A3140 581088 State Retirement F	18,362	53,151	71,513	56,767.88	.00	14,744.65	79.4%
A3140 583088 Social Security Fr	58,164	-11,108	47,055	30,958.87	.00	16,096.38	65.8%
A3140 584088 Workers Compensati	0	16,474	16,474	10,527.44	.00	5,946.17	63.9%
A3140 585588 Disability Insuran	0	858	858	559.28	.00	298.22	65.2%
A3140 586088 Health Insurance F	40,115	175,928	216,043	138,586.30	.00	77,456.53	64.1%
A3140 588988 Cap Fringe	0	217	217	139.69	.00	76.88	64.5%
TOTAL Probation	881,313	236,009	1,117,321	557,671.87	916.50	558,732.98	50.0%
<b>A3142 Alternatives To Incarceration</b>							
A3142 415150 Alternatives To In	-100	0	-100	-525.58	.00	425.58	525.6%
A3142 433120 State Aid-Alternat	-12,145	0	-12,145	.00	.00	-12,144.51	.0%
A3142 510010 Full Time	21,525	0	21,525	7,285.53	.00	14,239.47	33.8%
A3142 510040 Workers Compensati	0	0	0	30.78	.00	-30.78	100.0%*
A3142 540140 Contracting Servic	3,500	0	3,500	2,018.40	.00	1,481.60	57.7%
A3142 581088 State Retirement Fr	0	1,812	1,812	1,272.00	.00	539.56	70.2%
A3142 583088 Social Security Fr	950	-115	835	563.66	.00	271.23	67.5%
A3142 584088 Workers Compensati	0	339	339	213.73	.00	124.79	63.1%
A3142 585588 Disability Insuran	0	18	18	12.19	.00	5.78	67.8%
A3142 586088 Health Insurance F	0	3,054	3,054	2,159.18	.00	895.02	70.7%
A3142 588988 Cap Fringe	0	5	5	2.87	.00	1.64	63.6%
TOTAL Alternatives To Incarceration	13,730	5,112	18,842	13,032.76	.00	5,809.38	69.2%
<b>A3146 Sex Offender Program</b>							
A3146 540140 Contracting Servic	123,840	0	123,840	72,240.00	51,600.00	.00	100.0%
TOTAL Sex Offender Program	123,840	0	123,840	72,240.00	51,600.00	.00	100.0%
TOTAL General Fund	1,018,883	241,120	1,260,003	642,944.63	52,516.50	564,542.36	55.2%
TOTAL REVENUES	-187,214	-60,000	-247,214	-141,148.70	.00	-106,064.81	
TOTAL EXPENSES	1,206,097	301,120	1,507,217	784,093.33	52,516.50	670,607.17	





# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 07

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	1,018,883	241,120	1,260,003	642,944.63	52,516.50	564,542.36	55.2%

\*\* END OF REPORT - Generated by Cain, Brian \*\*

Public Safety Committee Meeting  
Probation Department Report  
August 6, 2024

**Budget Status:**

2024 Revenue Budget:

- \$700 of DWI Supervision fee collected in July. \$6,115 collected in 2024
- \$712 in restitution and surcharge collected in July. \$93,150.42 collected to date in 2024

**Current Business:**

1. Staffing – There is currently one unfilled Probation Officer position. Newly hired PO Jeremiah Warnimont appears to be acclimating nicely to the position. At this time, Probation intends to wait to fill the remaining position until after the Civil Service exam results are received.
2. Training – Seven members of the Probation Department attended the NYS Probation Officer Association conference in Syracuse July 24, 2024, to July 26, 2024. Five of the seven received scholarships to cover the cost of the conference. All members of the Probation Department have now completed the 21 hours of annual training required to maintain their Peace Officer status. Two officers will also be attending the annual NYS Ignition Interlock Conference taking place in Albany on August 15, 2024. In October, officers will also attend the OPDV Domestic Violence Lethality Training in Albany.
3. Strategic plan update. Probation identified four goals for the 2024 Tioga County Strategic Plan. The goals and their status are as follows:
  1. Partner with CASA-Trinity (Decision Points curriculum in Tioga County schools): **Initiated – In Progress**
  2. Quality Assurance Program (Develop QAP within the Probation Department): **Initiated – In Progress**
  3. Equip Probation Officers with Mobile Devices: **Completed**
  4. Create an internal Probation-only employee survey: **Planning**
4. Probation completed and successfully submitted their 2025 County budget. In addition, the Raise the Age State Plan in conjunction with the Department of Social Services, Supervision and Treatment Services for Juveniles Program (STSJP) Plan as well as the Program Plan for state funding have been submitted. The RTA, STSJP, and Program Plans help to recover some of the money spent on the yearly Probation operating expenses.
5. Probation budget review. Refer to proposed budget with notes provided. Other than the increase in full time salary caused by the salary grade increase for all Probation positions, the Probation budget is a 0% increase. The legislature was aware of the budgetary impact prior to passage of the resolution to increase the salary grade. All other decreases in revenue or increases in expense were matched with a corresponding decrease in spending.

