

**TIOGA COUNTY PLANNING BOARD
MEETING MINUTES
June 21st, 2017
Ronald E. Dougherty County Office Building
LEGISLATIVE Conference Room – Main Floor
56 Main Street, Owego, NY
7:00 PM**

I. CALL TO ORDER AND INTRODUCTIONS

- Chairman D. Chrzanowski called the meeting to order at 7:03 PM.

II. ATTENDANCE

A. Planning Board Members:

Present: Doug Chrzanowski, Grady Updyke, John Current, Pam Moore, William Dimmick III, Sarah Titus, Georgeanne Eckley

Excused: Chris Curry, Jason Bellis, Tim Pollard, James Tornatore

Absent:

B. Ex Officio Members:

C. Local Officials:

D. 239m Review:

E. Guests: Jordan Jardine

F. Staff: Elaine Jardine

III. APPROVAL OF AGENDA

- Approval of agenda as corrected.

S. Titus/J. Current/Carried

None Opposed

No Abstentions

IV. APPROVAL OF MINUTES

- Approval of April 19, 2017.

W. Dimmick, III/J. Current/Carried

None Opposed

No Abstentions

V. PRIVILEGE OF THE FLOOR

- None heard.

VI. CORRESPONDENCE

- Folder passed around.

VII. NEW BUSINESS

A. 239 Reviews

1. County Case 2017-013: Town of Owego, Zoning Amendment, Signage Regulations

The Town of Owego Planning and Zoning Department has determined based on past requests for sign area variances, that certain restrictions regarding signage needs to be updated to today’s standards. The main changes involve size of signs in Highway Interchange (HIC) zoning districts and the allowance for electronic message signs, and the establishment of Gateway Signs. Currently the size of signs allowed in HIC zoning districts is half the size of signs allowed in the General Business (GB) zoning districts. The proposed changes in §125-42 Signs of the Supplementary Regulations Article will cause sign size regulations to be consistent in both the GB and HIC zoning districts.

Another major amendment is to update the definition of a sign that is digital or electronic in nature. The old definition of SIGN, FLASHING, SCINTILLATING or MOVING is replaced with SIGN, ELECTRONIC MESSAGE. This new definition will apply to all respective zoning code and new applicable signs.

The last major amendment establishes §125-42 Item F – Gateway Signs. Gateway Signs will be allowed for the purpose of welcoming drivers traveling on major thoroughfares to the Town of Owego and will contain off-site changing business advertisements, most likely in the form of an electronic message sign.

Minor changes include the addition of a monument sign definition, a statement that sign construction must comply with NYS Uniform Fire Prevention and Building Code standards and regulations, and updates submission type from blueprints to drawings.

Many of these proposed zoning amendments related to signage are necessary housekeeping efforts based on the experience of past area variance applications. The updates, the allowance of electronic message signs and gateway signs are changes that relate to today’s relevance and situation.

Staff recommends approval of the zoning amendments with the condition that Town of Owego completes the SEQR Type 1 action Full EAF analysis.

- Q. D. Chrzanowski** – Do you know where Debra derived the information for regulation of the frequency of message change? **A. E. Jardine** – I believe from NYS DOT standards for electronic signs.
Q. P. Moore- Is there a definition of what animation means? **A. E. Jardine** – No, it is just the general knowledge that changes between messages on electronic signs will be direct and not involve any type of transition.

Discussion ensued on gateway signs.

Motion to recommend approval of the zoning amendments:

J. Current/P. Moore/Carried	
Yes	7
No	0
Abstention	0

B. Town of Candor 239 Intermunicipal Agreement

E. Jardine explained that specific additions are needed to this existing agreement due to the fact that Town of Candor now considers their Uniform Fire Prevention and Building Code to be part of the zoning ordinance. Added items include the Town of Candor Board of Appeals as a party to this agreement, and filtering out area variances for residential uses, as well as variances of 15 feet or less from county and state roads.

Motion to approve the updated Town of Candor / TCPB 239 referral intermunicipal agreement:

S. Titus/J. Current/Carried	
Yes	7
No	0
Abstention	0

VIII. REPORTS

A. Local Bits and Pieces

1. Town of Candor – J. Bellis

- Not in attendance.

2. Town of Nichols – P. Moore

- Town may not be in compliance with management of the Cady Library Librarian.

3. Town of Berkshire – T. Pollard

- Not in attendance.

4. Town of Tioga – D. Chrzanowski

- No report.

5. Village of Waverly – W. Dimmick III

- No report.

6. Village of Owego – G. Eckley

- No report.

7. Town of Newark Valley – S. Titus

- Planning Board held public hearing for Comp Plan Draft. Now the draft will go to E. Jardine for informal review and advice.

8. Village of Newark Valley – J. Tornatore

- Not in attendance.

9. Town of Owego – J. Current

- No report.

10. Town of Barton – G. Updyke

- No report.

11. Town of Richford - vacant

12. Spencer – vacant

- B. Staff Report: E. Jardine asked the TCPB members about training topics for the fall, since it appears that the new SEQR law revisions will not be effective in that timeframe. It was decided that HUD subsidized housing was a good topic.

IX. OLD BUSINESS

- None.

X. ADJOURNMENT

- A. Next Meeting July 19th, 2017 @ 7:00 PM in the Legislature Conference Room.
B. Motion made to adjourn at 7:33 PM.W. Dimmick, III/J. Current/Carried.

Respectfully submitted,
Elaine Jardine, Tioga County Planning Director
Economic Development and Planning