

# **PUBLIC SAFETY COMMITTEE AGENDA**

## **SHERIFF'S OFFICE**

**September 3, 2024**

**2:30 PM**

- **APPROVAL OF MINUTES — June 4, 2024; July 2, 2024; August 6, 2024**
- **FINANCIAL**
  - **August YTD Report**
- **OLD BUSINESS**
  - **2025 Budget**
- **NEW BUSINESS**
  - **Jail camera project**
  - **Vesta Next Gen 911 planning**
  - **E911 dispatch center upgrade**
  - **New building / garage project**
  - **Planning for new LPR**
  - **Multi agency training**
- **PERSONNEL**
  - **Update on Vacancies**
- **RESOLUTIONS**
  - **Approve 2025 STOP DWI Plan**
  - **Approve sole source purchase Motorola Solutions license plate recognition system Sheriff's Office**
- **ADJOURNMENT**

## PUBLIC SAFETY MEETING

**June 4, 2024**

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, June 4, 2024, which started at 2:30 PM and ended at 2:55 PM.

### Present:

Keith Flesher	Chair, Public Safety
William Standinger III	Legislator {Committee Member}
Barb Roberts	Legislator {Committee Member}
Marte Sauerbrey	Chair of the Legislator
Gary Howard	Sheriff, Sheriff's Office
Brian Cain	Director, Probation
Corinne Cornelius	Director, Office of Emergency Services
Bob Williams	Asst. Coordinator, Office of Emergency Services

GUEST: Cathy Haskell, Legislative Clerk

ABSENT: Peter DeWind, County Attorney

### APPROVAL OF MINUTES:

The *March 5, 2024; April 2, 2024, and May 7, 2024* minutes were accepted with no corrections or changes

**Motion by:** William Standinger III to accept the March 5, 2024, April 2, 2024, and May 7, 2024 Minutes.

**Second:** Barb Roberts

All in Favor - Carried

### OFFICE OF EMERGENCY SERVICES – Corinne Cornelius:

### FINANCIAL:

- May YTD Report – Budget within

### OLD BUSINESS:

- Radio Project – Motorola submitted a change order to include the cost of a shelter. Resolution regarding this change order. The VESTA phone system equipment was delivered downstairs to conduct training and to ensure all equipment is complete. This will allow for a live cutover of the system. The furniture for dispatch is now due to arrive August 6<sup>th</sup>. This delays the project two (2) weeks but will allow county IT additional time to ensure that fiber is complete. Motorola is climbing towers for final tower. We are approximately 3-4 weeks from being able to begin site construction. We are considering working with a consultant to ensure that the project continues to run smoothly.
- CAD Project – Candor Village Police is now on the CAD system. We will be monitoring them to ensure that they are on the map and active.
- EMS – No significant changes in county EMS coverage. The issues being manpower shortages.
- Emergency Management – Nothing new to report at this time.
- Threat Assessment Team – Hosted the BTERC training May 21-23<sup>rd</sup>. It was very well attended with over 31 attendees, mostly Tioga County partners.
- FIRE – Fire Departments have continued to be very busy.

#### **NEW BUSINESS:**

- None

#### **PERSONNEL:**

- Deputy Director position was closed and interviews are being scheduled.

#### **RESOLUTIONS:**

- Amend Agreement with Motorola Change Order #5
- Modify 2024 Budget and Appropriation of Funds
- Authorize Submission of FY2023 Domestic Terrorism Prev Grant
- Authorize Submission of EMPGA24

*\*\*Committee agreed to move these resolutions forward*

#### **PROBATION – Brian Cain:**

#### **FINANCIAL:**

- Expended 46% of 2024 budget - on track
- \$790 of DWI Supervision fee collected in May. \$4,270 collected in 2024
- \$81,697.81 in restitution and surcharge collected in May. \$91,804.05 collected to date in 2024