## **6. Juvenile Delinquency Services:**

July of 2024- There were seven Juvenile Delinquency Appearance Tickets (JDAT) received for the month of July. Probation received 15 JDATs in the months of June and July combined. Two youth were issued JDATs for Unlawful Publication of an Intimate Image, two for Assault in the Third Degree, two for Criminal Trespass in the Third Degree, and one for Sexual Abuse in the Third Degree. All charges were at the Misdemeanor level.

YTD: 24 JDATs received to date.

- E-Connect: To date, -- Twenty (20) youth have been screened in 2024. As a result of the E-Connect screenings, eight (8) youth were found to be below threshold and not in need of an immediate mental health referral. One (1) youth was found to be level II and was referred for a mental health evaluation. Three (3) youth were found to be level III and agreed to schedule an appointment at TCDMH. Zero (0) youth were also determined to be a level I which required immediate mental health intervention.
- There is one youth currently in juvenile sex offender treatment.

### **ATI Programs:**

- Electronic Monitoring – There are currently three individuals being monitored via the VCheck24 phone app, GPS electronic monitoring system, and AlcoTag systems.
- Community Service – WWP continues to complete jobs throughout Tioga County for various organizations and municipalities. At times the program will only function on one day of the weekend if numbers drop too low, however WWP has been running both Saturday and Sunday for several months. WWP is also being used as a graduated sanction on Probation Violations.
- Pre-Trial Release – There are 29 people being supervised via the Pre-Trial Release program (30% increase over the last month).

**Court Ordered Investigations:** 40 active investigations for Tioga County courts (Criminal, Family and Surrogate)

**Supervision:** 177 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases)

**Violation of Probation petitions:** 13 defendants/respondents have violation petitions pending against them in criminal & family court.

### **Personnel:**

One Vacant Probation Officer I position  
One unfunded Probation Officer position

**Resolution:** (0)



# TIOGA COUNTY, NEW YORK

**DRAFT**

## Tioga County NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2025 OPERATING BUDGET FOR PERIOD 99

ACCOUNTS FOR:		2023	2024	2024	2024	2024	2025	
General Fund		ACTUAL	ORIG. BUD	REVISED BUD	ACTUAL	PROJECTION	Department Comment	
A3140	Probation							
A3140	415600	-900.00	-600.00	-600.00	.00	.00	-600.00	
A3140	415800	-2,012.82	-2,000.00	-2,000.00	-4,407.65	.00	-2,000.00	
A3140	415810	-9,075.00	-16,000.00	-16,000.00	-5,415.00	.00	-10,000.00	
A3140	415811	-10,000.00	-5,000.00	-5,000.00	-5,000.00	.00	-5,000.00	
A3140	422800 FH01 GRANTS-FH	.00	.00	.00	.00	.00	.00	
A3140	427050	Gifts&Dona	.00	.00	.00	.00	.00	
A3140	433100	Sa Prob	-131,506.70	-105,205.00	-105,205.00	.00	-105,205.00	
A3140	433100 CPS01 Sa Prob	.00	.00	-60,000.00	-120,000.00	.00	.00	
A3140	433160	Sa Probsup	-23,207.05	-18,566.00	-18,566.00	.00	-18,566.00	
A3140	433170	Ign Inttrlk	-2,887.00	-3,678.00	-3,678.00	-1,809.00	.00	-3,678.00
A3140	433180	STSP	-6,697.86	-7,000.00	-7,000.00	-2,623.83	.00	-7,000.00
A3140	433182 RTA	ST-RTA	41,958.09	-16,920.00	-16,920.00	-1,367.64	.00	-16,920.00
A3140	510010	Salary Ft	731,832.45	811,802.56	811,802.56	395,535.29	.00	873,137.56
A3140	510020	Salary Pt	8,497.02	25,000.00	25,000.00	10,825.67	.00	25,000.00
A3140	510020 RTA	Salary Pt	.00	.00	.00	.00	.00	.00
A3140	510030	Salary Ot	4,961.34	5,000.00	5,000.00	1,244.67	.00	5,000.00
A3140	510040	Work Comp	88.84	.00	.00	141.91	.00	.00
A3140	510050	Salary Oth	2,292.73	.00	.00	1,430.23	.00	.00
A3140	520060 CPS01 Car/Truck	39,960.50	.00	.00	.00	.00	.00	.00
A3140	520070	Chairs	1,854.08	400.00	625.00	429.98	.00	400.00
A3140	520200	Office Eq	320.46	1,500.00	1,500.00	390.08	.00	1,500.00



