



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA
June 9, 2022
9:00 am

- MINUTES APPROVAL for May 5, 2022
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Government Operations Climate Action Plan
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
- PERSONNEL
 - None
- RESOLUTIONS
 - Recognizing Alan Ervay's 20 Years of Dedicated Service to Tioga County
 - Authorize the Implementation and Funding 9754.94 Culvert Program
 - Amend Budget and Transfer Funds HVAC Controls HHS Building
 - Amend Budget and Transfer Funds Park Settlement Road Pier Repairs
 - Award Contract for Park Settlement Road Pier Repairs
 - Award Contract for HVAC Controls at HHS Building
- PROCLAMATIONS
 - None
- ADJOURNMENT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, May 5, 2022
9:00 am

- ATTENDANCE
 - Legislators
 - Marté Sauerbrey, Legislative Chair
 - Dale Weston, Public Works Committee Chairman
 - Ron Ciotoli, Public Works Committee
 - Barbara Roberts, Public Works Committee
 - William Standinger, Public Works Committee
 - Staff
 - Gary Hammond, Commissioner
 - Richard Perkins, Deputy Commissioner
 - Barbara Cushman, Secretary to the Commissioner
 - Guests
 - Cathy Haskell, Legislative Clerk
- APPROVAL OF MINUTES
 - A motion to approve the minutes as submitted for April 7, 2022 was made by Mr. Standinger, 2nd by Mr. Ciotoli. All in favor. Motion Carried.
- FINANCIAL
 - YTD Budget Summary was shared with the committee. The department is currently well under budget. Mr. Hammond stated that he is having difficulty ordering and purchasing equipment.
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Mr. Hammond reported on Buildings and Grounds.
 - New LED bulbs were installed on the first floor at 56 Main Street. A new fixture was installed by the mailbox.
 - A new work station was installed in DMV.
 - Snow removal has been finished up for the season.
 - A portable generator was installed at Ballou Road Tower for 2 days during the power outage.
 - Storm damage was cleaned up.

Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- A resolution is being submitted for a budget amendment and transfer of funds for the HVAC installation in the new ED&P offices as well as the DMV offices.
- A meeting was held with the Mayor and Deputy Mayor of Waverly regarding possibly leasing some space within the Village Office Building for Mental Health and a DMV office.
- Mr. Hammond reported on the Highway Department.
 - Sanding and plowing operations were finished up for the season.
 - Storm damage cleanup was done.
 - Cold patching and hot patching operations were done.
 - The catch basin was repaired on Pennsylvania Avenue.
 - Some driveway pipes were replaced.
 - Ditching operations are ongoing.
 - A washout on Gaskill Road was repaired.
 - Guide rail on Halsey Valley Road was repaired.
 - Bridge washing operations are ongoing.
- Mr. Perkins gave an update on the Capital Projects
 - Bridge Preventative Maintenance Phase VIII was bid. A resolution is included to award the bid.
 - Harnick Road Bridge in under preliminary design.
 - Culvert Program is under preliminary design in our office.
 - HVAC Controls at HHS Building and the Chiller at Public Safety Building should be out to bid next week.
 - A meeting was held with an engineering firm regarding Michigan Hollow Road Culvert. We are hoping to get the old culvert removed and replaced this year.
 - Talcott Street Pier Repairs construction should start in July.
 - We were able to obtain a permit from the DEC for Park Settlement Road Bridge. This should be out to bid in a couple weeks.
 - Corporate Drive reconstruction is under design in our office.
 - Mr. Hammond stated that we may be looking at some upcoming funding through the BMTS. Anticipated projects include paving Day Hollow spur, Bodle Hill and Taylor Roads and well as Stanton Hill Road. Also included is a culvert replacement on Day Hollow Road at Steels Hill and a bridge replacement on Glenmary Drive
- PERSONNEL
 - None