**NEW BUSINESS:**

- Staffing – There are currently two (2) unfilled Probation Officer positions. Three (3) candidates have been interviewed to date.
- Training – All Probation Officers attend the Threat Evaluation and Reporting Course (TERC) organized by Emergency Management. Probation Director will be attending the annual summer conference of the Council of Probation Administrators (COPA) in Oswego from Sunday, June 23, 2024 to Wednesday, June 26, 2024.
- Probation will be conducting its annual In-Service training/staff meeting at Hickories Park on Thursday, June 20, 2024, beginning at noon. The In-Service will be held in conjunction with staff and administrators from the Tioga County Department of Mental Hygiene as well as Tioga County Alcohol and Drug Services.
- Probation has provided Decision Points training within Candor High School during the Spring of 2024. Going to start it in Owego and Spencer Schools. In-school suspension youths are who we talk to regarding Decision Points.
- Quality Assurance (audit program). Probation continues to work toward implementation of this program. The Quality Assurance Program procedures should be finalized by the Fall of 2024.
- Received the Annual Plan – Block Grant – due July 1, 2024.
- Juvenile Delinquency Services – May of 2024 – there were three (3) Juvenile Delinquency Appearance Tickets (JDAT) Criminal Contempt in the First Degree, Criminal Mischief in the Third Degree, both Class E Felonies; and Criminal Mischief in the Fourth Degree, a Class A Misdemeanor; and a Forceful Touching charge. Twelve-year-old male committed a crime of Grand Larceny in the Fourth Degree, a Class E Felony. He stole \$600 from his babysitter's home. YTD: 9 plus recently received 3 more JD Appearance Tickets bringing that total up to 12. The newest three (3) JD Appearance Tickets charges stem from them breaking into the old school on Elm Street in Owego. That building is a hot spot for Juveniles.
- ATI Programs – Electronic Monitoring – will be installing two (2) more Alco Tags on probationers. Pre-Trial Release (PTR) – 22 people being supervised via the PTR. Community Service – WWP has resumed with a new Officer at the Tioga County Sheriff's Office.
- Court Ordered Investigations – 41 actives; Supervision – 181 cases; and Violation of Probation petitions – 10 defendants/respondents.

**PERSONNEL:**

- Two vacant Probation Officer 1 positions
- One unfunded Probation Officer 1 position

**RESOLUTIONS:**

- None

**SHERIFF – Gary Howard:****FINANCIAL:**

- Revenues are \$141,821 which is 29% of the budget. Expenditures are \$5,005,055 which is 40% of the budget. Inmate boarders are \$55,363 which is 37% of the budget.

**NEW BUSINESS:**

- Average daily inmate population for the month of May 2024 was 42. As of this AM, we are up to 53. Average of 4 Federal inmates (116 days) and 5 board-ins (143 days) for the month.
- Jail camera replacement project – still ongoing
- In the planning phase for the VESTA Next Gen 911 system
- E911 dispatch center upgrades – projected in early August
- New building/garage project started
- Planning for new License Plate Reader (LPR) – will have two (2) mobile and one for Sheriff's Parking lot
- Litigation Issues – litigation with a former employee ongoing

**PERSONNEL:**

- Update on vacancies – Civil Office – 1 open part-time position; Corrections Division - currently 4 open Correction Officers position; 1 open part-time cook position; 0 Correction Officers on light duty; 2 Corrections Officers in the academy; and 1 Correction Officer graduated from the Corrections Academy; Road Patrol – 2 open Deputy positions; 2 Deputies currently attending the police academy; 1 Deputy currently on light duty; 1 Deputy on military deployment; E911 Emergency Communications Center – 2 open full-time; and all positions filled for Records and Administration.

**RESOLUTION:**

- None

**EXECUTIVE SESSION:**

Brian Cain requested an Executive Session. Legislator William Standinger made a motion; Legislator Barbara Roberts Seconded to discuss employment matters. Time commenced 2:55 PM; Time adjourned 3:11 PM – action taken that Probation Director Brian Cain will be attending the June 20<sup>th</sup> Legislative work session for further discussion.



In attendance were Legislator Flesher; Legislator Roberts; Legislator Standing; Legislator Chairperson Sauerbrey; Brian Cain, Probation Director; and Legislative Clerk Cathy Haskell.

Respectfully submitted,

Kristen Kallin  
Secretary to the Director of Probation—June 4, 2024

DRAFT

## PUBLIC SAFETY MEETING

July 2, 2024

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, July 2, 2024, which started at 2:30 PM and ended at 3:36 PM.

### Present:

William Standinger III	Legislator
Barb Roberts	Legislator
Marte Sauerbrey	Chair of the Legislator
Rich Hallett	Undersheriff, Sheriff's Office
Brian Cain	Director, Probation
Corinne Cornelius	Director, Office of Emergency Services

GUEST: Cathy Haskett, Legislative Clerk  
Jackson Bailey, County Administrator  
Peter DeWind, County Attorney

ABSENT: Keith Flesher Chair, Public Safety  
Gary Howard Sheriff, Sheriff's Office  
Bob Williams Asst. Coordinator, Office of Emergency Serv.

### APPROVAL OF MINUTES:

Approval of June 4, 2024, minutes will be moved forward to August 2024, due to lack of quorum.

### SHERIFF – Rich Hallett, Undersheriff:

### FINANCIAL:

- Revenues are \$368,113 which is 31% of the budget. Expenditures are \$5,547,192 which is 52% of the budget. Inmate boarders are \$71,300 which is 48% of the budget.