# TIOGA COUNTY, NEW YORK

## DRAFT

### Tioga County NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2025 | 2025 OPERATING BUDGET

FOR PERIOD: 99

ACCOUNTS FOR:		2023	2024	2024	2024	2024	2025
General Fund		ACTUAL	ORIG. BUD	REVISED BUD	ACTUAL	PROJECTION	Department Comment
A3140	520215	2,396.72	4,500.00	3,885.00	87.58	.00	4,000.00
	Pers Pro E						
A3140	540070	227.04	1,600.00	1,600.00	251.48	.00	1,500.00
	Car Maint						
A3140	540080	1,060.76	4,250.00	4,250.00	426.73	.00	4,000.00
	Clinic Sup						
A3140	540140 RTA	.00	.00	.00	.00	.00	.00
	Cont Sys						
A3140	540180	850.00	1,300.00	1,300.00	1,040.00	.00	1,300.00
	Dues						
A3140	540220	2,224.13	2,200.00	2,200.00	1,218.60	.00	2,200.00
	Auto Fuel						
A3140	540220 RTA	.00	1,000.00	1,000.00	.00	.00	1,000.00
	Auto Fuel-						
A3140	540320	725.23	2,800.00	2,800.00	1,682.90	.00	2,800.00
	Leased Eq						
A3140	540340	820.02	1,000.00	1,000.00	899.58	.00	1,000.00
	Literature						
A3140	540360	999.15	500.00	500.00	.00	.00	500.00
	Meals/Food						
A3140	540390	100.00	100.00	264.00	263.32	.00	100.00
	Milage						
A3140	540420	.00	.00	.00	.00	.00	.00
	Office Sup						
A3140	540420 COV19	.00	.00	.00	.00	.00	.00
	Office Sup						
A3140	540480	1,114.05	1,000.00	1,000.00	717.08	.00	1,000.00
	Postage						
A3140	540487 CPS01	494.23	19,505.77	19,505.77	.00	.00	19,505.77
	PE-CPS01						
A3140	540487 FH01	560.05	6,620.51	6,060.46	274.99	.00	6,620.51
	PE-FHF						
A3140	540590	.00	265.00	583.00	485.00	.00	265.00
	Serv Rnd						
A3140	540620	9,709.32	9,710.00	9,710.00	9,709.33	.00	10,560.00
	Software						
A3140	540630	6,189.41	6,000.00	5,682.00	3,120.96	.00	6,000.00
	Stat Sup						
A3140	540660	1,660.96	2,052.00	2,699.14	1,079.52	.00	2,052.00
	Telephone						
A3140	540660 RTA	1,367.64	1,440.36	1,440.36	227.94	.00	1,440.36
	Telephone						
A3140	540731	12,107.58	30,095.00	29,931.00	8,461.80	.00	24,095.00
	Train St						





