



**TIOGA COUNTY  
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA  
July 7, 2022  
9:00 am**

- MINUTES APPROVAL for June 9, 2022
- FINANCIAL
  - YTD Budget Summary
- OLD BUSINESS
  - None
- NEW BUSINESS
  - Buildings and Grounds
  - Highway Department
  - Capital Projects
- PERSONNEL
  - None
- RESOLUTIONS
  - Authorize the Implementation and Funding 9754.57
  - Award Parking Lot at Public Safety Building
  - Authorize Continuance of out-of-title pay – Public Works
  - Authorize out-of-title pay – Public Works
  - Authorize Purchase of former Town of Owego Highway Garage
- PROCLAMATIONS
  - None
- ADJOURNMENT



TIOGA COUNTY  
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES  
Thursday, June 9, 2022  
9:00 am

- ATTENDANCE
  - Legislators
    - Marté Sauerbrey, Legislative Chair
    - Dale Weston, Public Works Committee Chairman
    - Ron Ciotoli, Public Works Committee
    - Barbara Roberts, Public Works Committee
    - William Standinger, Public Works Committee
  - Staff
    - Gary Hammond, Commissioner
    - Richard Perkins, Deputy Commissioner
    - Barbara Cushman, Secretary to the Commissioner
  - Guests
    - Cathy Haskell, Legislative Clerk
    - Peter DeWind, Tioga County Attorney
    - Elaine Jardine, County Planning Director
    - Ellen Pratt, Sustainability Manager
- MISCELLANEOUS
  - Elaine Jardine and Ellen Pratt presented a potential plan to develop a Government Operations Climate Action Plan per NYS guidelines to the committee. A decision to apply for a grant would need to be made by Friday, June 24<sup>th</sup> so that a resolution could be submitted at the July meeting. Further discussion is needed before a decision is made.
- APPROVAL OF MINUTES
  - A motion to approve the minutes as submitted for May 5, 2022 was made by Mr. Standinger, 2<sup>nd</sup> by Mr. Ciotoli. All in favor. Motion Carried.
- FINANCIAL
  - YTD Budget Summary was shared with the committee. The department is currently well under budget.
- OLD BUSINESS
  - None

## Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- **NEW BUSINESS**

- Mr. Hammond reported on Buildings and Grounds.
  - A sewer line at Public Safety Building was unclogged.
  - Mowing operations are ongoing at all county office buildings. There was a request from the treasurer's office that Public Works mow a number of properties in the village that have been foreclosed on. After much discussion the committee decided that mowing of the foreclosed properties should be contracted out and paid by the treasurer's office. Public Works administration will request bids.
  - The dental van was transported from Candor to Spencer.
  - A floor in a rest room at 56 Main Street was replaced.
  - Ceiling tiles were installed in the basement of 56 Main Street so that CCE can utilize the kitchen area.
  - Light bulbs were replaced with LED bulbs on the 3<sup>rd</sup> floor of the Court Annex per the court's request.
  - A work station was moved to a new room on the 3<sup>rd</sup> floor of the Court Annex per the court's request.
  - An empty room on the 3<sup>rd</sup> floor of the Court Annex was painted per the court's request.
  - Weeding and mulching was done at various county buildings.
  - Mr. Hammond requested permission to research an existing Town of Owego building that could be retrofitted for a truck wash facility for considerably less than the cost of a new building. The committee gave their approval to gather information on this option.
- Mr. Hammond reported on the Highway Department.
  - Crossover and driveway pipes were changed on Day Hollow Road.
  - Ditching operations are ongoing.
  - Patching operations are ongoing.
- Mr. Perkins gave an update on the Capital Projects
  - Bridge Preventative Maintenance Phase VIII construction will begin this summer.
  - Harnick Road Bridge is under preliminary design phase.
  - Culvert Program is under preliminary design phase in our office.
  - HVAC Controls at HHS Building has been bid. Resolutions are included to amend the Public Works budget and to award construction.
  - 56 Main Street HVAC parts have been ordered, but have a 10-12 week delivery time. Project completion is expected the middle of October.
  - Chiller at Public Safety Building bids were opened last week and came in considerably higher than expected. After further review, and meeting

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with other engineers and contractors, there may be a cheaper way to complete this project. This project is on hold while other options are reviewed.