### NEW BUSINESS:

- Average daily inmate population for the month of June 2024 was 51. There was an average of 5 Federal inmates (150) days and 9 board-ins (267 days) for the month.
- New building/garage project started – The footers are in, ½ of slab is poured
- Planning for new License Plate Reader (LPR)

**PERSONNEL:**

- Update on vacancies – Civil Office – 1 open part-time position; Corrections Division - currently 5 open Correction Officers position; 1 open part-time cook position; 1 Correction Officers on light duty; and 2 Correction Officer graduated from the Corrections Academy; Road Patrol – 3 open Deputy positions; 2 Deputies currently attending the police academy; 0 Deputy currently on light duty; 1 Deputy out on medical; 1 Deputy on military deployment; E911 Emergency Communications Center – 2 open full-time; and all positions filled for Records and Administration- 1 open position as of July 12<sup>th</sup>.

**RESOLUTION:**

- Resolution recognizing Jessica Williams' 27 years of dedicated service to Tioga County
- Approve salary above hiring base Deputy Sheriff position Sheriff's Office.

*Committee agreed to move these resolutions forward.*

**OFFICE OF EMERGENCY SERVICES – Corinne Cornelius:****FINANCIAL:**

- June YTD Report – Budget within

**OLD BUSINESS:**

- The VESTA phone system equipment was delivered and is set up downstairs to conduct training and to ensure all equipment is complete. There will be training starting in the next few weeks for dispatchers. This will allow for the live cutover of the system. Furniture and equipment is scheduled for early August.
- Motorola climbed towers for the final tower mapping the week of June 3. Once the reports are completed, we are able to begin installation at existing tower sites.
- The current radio installer/maintenance company, Capital Area Communications, are assisting more with keeping the project going.
- Candor Village PD is now on the CAD system, we will be monitoring to ensure that they are on the map and active. Have not heard back from Spencer PD at this time.



**NEW BUSINESS:**

- The Deputy Director position was closed and interviews are scheduled.

**PERSONNEL:**

- None

**RESOLUTIONS:**

- None

**PROBATION – Brian Cain:****FINANCIAL:**

- \$1,235 of DWI Supervision fee collected in June. \$5,415 collected in 2024
- \$1,322.43 in restitution and surcharge collected in June. \$92,438.42 collected to date in 2024

**CURRENT BUSINESS:**

1. Staffing - There is currently one unfilled Probation Officer position. There were two unfilled positions, however, a candidate was offered a provisional appointment and accepted the position. His first day will be July 15, 2024. The Civil Service Exam was given on June 15, 2024. At this time, Probation intends to wait to fill the remaining position until after the Civil Service exam results are received.
2. Training - This Director attended the annual Summer conference of the Council of Probation Administrators (COPA) in Oswego from Sunday, June 23, 2024, to Wednesday, June 26, 2024. Five Probation staff received scholarships to attend the NYS Probation Officer Association conference in Syracuse July 24, 2024, to July 26, 2024.
3. Probation in conjunction with the Tioga County Department of Social Services would like to explore the creation and development of a Tioga County Gaming Center for Youth. In joint discussions with TCDSS regarding the availability of pro social activities for youth in the county, the issue of "gaming" was discussed. Gaming has become more and more accepted in mainstream culture and an activity participated in by the majority of youth we interact with. It is an activity inclusive to individuals of all abilities, socioeconomic status, and gender.
4. Probation completed the Raise the Age State Plan in conjunction with the Department of Social Services. In addition, the Probation Annual Plan has been submitted to NYS in order to receive the yearly state aid provided to Tioga County. Probation is also in the process of completing the Supervision and Treatment Services for Juveniles Program (STSJP) Plan as well as the County

budget. The RTA and STSJP Plans help to recover some of the money spent on services for youth in Tioga County.

5. Probation is working on the creation of a formal training manual to ensure all newly hired probation staff receive the same training in the same manner as previously hired officers. The manual will reflect the most recent best practices recommended by New York State in relation to the supervision of offenders. The manual can also be used as documentation of training in certain content areas which can be helpful during testimony in the courts.

#### 6. **Juvenile Delinquency Services:**

June of 2024- There were two Juvenile Delinquency Appearance Tickets (JDAT) received for the month of June. Both male respondents allegedly committed an act which if they were adults would constitute the crime of Criminal Trespass in the Third Degree, a Class B Misdemeanor. Both respondents are alleged to have unlawfully entered the old Elm Street School in Owego. The youth were interviewed at Probation and both have been offered Diversion services

- Community Service: WWP has resumed with a new Officer at the TCSO supervising the program following the retirement of Correction Officer Roy Schreiner. At times the program will only function on one day of the weekend if numbers drop too low. WWP is also being used as a graduated sanction on Probation Violations.
- Pre-Trial Release – There are 22 people being supervised via the Pre-Trial Release program.
- Court Ordered Investigations – 37 active investigations for Tioga County courts (Criminal, Family & Surrogate)
- Supervision – 181 cases ordered by Tioga County courts and Family Court (includes JD Diversion cases). Numbers are on the rise.