# TIOGA COUNTY, NEW YORK

## DRAFT

### Tioga County NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:		2023	2024	2024	2024	2024	2024	2025	
General Fund	Fund	ACTUAL	ORIG. BUD	REVISED BUD	ACTUAL	PROJECTION	Department	COMMENT	
A3140	540733	.00	.00	.00	.00	.00		.00	
A3140	581088	82,916.68	18,362.00	71,512.53	56,767.88	.00	94,330.84		
A3140	581088 RTA	.00	.00	.00	.00	.00	.00		
A3140	583088	53,267.31	58,163.55	47,055.25	30,958.87	.00	69,090.00		
A3140	583088 RTA	.00	.00	.00	.00	.00	.00		
A3140	584088	18,590.44	.00	16,473.61	10,527.44	.00	17,542.60		
A3140	584088 RTA	.00	.00	.00	.00	.00	.00		
A3140	585088	.00	.00	.00	.00	.00	.00		
A3140	585588	969.87	.00	857.50	559.28	.00	930.24		
A3140	585588 RTA	.00	.00	.00	.00	.00	.00		
A3140	586088	244,203.92	40,115.00	216,042.83	138,586.30	.00	215,415.32		
A3140	586088 RTA	.00	.00	.00	.00	.00	.00		
A3140	588988	244.66	.00	216.57	139.69	.00	234.88		
A3140	588988 RTA	.00	.00	.00	.00	.00	.00		
TOTAL Probation		1,088,278.25	881,312.75	1,056,527.58	536,860.98	.00	1,223,551.08		



# TIOGA COUNTY, NEW YORK

## DRAFT

### Tioga County NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 OPERATING BUDGET FOR PERIOD 99

ACCOUNTS FOR:		2023	2024	2024	2024	2024	2025
General Fund	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Department	COMMENT
A3142	Alternatives To Incarceration						
A3142	Alt To Inc	-107.50	-100.00	-100.00	-525.58	.00	-100.00
A3142	Sa Alt Inc	-23,793.58	-12,144.51	-12,144.51	.00	.00	-12,144.51
A3142	Salary Ft	12,981.75	21,525.00	21,525.00	7,285.53	.00	14,276.00
A3142	Salary Pt	.00	.00	.00	.00	.00	.00
A3142	Work Comp	.00	.00	.00	30.78	.00	.00
A3142	Salary Oth	.00	.00	.00	.00	.00	.00
A3142	Cont SVS	2,707.80	3,500.00	3,500.00	2,018.40	.00	3,500.00
A3142	St Ret	2,069.20	.00	1,811.56	1,272.00	.00	2,276.16
A3142	Social Sec	948.95	949.97	834.89	563.66	.00	1,092.00
A3142	Work Comp	381.81	.00	338.52	213.73	.00	382.40
A3142	unemp Ins	.00	.00	.00	.00	.00	.00
A3142	Disab Ins	20.44	.00	17.97	12.19	.00	21.76
A3142	Health Ins	3,491.54	.00	3,054.20	2,159.18	.00	3,863.68
A3142	Eap	5.09	.00	4.51	2.87	.00	5.12
TOTAL Alternatives To Incarc		-1,294.50	13,730.46	18,842.14	13,032.76	.00	13,172.61



# TIOGA COUNTY, NEW YORK

**DRAFT**

## Tioga County NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 OPERATING BUDGET FOR PERIOD 99

ACCOUNTS FOR: 2023 2024 2024 2024 2024 2025  
General Fund ACTUAL ORIG. BUD REVISED BUD ACTUAL PROJECTION Department COMMENT

ACCOUNTS FOR:	2023 ACTUAL	2024 ORIG. BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025
A3146 Sex Offender Program	123,840.00	123,840.00	123,840.00	123,840.00	.00	123,840.00
A3146 540140 Cont Svs	123,840.00	123,840.00	123,840.00	123,840.00	.00	123,840.00
TOTAL Sex Offender Program	123,840.00	123,840.00	123,840.00	123,840.00	.00	123,840.00
TOTAL General Fund	1,210,823.75	1,018,883.21	1,199,209.72	673,733.74	.00	1,360,563.69
TOTAL REVENUE	-168,229.42	-187,213.51	-247,213.51	-141,148.70	.00	-181,213.51
TOTAL EXPENSE	1,379,053.17	1,206,096.72	1,446,423.23	814,882.44	.00	1,541,777.20
GRAND TOTAL	1,210,823.75	1,018,883.21	1,199,209.72	673,733.74	.00	1,360,563.69