- Michigan Hollow Road Culvert is under preliminary design phase. It is anticipated to cost \$800,000.00
- Talcott Street Pier Repairs construction is expected to begin next month.
- Park Settlement Road Bridge was bid. Resolutions are included to amend the Public Works budget and to award construction.
- Public Safety Building Parking Lot is currently out to bid.
- Glen Road and East Berkshire Road Pavement Overlay projects are currently out to bid.
- Corporate Drive reconstruction is expected to be out to bid next week.

- PERSONNEL

- None

- RESOLUTIONS

- Recognizing Alan Ervay's 20 Years of Dedicated Service to Tioga County
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye). Carried
- Authorize the Implementation and Funding 9754.94 Culvert Program
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye). Carried
- Amend Budget and Transfer Funds HVAC Controls HHS Building
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye). Carried
- Amend Budget and Transfer Funds Park Settlement Road Pier Repairs
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye). Carried
- Award Contract for Park Settlement Road Pier Repairs
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye). Carried
- Award Contract for HVAC Controls at HHS Building
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye). Carried

- PROCLAMATIONS

- None

- ADJOURNMENT

- Mr. Weston adjourned the meeting at 10:25 am

TIOGA COUNTY, NEW YORK

## Department of Public Works

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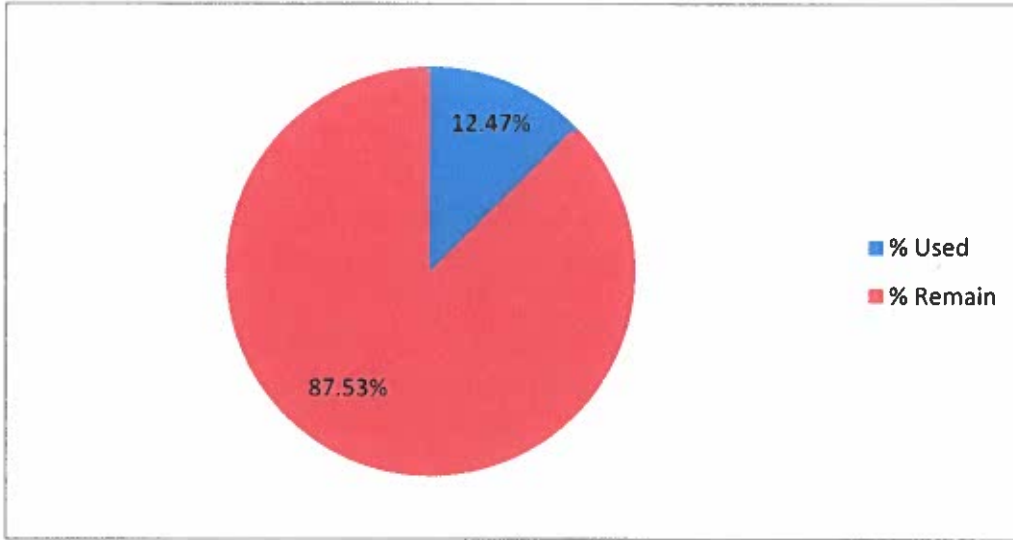


Respectfully submitted,

Gary Hammond, P.E.  
Commissioner of Public Works

DRAFT

## June 30 2022 Budget Summary



		% Used	% Remain
A1490	PW Admin	47.85%	52.15%
A1620	Building & Grounds	41.73%	58.27%
A1621	Buildings HHS	45.01%	54.99%
D5110	Maint. Roads & Bridges	37.81%	62.19%
DM5130	Road Machinery	51.51%	48.49%
H1620	Capital B&G	1.14%	98.86%
H1621	Capital HHS Building	12.82%	87.18%
H5110	Capital Roads & Bridges	1.22%	98.78%
H5130	Capital Equipment	13.22%	86.78%
	<b>Overall</b>	<b>12.47%</b>	<b>87.53%</b>

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -22

AUTHORIZING THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS OF A TRANSPORTATION FEDERAL-AID PROJECT AND APPROPRIATING FUNDS

WHEREAS: A project for the Tioga County Bridge Preventative Maintenance Program Phase 8 (FFY 2022), PIN 9754.57 (the Project) is eligible for funding under Title 23 U.S. Code, as amended that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-Federal Funds; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the costs of the Preliminary Engineering/Design and Construction, Construction Support and Construction Inspection work.