#### **PERSONNEL:**

- One vacant Probation Officer 1 positions
- One unfunded Probation Officer 1 position

#### **RESOLUTIONS:**

- Resolution to hire newly hired Probation Officer at the higher end of the Probation Officer 1 payment range.

*Committee agreed to move this resolution forward.*

**EXECUTIVE SESSION:**

Brian Cain requested an Executive Session. Legislator Roberts motioned to move into Executive session at 2:58 PM seconded by Legislator Standinger to discuss employment matters of particular employees. Executive Session adjourned at 3:36 PM.

In attendance were Legislator Roberts; Legislator Standinger; Legislator Chairperson Sauerbrey; Brian Cain, Probation Director; County Attorney Peter Dewind; County Administrator Jackson Bailey and Legislative Clerk Cathy Haskell.

Meeting adjourned at 3:36pm.

Respectfully submitted,

Debora J. Stubecki  
Office Specialist III

DRAFT

## PUBLIC SAFETY MEETING

August 6, 2024

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, August 6, 2024 at 2:30 PM.

### Present:

Marte Sauerbrey	Chair, Legislator
Barb Roberts	Legislator
William Standinger	Legislator ( <i>in at 3:00</i> )
Corinne Cornelius	Director, Emergency Services
Sheriff Gary Howard	Sheriff's Office
Brian Cain	Director, Probation
Bob Williams	Assistant Fire Coordinator

### Guest:

Cathy Haskell	Legislative Clerk
Jackson Bailey	County Administrator
Katie Chandler	Deputy Treasurer
Laura Schurter	Accountant
Abby Fahey	Intern – Treasurer

### Absent:

Keith Flesher	Chair, Public Safety
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### APPROVAL OF MINUTES:

*Approval of June 4, 2024 and July 2, 2024 minutes will be carried over to the September 2024 Meeting due to lack of Quorum.*

### PROBATION – Brian Cain:

### FINANCIAL:

- 2024 Budget is on track
  - Revenue; Collected over \$6,000 in DWI Supervision fees and a little over \$93,000 in restitution to date.
- 2025 Budget due:
  - Other than the Salary it's a zero increase. Only has one person to train next year.

### OLD BUSINESS:

- Training: Seven Probation Officers went to Probation Officer Association Conference in Syracuse.
  - August there will be a NYS Ignition Interlock Conference.
  - October there will be an OPDV Domestic Violence Lethality Training.
- 9 JD's as of the first of June have had an additional 16 since June 1<sup>st</sup>.
- Electronic monitoring has been on the uptick.

- Community Service: WWP's going every weekend.
- 29 people on Pre trial release.
- Investigations are up.

**NEW BUSINESS:**

- Strategic Planning:
  - Partner with CASA-Trinity – In Progress.
  - Quality Assurance Program – In Progress.
  - Equipment Probation Officer with Mobile Devices – Completed.
  - Create an internal Probation-only employee survey – Planning.

**PERSONNEL:**

- One Vacant Probation Officer 1 position exists
- One unfunded Probation Officer 1 position remains unfunded.
- Recently hired Probation Officer Jeremiah Warnimont; will begin training in the Fall.

**RESOLUTIONS:**

- None.

**OFFICE of EMERGENCY MANAGEMENT – Corinne Cornelius:**

**FINANCIAL:**

- 2024 Budget is on track.
- 2025 Budget due:
  - Minor changes from 2024 that will not increase the County share.

**OLD BUSINESS:**

- Radio Project: Final construction drawings are being reviewed and looking at final permitting shortly.
- Dispatch is being renovated this week.
- CAD is working well.
- EMS: no significant changes in County EMS coverage.
- EMT class begins August 19<sup>th</sup>.
- Fire: Departments have been very busy.

**NEW BUSINESS:**

- None.

**PERSONNEL:**

- Interviews were conducted for the Deputy Director position.



**RESOLUTIONS:**

- H24 Authorize Contract with Squad 9 LLC

*\*\*Resolution will need to move forward to the Legislative Worksession due to lack of Quorum*

**SHERIFF – Gary Howard:**

**FINANCIAL:**

- 2024 Budget:
  - Revenues are \$235,485.44 which is 44% of the budget. Expenditures are at \$6,955,920.51 which is 56% of the budget. Inmate Boarders are at \$97,450.83 which is 65% of the budget.
- 2025 Budget due:
  - \$100,000 above what we were for the current year.
  - Increases on Overtime, Uniforms and trainings.

**OLD BUSINESS:**

- Corrections Division was audited by Commission of Corrections and was found in compliance.
- Daily inmate population was 50.
- TCLEA Contract is being finalized.
- New building/garage project: Walls are up and concrete pad is down.