\*\* END OF REPORT - Generated by Zito, Angela \*\*



# TIOGA COUNTY, NEW YORK

## DRAFT

### Tioga County NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2025Z 2025 CAPITAL BUDGET FOR PERIOD 99

ACCOUNTS FOR:  
Capital Fund

		2023 ACTUAL	2024 ORIG. BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 Department Comment
H3140	Probation Capital	.00	.00	.00	.00	.00	.00
H3140	520060 Car/Truck	.00	.00	.00	.00	.00	.00
TOTAL Probation Capital		.00	.00	.00	.00	.00	.00
TOTAL Capital Fund		.00	.00	.00	.00	.00	.00
TOTAL REVENUE		.00	.00	.00	.00	.00	.00
TOTAL EXPENSE		.00	.00	.00	.00	.00	.00
GRAND TOTAL		.00	.00	.00	.00	.00	.00

\*\* END OF REPORT - Generated by Zito, Angela \*\*

# Budget Notes

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Org	Obj	2024 Budget	2025 Budget	Difference	Notes
13140 - Budget	540721 - Trial Costs Specific	\$500,000.00	\$500,000.00	\$0.00	
	<b>Org Total:</b>	<b>\$500,000.00</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	
13140 - Probation	415600 - Adoption Investigation Fee	(\$600.00)	(\$600.00)	\$0.00	
	415800 - Restitution Surcharge	(\$2,000.00)	(\$2,000.00)	\$0.00	
	415810 - Probation - Dwi Supervision Fe	(\$16,000.00)	(\$10,000.00)	\$6,000.00	Reducing Revenue as the amount of DWI's that we have received has reduced over the last several years. See attached excel spreadsheet. We have only met the original revenue of \$16000.00 3 times in the last 11 years.
	415811 - DWI-Probation Salary	(\$5,000.00)	(\$5,000.00)	\$0.00	
	422800 - Health Services-Other Gov	\$0.00		\$0.00	
	427050 - Gifts And Donations	\$0.00		\$0.00	
	433100 - State Aid-Probation	(\$105,205.00)	(\$105,205.00)	\$0.00	
		\$0.00		\$0.00	
	433160 - State Aid-Enhanced Prob Supr O	(\$18,566.00)	(\$18,566.00)	\$0.00	
	433170 - State Aid- Ignition Interlock	(\$3,678.00)	(\$3,678.00)	\$0.00	
	433180 - State Aid - STSJP	(\$7,000.00)	(\$7,000.00)	\$0.00	
	433182 - State Aid -Raise the Age	(\$16,920.00)	(\$16,920.00)	\$0.00	
	510010 - Fulltime	\$811,802.56	\$873,137.56	\$61,335.00	
	510020 - Part Time/Temporary	\$25,000.00	\$25,000.00	\$0.00	
		\$0.00		\$0.00	
	510030 - Overtime Pay Only	\$5,000.00	\$5,000.00	\$0.00	
	510040 - Workers Compensation	\$0.00		\$0.00	
	510050 - All Other-On Call,Cloth,Stipe,	\$0.00		\$0.00	
	520060 - Car/Truck	\$0.00		\$0.00	