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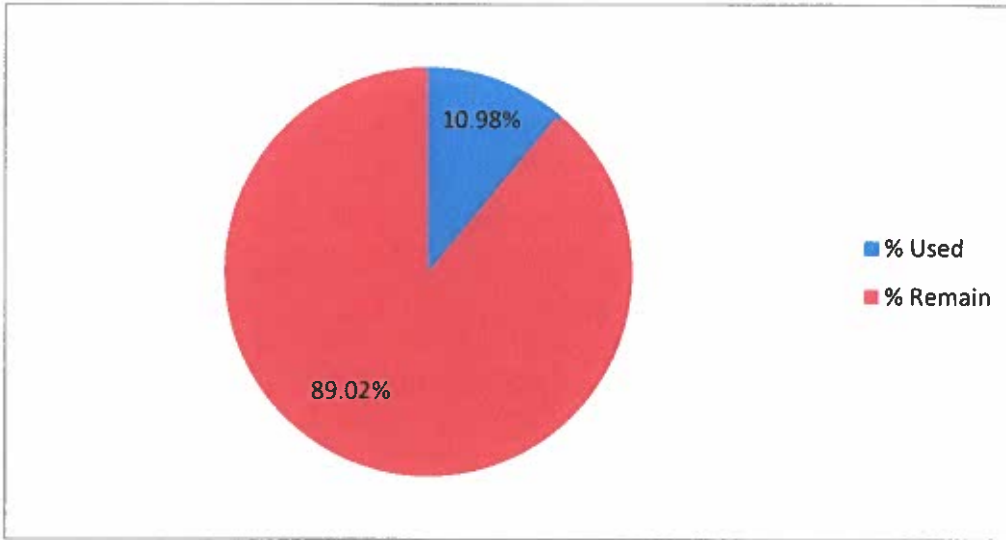
Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- RESOLUTIONS
 - Authorize Out Of Title Pay - Public Works
 - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye). Carried
 - Authorize Wage Reallocations within CSEA Salary Schedule – Public Works
 - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye). Carried
 - Amend Budget and Transfer Funds 56 Main HVAC
 - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye). Carried
 - Authorize Contract Renewal T&K Elevator
 - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye). Carried
 - Award Bridge Preventative Maintenance Phase VIII Construction
 - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye). Carried
 - Award 56 Main HVAC Contract
 - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye). Carried
- PROCLAMATIONS
 - None
- ADJOURNMENT
 - Mr. Weston adjourned the meeting at 9:55 am

Respectfully submitted,

Gary Hammond, P.E.
Commissioner of Public Works

June 3 2022 Budget Summary



		% Used	% Remain
A1490	PW Admin	40.33%	59.67%
A1620	Building & Grounds	35.04%	64.96%
A1621	Buildings HHS	38.10%	61.90%
D5110	Maint. Roads & Bridges	32.74%	67.26%
DM5130	Road Machinery	43.85%	56.15%
H1620	Capital B&G	1.01%	98.99%
H1621	Capital HHS Building	15.09%	84.91%
H5110	Capital Roads & Bridges	1.26%	98.74%
H5130	Capital Equipment	13.22%	86.78%
	Overall	10.98%	89.02%

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -22

RECOGNIZING ALAN ERVAY'S
20 YEARS OF DEDICATED SERVICE
TO TIOGA COUNTY

WHEREAS: Alan Ervay started his employment with Tioga County as Automotive Mechanic II of Public Works June 10, 2002; and was promoted to Mechanic/Working Supervisor on July 26, 2006; and

WHEREAS: Alan Ervay has been a dedicated and loyal employee in the performance of his duties and responsibilities during the past 20 years to the Public Works Department. He has earned the respect of his colleagues and peers throughout Tioga County; and

WHEREAS: Mr. Ervay is retiring on June 18, 2022; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Alan Ervay for his 20 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this dedicated and outstanding employee, Alan Ervay.