**NEW BUSINESS:**

- Jail Camera replacement project is still ongoing.

**PERSONNEL:**

- Update of Vacancies:
  - Civil – One Vacant part-time Civil Deputy position.
  - Corrections – Eight Vacant Corrections Officer positions; One Vacant Part-Time Cook position.
    - No Corrections Officers on Light Duty.
    - One on Military Deployment.
  - Road Patrol – Two Vacant Deputy positions.
    - Two Deputies currently in Field Training.
    - No Deputies on Light Duty.
  - E911 – Two Vacant E911 Dispatcher Trainee Positions.
  - Records – One Office Specialist II Position open.
  - Administration – all positions are filled.

**RESOLUTIONS:**

- None.

**Coroner – Stu Bennett presented by Jackson Bailey:**

**FINANCIAL:**

- 2025 Budget due:
  - Zero Increase.

**ADJOURNED:**

Meeting was adjourned at 3:11 PM.

Respectfully Submitted,

***Donna Gilligan***

Donna Gilligan

Accounting Associate III – Payroll Tioga County Sheriff's Office

08/06/24

**DRAFT**



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							

### A3020 Public Safety Communication E

A3020 411400	Emergency Telephone	0	-185,000	-88,361.89	.00	-96,638.11	47.88*
A3020 433310	State Aid-Enhanced Full Time	0	607,647	326,305.01	.00	268,592.52	54.9%
A3020 510010	Part Time/Temporar	-12,749	6,800	5,846.24	.00	5,940.26	14.0%
A3020 510030	Overtime Pay Only	12,749	44,084	50,892.73	.00	5,940.26	89.5%
A3020 510050	All Other(On Call,	0	21,812	8,971.38	.00	12,840.82	41.1%
A3020 520090	Computer	0	500	.00	.00	500.00	.0%
A3020 520130	Equipment (Not Car	0	450	74.99	.00	375.01	16.7%
A3020 540000	Contract Expense	0	0	.00	.00	.00	.0%
A3020 540350	Office Equip Maint	0	300	260.52	.00	39.48	86.8%
A3020 540510	Radio Repairs	0	0	.00	.00	.00	.0%
A3020 540620	Software Expense	0	5,300	.00	.00	5,300.00	.0%
A3020 540660	Telephone	0	39,821	25,140.79	9,919.02	4,761.19	88.0%
A3020 581088	State Retirement F	0	21,249	52,588.35	.00	4,473.84	92.2%
A3020 583088	Social Security Fr	35,813	39,365	30,069.41	.00	9,295.58	76.4%
A3020 584088	Workers Compensati	0	13,199	9,100.08	.00	4,098.86	68.9%
A3020 584588	Life Insurance Fri	0	0	.00	.00	.00	.0%
A3020 585088	Unemployment Insur	0	0	.00	.00	.00	.0%
A3020 585388	Disability Insuran	687	0	493.29	.00	193.69	71.8%
A3020 586088	Health Insurance F	117,913	23,303	93,723.02	.00	47,492.55	66.4%
A3020 588988	Eap Fringe	174	0	120.78	.00	52.80	69.6%