Prj	Obj	2024 Budget	2025 Budget	Difference	Notes
13140 - Probation	520070 - Chairs	\$400.00	\$400.00	\$0.00	
	520200 - Office Equipment	\$1,500.00	\$1,500.00	\$0.00	
	520215 - Personal Protective Equip	\$4,500.00	\$4,000.00	(\$500.00)	Reduce to cover increase in 540630 Software
	540070 - Car Maintenance	\$1,600.00	\$1,500.00	(\$100.00)	Reduce to cover increase in 540630 Software
	540080 - Clinic Supplies	\$4,250.00	\$4,000.00	(\$250.00)	Reduce to cover increase in 540630 Software
	540140 - Contracting Services	\$0.00		\$0.00	
	540180 - Dues	\$1,300.00	\$1,300.00	\$0.00	
	540220 - Automobile Fuel	\$2,200.00	\$2,200.00	\$0.00	
	540320 - Leased/Service Equipment	\$1,000.00	\$1,000.00	\$0.00	
	540340 - Literature	\$2,800.00	\$2,800.00	\$0.00	
	540360 - Meals/Food	\$1,000.00	\$1,000.00	\$0.00	
	540390 - Mileage Expense	\$500.00	\$500.00	\$0.00	
	540420 - Office Supplies	\$100.00	\$100.00	\$0.00	
		\$0.00		\$0.00	
	540480 - Postage	\$0.00		\$0.00	
	540487 - Program Expense	\$1,000.00	\$1,000.00	\$0.00	
		\$19,505.77	\$19,505.77	\$0.00	Rollover balance
		\$6,620.51	\$6,620.51	\$0.00	Rollover balance
	540590 - Services Rendered	\$265.00	\$265.00	\$0.00	
	540620 - Software Expense	\$9,710.00	\$10,560.00	\$850.00	2025 increase of contract. see estimate.
	540630 - Stationery Supplies	\$6,000.00	\$6,000.00	\$0.00	
	540660 - Telephone	\$2,052.00	\$2,052.00	\$0.00	
		\$1,440.36	\$1,440.36	\$0.00	
	540731 - Training/State Required	\$30,095.00	\$24,095.00	(\$6,000.00)	Reduce training to cover for the reduction of \$6,000.00 for DWI Supervision Revenues.
	540733 - Training/All Other	\$0.00	\$0.00	\$0.00	

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Org	Obj	2024 Budget	2025 Budget	Difference	Notes
13140 - Probation	581088 - State Retirement Fringe	\$18,362.00	\$94,330.84	\$75,968.84	
		\$0.00		\$0.00	
	583088 - Social Security Fringe	\$58,163.55	\$69,090.00	\$10,926.45	
		\$0.00		\$0.00	
	584088 - Workers Compensation Fringe	\$0.00	\$17,542.60	\$17,542.60	
		\$0.00		\$0.00	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$0.00	\$930.24	\$930.24	
		\$0.00		\$0.00	
	586088 - Health Insurance Fringe	\$40,115.00	\$215,415.32	\$175,300.32	
		\$0.00		\$0.00	
	588988 - EAP Fringe	\$0.00	\$234.88	\$234.88	
		\$0.00		\$0.00	
	<b>Org Total:</b>	<b>\$881,312.75</b>	<b>\$1,223,551.08</b>	<b>\$342,238.33</b>	
13142 - Alternatives to Incarceration	415150 - Alternatives To Incarceration	(\$100.00)	(\$100.00)	\$0.00	
	433120 - State Aid-Alternatives To Inca	(\$12,144.51)	(\$12,144.51)	\$0.00	
	510010 - Fulltime	\$21,525.00	\$14,276.00	(\$7,249.00)	
	510020 - Part Time/Temporary	\$0.00		\$0.00	
	510040 - Workers Compensation	\$0.00		\$0.00	
	510050 - All Other-On Call,Cloth,Stipe,	\$0.00		\$0.00	
	540140 - Contracting Services	\$3,500.00	\$3,500.00	\$0.00	
	581088 - State Retirement Fringe	\$0.00	\$2,276.16	\$2,276.16	
	583088 - Social Security Fringe	\$949.97	\$1,092.00	\$142.03	
	584088 - Workers Compensation Fringe	\$0.00	\$382.40	\$382.40	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$0.00	\$21.76	\$21.76	
	586088 - Health Insurance Fringe	\$0.00	\$3,863.68	\$3,863.68	

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Org	Obj	2024 Budget	2025 Budget	Difference	Notes
13142 - Alternatives to Incarceration	588988 - EAP Fringe	\$0.00	\$5.12	\$5.12	
	<b>Org Total:</b>	<b>\$13,730.46</b>	<b>\$13,172.61</b>	<b>(\$557.85)</b>	
13146 - Sex Offender Program	540140 - Contracting Services	\$123,840.00	\$123,840.00	\$0.00	
	<b>Org Total:</b>	<b>\$123,840.00</b>	<b>\$123,840.00</b>	<b>\$0.00</b>	
<b>Grand total for all Orgs:</b>		<b>\$1,518,883.21</b>	<b>\$1,860,563.69</b>	<b>\$341,680.48</b>	