NOW, THEREFORE, the Tioga County Legislature, duly convened does hereby

RESOLVED: That the Tioga County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorized the County of Tioga to pay in the first instance 100% of the Federal and non-Federal share of the cost of the Construction, Construction Support and Construction Inspection work for the Project or portions thereof; and it is further

RESOLVED: That the sum of \$285,000 is hereby appropriated from account D5110.540050 and made available to cover the costs of participation in the above phase of the Project; and it is further

RESOLVED: That in the event the full Federal and non-Federal share costs of the project exceeds the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof, and it is further

RESOLVED: That the Chair of the Tioga County Legislature be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Tioga with the New York State Department of Transportation in connection with the

advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED: This Resolution shall take effect immediately.



REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -22

AWARD BID FOR PARKING LOT  
AT PUBLIC SAFETY

WHEREAS: The Commissioner of Public Works budgeted for this project; and

WHEREAS: On June 14, 2022 the Department of Public Works received sealed bids from the following contractors:

<b>Broome Bituminous Products, Vestal NY</b>	<b>\$184,245.00</b>
Barrett Paving, Binghamton NY	\$189,100.00

Therefore be it

RESOLVED: That the Tioga County Legislature award the bid to the low bidder, Broome Bituminous Products, Vestal NY not to exceed \$184,245.00 to be paid out of the Paving Projects Account H1620.521914

REFERRED TO:

PUBLIC WORKS COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -22

AUTHORIZE CONTINUANCE OF  
OUT OF TITLE PAY - PUBLIC WORKS  
DEPARTMENT

WHEREAS: In accordance with the CSEA collective bargaining agreement Article 4, Section E, Legislative approval is required to authorize out of title pay; and

WHEREAS: Due to the needs of the department, the Commissioner of Public Works assigned Mechanic Working Supervisor duties to Dereck Grier, Automotive Mechanic II (CSEA SG 4), as of March 10, 2022; and

WHEREAS: Out-of-title pay was granted for the period of March 10, 2022 through June 18, 2022 per resolution #158-22; and

WHEREAS: Due to a retirement, the work of the Mechanic Working Supervisor (CSEA SG 1) position would not be done by the incumbent after June 18, 2022; and

WHEREAS: The Commissioner of Public Works will have an ongoing need to continue having Grier perform out-of-title work beyond June 18, 2022; and

WHEREAS: The position of Mechanic Working Supervisor is expected to be filled on July 9, 2022; therefore be it

RESOLVED: That the Legislature authorizes out-of-title pay for Derek Grier, which is reflective of a retroactive hourly rate increase of \$4.93/hour effective June 19, 2022; and be it further

RESOLVED: That said out-of-title pay shall continue through July 8, 2022.

REFERRED TO:

PUBLIC WORKS COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -22

AUTHORIZE OUT OF TITLE PAY  
PUBLIC WORKS DEPARTMENT

WHEREAS: In accordance with the CSEA collective bargaining agreement Article 4, Section E, Legislative approval is required to authorize out of title pay; and

WHEREAS: Due to numerous absences within the Road Machinery Department there was a need for coverage within this department; and

WHEREAS: The Commissioner of Public Works assigned Automotive Mechanic II (CSEA SG 4) duties to Robert Pipher, Motor Equipment Operator I (CSEA SG 8) from February 28, 2022 through May 10, 2022 for a total of 196.5 hours, beyond 20 calendar days; therefore be it

RESOLVED: That the Legislature authorizes out-of-title pay for Robert Pipher, which is reflective of a retroactive hourly rate increase of \$3.01/hour for 196.5 hours, a total of \$591.47.

REFERRED TO:

PUBLIC WORKS COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -22

AUTHORIZE PURCHASE OF FORMER  
TOWN OF OWEGO HIGHWAY GARAGE

WHEREAS: Tioga County Department of Public Works is in need of a facility to wash vehicles and equipment to prolong their service life; and

WHEREAS: The building of a new structure solely for this purpose is cost prohibitive; and

WHEREAS: The Town of Owego Highway Department has moved into a newly constructed facility; and

WHEREAS: The former Town of Owego garage will serve the needs of the Tioga County Department of Public Works; and

WHEREAS: The Tioga County Legislature has granted the utilization of American Recovery Plan Act (ARPA) Funds for the sum of \$200,000 to cover the purchase of the vacated Town of Owego Highway Facility under the ARPA Provision of Governmental Services; therefore be it

RESOLVED: That the Legislature authorizes the purchase of the vacated Town of Owego Highway Facility for the sum of \$200,000.00 to be paid out of H1 620 520994 M7674.

To: H1 620 520994 M7674 ARPA Building Construction \$200,000.00