### A3110 Sheriff

A3110 412703	Shared Services Sh	0	-20,000	-12,000.00	.00	-8,000.00	60.0%*
A3110 415100	Sheriff Fees	0	-80,000	-44,082.90	.00	-35,917.10	55.1%*
A3110 425450	Licenses	0	-35,000	-12,605.00	.00	-22,395.00	36.0%*
A3110 425950	Patrol Income	0	-1,000	.00	.00	-1,000.00	.0%*
A3110 426250	Forfeiture Of Crim	-40,933	0	.00	.00	-40,932.93	.0%*
A3110 426260	Forfeiture Of Crim	-5,666	0	.00	.00	-5,665.66	.0%*
A3110 427010	Refunds Of Prior Y	0	0	-24,147.96	.00	24,147.96	100.0%
A3110 427050	PLS01 Gifts And Don	0	0	-50.00	.00	50.00	100.0%
A3110 427700	Other Unclassified	0	0	.00	.00	.00	.0%
A3110 433190	State Aid- Bullet	0	0	-1,304.24	.00	1,304.24	100.0%
A3110 433470	State Aid-SLETPP G	0	0	.00	.00	.00	.0%
A3110 433480	State Aid-16 SLETP	0	0	.00	.00	.00	.0%
A3110 433890	State Aid-Sheriff	0	0	.00	.00	.00	.0%
A3110 433890	BWC22 State Aid-She	0	0	.00	.00	.00	.0%
A3110 433900	State Aid-Police T	0	0	-7,418.66	.00	7,418.66	100.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A3110 433950 State Aid-Buckle U	0	0	0	.00	.00	.00	.0%
A3110 433952 NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
A3110 433960 St Aid- Child Pass	0	0	0	.00	.00	.00	.0%
A3110 443190 Fed Aid Bullet Pro	0	0	0	-3,059.67	.00	3,059.67	100.0%
A3110 445890 Federal Aid-Other	0	-12,540	-12,540	.00	.00	-12,540.00	.0%*
A3110 510010 Full Time	3,239,304	-8,398	3,230,906	1,868,774.46	.00	1,362,131.47	57.8%
A3110 510020 Part Time/Temporar	60,000	-37,309	22,691	18,199.17	.00	4,492.29	80.2%
A3110 510030 Overtime Pay Only	150,095	53,051	203,146	208,900.74	.00	-5,754.37	102.8%*
A3110 510040 Workers Compensati	0	9,622	9,622	9,581.35	.00	41.05	99.6%
A3110 510050 All Other(On Call,	75,000	-4,427	70,573	52,213.41	.00	18,359.43	74.0%
A3110 520130 Equipment (Not Car	10,000	0	10,000	2,879.06	349.99	6,770.95	32.3%
A3110 520130 BWC22 Equipment (No	0	15,043	15,043	15,043.29	.00	.00	100.0%
A3110 520191 Emergency Equipmen	5,000	0	5,000	.00	1,243.90	3,756.10	24.9%
A3110 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3110 530300 Legal	0	0	0	.00	.00	.00	.0%
A3110 530330 Shared Services	0	0	0	.00	.00	.00	.0%
A3110 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3110 540020 Ammunition	14,000	0	14,000	12,790.08	.00	1,209.92	91.4%
A3110 540070 Car Maintenance	49,540	0	49,540	21,318.72	2,796.04	25,425.24	48.7%
A3110 540090 Clothing	30,200	0	30,200	17,890.14	6,477.00	5,832.86	80.7%
A3110 540093 Building Maint & R	14,666	0	14,666	12,044.62	232.87	2,388.13	83.7%
A3110 540220 Automobile Fuel	120,000	0	120,000	57,358.68	48,657.08	13,984.24	88.3%
A3110 540280 Investigations	11,084	0	11,084	7,788.52	2,485.58	810.18	92.7%
A3110 540330 Legal Fees	7,500	0	7,500	4.00	.00	7,496.00	.1%
A3110 540335 Asset Forfeiture E	0	40,933	40,933	.00	.00	40,932.93	.0%
A3110 540336 Asset Forf. Exp-Re	0	5,666	5,666	.00	.00	5,665.66	.0%
A3110 540350 Office Equip Maint	1,600	0	1,600	414.01	968.99	217.00	86.4%
A3110 540420 Office Supplies	16,000	0	16,000	5,523.79	1,208.64	9,267.57	42.1%
A3110 540444 Permits, Fees, Ins	26,000	0	26,000	10,667.00	.00	15,333.00	41.0%
A3110 540470 Physicals	12,000	0	12,000	4,554.00	3,300.00	4,146.00	65.5%
A3110 540480 Postage	10,000	0	10,000	8,362.47	540.16	1,097.37	89.0%
A3110 540485 Printing/Paper	9,000	0	9,000	1,724.68	1,091.01	6,184.31	31.3%
A3110 540510 Radio Repairs	0	0	0	.00	.00	.00	.0%
A3110 540560 Repairs	2,000	0	2,000	450.00	785.00	765.00	61.8%
A3110 540620 Software Expense	37,904	0	37,904	33,940.22	3,700.00	264.27	99.3%
A3110 540640 Supplies (Not Offi	3,000	0	3,000	729.21	.00	2,270.79	24.3%
A3110 540640 PLS01 Supplies -PLS	1,250	0	1,250	160.68	.00	1,089.32	12.9%
A3110 540660 Telephone	12,500	0	12,500	5,147.93	4,791.03	2,561.04	79.5%
A3110 540680 Tires	11,924	0	11,924	4,173.33	.00	7,750.67	35.0%
A3110 540731 Training/State Req	5,000	200	5,200	5,200.00	.00	.00	100.0%
A3110 540733 Training/All Other	15,000	-200	14,800	11,508.40	.00	3,291.60	77.8%
A3110 581088 State Retirement F	460,090	66,749	526,839	469,132.23	.00	57,706.70	89.0%
A3110 583088 Social Security Fr	212,822	16,627	229,449	166,523.95	.00	62,924.87	72.6%
A3110 584088 Workers Compensati	0	46,441	46,441	33,458.88	.00	12,982.01	72.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A</b> General Fund							
A3110 584588 Life Insurance Fri	920	0	920	561.15	358.85	.00	100.0%
A3110 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3110 585588 Disability Insuran	0	529	529	394.11	.00	135.29	74.4%
A3110 586088 Health Insurance F	157,242	597,791	755,033	598,733.74	.00	156,299.41	79.3%
A3110 586988 Eap Fringe	0	611	611	444.08	.00	166.62	72.7%
<b>A3150 Jail</b>							
A3150 422640 Jail - For Other G	-150,000	0	-150,000	-118,353.08	.00	-31,646.92	78.9%*
A3150 422650 Jail - Inmate Forf	-1,000	0	-1,000	-387.42	.00	-612.58	38.7%*
A3150 427010 Refunds Of Prior Y	0	0	0	.00	.00	.00	.0%
A3150 433920 Misc Jail Revenue	-5,000	0	-5,000	-1,295.00	.00	-3,705.00	25.9%*
A3150 433920 State Aid-Jail/Bre	0	0	0	.00	.00	.00	.0%
A3150 433920 Federal Aid-Jail/B	0	0	0	.00	.00	.00	.0%
A3150 510010 Full Time	2,879,095	-120,173	2,758,922	1,559,430.47	.00	1,199,491.06	56.5%
A3150 510020 Part Time/Temporar	18,000	-18,000	0	.00	.00	.00	.0%
A3150 510030 Overtime Pay Only	140,000	127,865	267,865	363,879.17	.00	-96,013.99	135.8%*
A3150 510040 Workers Compensati	0	1,851	1,851	173.47	.00	1,677.31	9.4%
A3150 510050 All Other(On Call,	20,375	8,458	28,833	25,000.66	.00	3,831.85	86.7%
A3150 520191 Emergency Equipmen	500	0	500	340.98	.00	159.02	68.2%
A3150 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3150 540040 Books	0	0	0	.00	.00	.00	.0%
A3150 540090 Clothing	8,000	-92	7,908	3,021.74	471.39	4,414.92	44.2%
A3150 540091 Bedding	1,000	92	1,092	1,091.95	.00	.00	100.0%
A3150 540093 Building Maint & R	21,000	0	21,000	8,019.51	786.07	12,194.42	41.9%
A3150 540140 Contracting Servic	1,100	1,000	2,100	929.91	261.56	908.53	56.7%
A3150 540140 HPCC Contracting, Se	0	18,600	18,600	5,500.00	.00	13,100.00	29.6%
A3150 540210 Garbage Disposal	5,500	0	5,500	3,039.82	2,460.18	.00	100.0%
A3150 540350 Office Equip Maint	0	0	0	.00	.00	.00	.0%
A3150 540360 Meals/Food	200,864	-1,000	199,864	104,927.11	89,141.20	5,795.69	97.1%
A3150 540370 Medical Expense	921,936	0	921,936	464,868.01	455,785.53	1,282.66	99.9%
A3150 540370 HPCC Medical Expens	0	6,000	6,000	1,739.83	.00	4,260.17	29.0%
A3150 540620 Software Expense	74,080	0	74,080	59,775.89	7,575.44	6,728.67	90.9%
A3150 540640 Supplies (Not Offi	26,000	0	26,000	12,736.16	7,803.22	12,460.62	52.1%
A3150 540640 COVID Supplies (Not	0	0	0	.00	.00	.00	.0%
A3150 581088 State Retirement F	462,857	-151,292	311,566	277,647.52	.00	33,918.07	89.1%
A3150 583088 Social Security Fr	182,142	8,325	190,467	149,850.83	.00	40,615.44	78.7%
A3150 584088 Workers Compensati	2,546	46,597	49,143	34,736.83	.00	14,405.80	70.7%
A3150 584588 Life Insurance Fri	2,100	0	2,100	980.20	744.80	375.00	82.1%
A3150 585088 Unemployment Insur	0	10,584	10,584	10,584.00	.00	.00	100.0%
A3150 585588 Disability Insuran	0	3	3	.00	.00	2.51	.0%
A3150 586088 Health Insurance F	112,630	591,179	703,809	551,621.13	.00	152,187.51	78.4%
A3150 586089 Health Insurance C	0	0	0	.00	.00	.00	.0%





# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR:	ORIGINAL APPROP.	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund	32	614	646	461.01	.00	185.15	71.3%
A3150 588988 Eap Fringe							
<b>A3151 Jail - Alternatives Program</b>							
A3151 510010 Full Time	41,639	0	41,639	28,741.82	.00	12,897.18	69.0%
A3151 510030 Overtime Pay Only	0	0	0	.00	.00	.00	.0%
A3151 510050 All Other(On Call,	0	0	0	.00	.00	.00	.0%
A3151 581088 State Retirement F	0	4,304	4,304	4,510.21	.00	-205.81	104.8%*
A3151 583088 Social Security Fr	0	2,556	2,556	2,519.11	.00	37.20	98.5%
A3151 584088 Workers Compensati	0	524	524	422.57	.00	101.70	80.6%
A3151 584588 Life Insurance FRI	0	0	0	.00	.00	.00	.0%
A3151 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3151 585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3151 586088 Health Insurance F	0	12,082	12,082	11,106.50	.00	975.95	91.9%
A3151 588988 Eap Fringe	0	7	7	5.64	.00	1.30	81.3%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
Capital Fund							
<b>H3110 Sheriff</b>							
H3110 433952 NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
H3110 520130 Equipment (Not Car	0	0	0	.00	.00	.00	.0%
H3110 520620 Software Expense	0	0	0	.00	.00	.00	.0%
H3110 521060 Car/Truck	165,830	0	165,830	.00	165,820.00	10.00	100.0%
<b>H3150 Jail</b>							
H3150 520130 Equipment (Not Car	0	0	0	.00	.00	.00	.0%
H3150 520255 Security Equipment	50,000	0	50,000	.00	.00	50,000.00	.0%
H3150 520620 Software Expense	0	0	0	.00	.00	.00	.0%
H3150 521000 Not Assigned	0	0	0	.00	.00	.00	.0%
H3150 521060 Car/Truck	0	0	0	.00	.00	.00	.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	10,412,133	1,501,025	11,913,158	7,639,880.44	812,754.55	3,460,522.92	71.0%