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -22

AUTHORIZING THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS OF A TRANSPORTATION FEDERAL-AID PROJECT AND APPROPRIATING FUNDS

WHEREAS: A project for the Tioga County Culvert Program Phase 1 (FFY 2022), PIN 9754.94 (the Project) is eligible for funding under Title 23 U.S. Code, as amended that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-Federal Funds; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the costs of the Preliminary Engineering/Design, Right-of-Way Incidentals and Right-of-Way Acquisition work.

NOW, THEREFORE, the Tioga County Legislature, duly convened does hereby

RESOLVE: That the Tioga County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorizes the County of Tioga to pay in the first instance 100% of the Federal and non-Federal share of the cost of the Right-of-Way Incidentals and Right-of-Way Acquisition work for the Project or portions thereof; and it is further

RESOLVED: That the sum of \$17,400 is hereby appropriated from account H5110.520003.H1008 and made available to cover the costs of participation in the above phase of the Project; and it is further

RESOLVED: That in the event the full Federal and non-Federal share costs of the project exceeds the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof, and it is further

RESOLVED: That the Chair of the Tioga County Legislature be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Tioga with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of

the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED: This Resolution shall take effect immediately.

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -22 AMEND BUDGET AND TRANSFER FUNDS
PUBLIC WORKS

WHEREAS: Tioga County has budgeted for replacement of the HVAC controls at the HHS Building; and

WHEREAS: The Commissioner has received bids for the new installation of the HVAC system and there are insufficient funds for this project in the current budget; and

WHEREAS: Budget Amendments require Legislative approval; therefore be it

RESOLVED: That funding be transferred as follows:

From:

H390900	Fund Balance-Unrestricted	\$166,000
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To:

H1621.520926	HVAC Control System	\$166,000
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REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -22 AMEND BUDGET AND TRANSFER FUNDS
PUBLIC WORKS

WHEREAS: Tioga County has a bridge in need of repair due to an inspection by NYSDOT; and

WHEREAS: The Commissioner has received bids for the pier repair to Park Settlement Bridge and there are no funds for this project in the current budget; and

WHEREAS: Budget Amendments require Legislative approval; therefore be it

RESOLVED: That funding be transferred as follows:

From:

H390900	Fund Balance-Unrestricted	\$170,000
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To:

H51 10.540002.H1504	Park Settlement Bridge	\$170,000
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REFERRED TO: PUBLIC WORKS

RESOLUTION NO. -22 AWARD CONTRACT FOR THE REPAIRS TO
PARK SETTLEMENT BRIDGE

WHEREAS: Tioga County has a bridge in need of repair due to a NYSDOT inspection; and

WHEREAS: The Commissioner of Public Works received two sealed bids on June 2, 2022 and the bids came in as follows:

Economy Paving Co. Inc.	\$164,644.46
R. DeVincentis Construction	\$178,000.00

And;

WHEREAS: Tioga County DPW completed the review of the bids and finds the low bidder, Economy Paving Co. Inc., Cortland, NY meets all of the qualifications of the specifications; therefore be it

RESOLVED: That the Tioga County Legislature authorize awarding the contract to Economy Paving Co. Inc., Cortland, NY not to exceed \$164,644.46 to be paid out of the following account:

H51 10.540002.H1504 – Park Settlement Bridge

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -22 AWARD HVAC CONTROL CONTRACT
FOR THE HHS BUILDING

WHEREAS: Tioga County has budgeted funds for the replacement of the HVAC Controls at the HHS Building; and

WHEREAS: The Commissioner of Public Works received one sealed bid on June 1, 2022 and the bid came in as follows:

Postler & Jaeckle Corporation, Endicott NY	\$492,420.00 Base Bid
	\$229,115.00 Alt #1

And;

WHEREAS: Tioga County DPW completed the review of the bid and finds the low bidder Postler & Jaeckle Corporation, Endicott, NY meets all of the qualifications of the specifications; therefore be it

RESOLVED: That the Tioga County Legislature authorize awarding the BASE BID contract to Postler & Jaeckle Corporation, Endicott, NY not to exceed \$492,420.00 to be paid out of the following account:

H1621.520926 – HVAC Control System