\*\* END OF REPORT - Generated by Rockwell, Diane \*\*

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -24 APPROVE 2025 STOP DWI PLAN

WHEREAS: The New York State Governor's Traffic Safety Committee (GTSC) requires counties to submit an annual STOP DWI Plan by October 1st for the use of monies collected under the STOP DWI Program; and

WHEREAS: The STOP DWI Coordinator has submitted a 2025 STOP DWI Plan to the Tioga County Legislature for approval; therefore be it

RESOLVED: That the Tioga County Legislature hereby approves the 2025 STOP DWI Plan including the following budgeted appropriations:

Enforcement	\$ 9,000
Prosecution Related	\$ 1,000
Probation	\$ 5,000
Rehabilitation	\$ 1,000
PI&E	\$17,000
Administration	\$ <u>450</u>
	\$33,450

REFERRED TO:

PUBLIC SAFETY COMMITTEE  
FINANCE/LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -24

APPROVE SOLE SOURCE PURCHASE  
MOTOROLA SOLUTIONS  
LICENSE PLATE RECOGNITION SYSTEM  
SHERIFF'S OFFICE

WHEREAS: Legislative approval is required for all sole source purchases; and

WHEREAS: The Sheriff's Office would like to purchase a License Plate Recognition System in the amount of \$17,425, from a sole source provider, Motorola Solutions, which has been determined to be in the county's best interest; and

WHEREAS: There are sufficient funds available in the State Homeland Security 2022 Grant, account A3361.520130.SHS22; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Sheriff's Office to purchase a License Plate Recognition System, with Motorola Solutions, in the amount of \$17,425, which will be paid from account A3361.520130.SHS22.



# Tioga County Sheriff's Office



DATE: August 29, 2024  
TO: Sheriff Howard  
RE: September 3, 2024 Public Safety - Reference Notes

## **Personnel Issues:**

### **1. Civil Office**

- a) There is currently (1) open part-time Civil Deputy position.

### **2. Corrections Division**

- a) There are currently (6) open Corrections Officer positions.
- b) There is currently (1) open part-time Cook position.
- c) There are no Corrections Officers on light duty.
- d) There is (1) Corrections Officer on military deployment.

### **3. Road Patrol**

- a) There are (2) open Deputy positions.
- b) There are (2) Deputies that have completed Field Training.
- c) There are no Deputies on light duty.

### **4. E911 Emergency Communications Center**

- a) There are (3) open E911 Dispatcher positions.

### **5. Records**

- a) There is currently (1) open position.

### **6. Administration**

- a) All positions are filled.

## **Labor Issues:**

1. T.C.L.E.A. contract language being finalized.

## **Litigation Issues:**

1. Litigation with a former employee ongoing.

## **Budget:**

1. Revenues are \$313,065 which is 58% (Revenue to be receipted) of the budget. Expenditures are at \$7,953,304.06 which is 70% of the budget. Inmate Boarders are \$118,353.08 which is 79% of the budget.

### **Current Projects:**

1. Jail camera replacement project ongoing.
2. In the planning phase for the VESTA Next Gen 911 system.
3. E911 dispatch center upgrades – almost complete.
4. New building / garage project – walls are up roof going on.
5. Planning for new LPR.
6. Multi agency training with NYSP and Lockheed Martin.

### **Miscellaneous:**

1. The average daily inmate population for the month of August 2024 was 52.  
There was an average of 5 Federal inmates (155 days) and 9 board-ins (287 days) for the month.

### **Resolutions:**

1. Approve 2025 STOP DWI Plan.
2. Approve sole source purchase Motorola Solutions license plate recognition system Sheriff's Office.